

GEORGE G. GENTILE – Chairman

THOMAS HOWARD – Vice Chairman

JAMES H. DAVIS – Secretary/Treasurer


MICHAEL MARTINEZ

GAIL WHIPPLE

JOSEPH B. CHAISON  
Executive Director  
[jchaison@jupiterinletdistrict.org](mailto:jchaison@jupiterinletdistrict.org)

CAMILLE CUNNINGHAM  
Administrative Assistant  
[ccunningham@jupiterinletdistrict.org](mailto:ccunningham@jupiterinletdistrict.org)

## AGENDA

DATE: October 12, 2022  
TO: JID Commissioners and Staff  
FROM: Joseph Chaison, Executive Director   
SUBJECT: Meeting Agenda

The Regular Monthly Meeting has been scheduled for **Wednesday, October 12, 2022, scheduled to begin at 7:00 P.M.**, at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

1. Call to Order
2. Comments from the Public
3. Approval of Minutes
  - September 14, 2022 Regular Meeting
  - September 14, 2022 Tentative Budget Meeting
  - September 28, 2022 Final Budget Meeting
  - September 28, 2022 Workshop Meeting
4. Approval of Bills
  - Submission of September Bills
  - Submission of Payroll, Utility Bills and Health Insurance Invoice for October
5. Treasurer's Report
  - Approval of September 2022 Treasurer's Report
6. Executive Director's Report
7. Engineer's Report
8. Legal Report
9. Unfinished Business
10. New Business
11. Commissioner Reports
12. Next Meeting Date(s) – Regular Board Meeting, November 9<sup>th</sup>, 2022
13. Adjournment

**REGULAR BOARD MEETING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES  
September 14, 2022**

**COMMISSIONERS PRESENT**

George Gentile, Chairman  
Thomas Howard, Vice Chairman  
James H. Davis, Secretary/Treasurer  
Michael Martinez  
Gail Whipple

**COMMISSIONERS ABSENT**

None

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William R. H. Broome, Attorney -Via CMT  
Chris Ellis, PE, Taylor Engineering  
Jonathan Brumfield, PE, Taylor Engineering  
Cami Cunningham, Administrative Assistant

**MEMBERS OF THE PUBLIC**

Gunica Strobel

**1. Call to Order**

Chairman Gentile called the meeting to order at 7:19 PM.

Pledge of Allegiance

**2. Comments from Public**

No comments from the public.

**3. Approval of Minutes**

- **August 10, 2022 Regular Meeting Minutes and August 24, 2022 Inlet Study & Budget Workshop Meeting Minutes**

Chairman Gentile entertained a **MOTION to approve the August 10, 2022 Regular Meeting Minutes and August 24, 2022 Inlet Study & Budget Workshop Meeting Minutes.**

Commissioner Whipple stated the following edits were needed;

Aug. 10, page 3, ¶ 5, line 3- the word 'to' needs to be added

Aug. 10, page 4, ¶ 2, line 1, should read 'and scoring'

Aug. 10, page 5, ¶ 2, line 2, add 'we' (The District)

Aug. 10, page 5, under Legal Report, ¶ 2, line 4, remove the repeated 'once'

Aug. 10, page 6, under Commissioner Whipple's report, remove the 'a' and amend the sentence to read 'it was a fun event to attend'

Aug. 24 Inlet Study, page2, amend the section on Qnet to. Vice-Chair Howard stated to add the following sentence 'The project will include redefining Qnet based upon technology that exists today.'

Aug. 24, Budget Workshop, page 2, ¶ 4, line 7, the sentence should read 'agreeable'.

Vice-Chairman Howard so **MOVED to approve the Minutes as amended**; Commissioner Davis **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

#### 4. **Approval of Bills**

- **Submission of August Bills-**

Secretary Davis made a **MOTION to approve the August Bills and the additional Bills as presented.** Commissioner Whipple **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

- **Submission of Payroll, Utility Bills and Health Insurance Invoice for September –**

Chairman Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for August.** Secretary Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

**5. Treasurer's Report**

• **Approval of August 2022 Treasurer's Report**

Chairman Gentile entertained a **MOTION to approve the August 2022 Treasurer Report**. Secretary Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.

**6. Executive Director's Report**  
**Loxahatchee River Railroad Bridge:**

Mr. Chaison informed the Board that the District is coordinating with Brightline and Florida Inland Navigational District (FIND) to have an invoice before the end of the 2022 fiscal year. Jupiter Inlet District can submit invoices while the project is in progress for 50% cost sharing reimbursement. The original estimated costs for the project from 2018 have increased due to the rising cost of supplies; however, the District is only responsible for the agreed upon amount of \$2,500,000. Vice-Chair Howard confirmed that this plan is being done in coordination with FIND. Mr. Chaison stated that he has been in close discussion with multiple FIND staff members. Commissioner Whipple asked about paying Brightline before full completion of the bridge project. Mr. Chaison stated that the risk is the District being dissatisfied with the completed work. However, the enhanced clearance span has already been fabricated, and it also has to be installed. Vice-Chair Howard noted that if the District doesn't choose to follow this procedure that we would lose out on the entire grant reimbursement, costing our taxpayers additional money. Vice-Chair Howard suggested having Mr. Broome create a document stating that the District reserves all rights with respect to performance and acceptance.

**Dredged Material Management Area (DMMA):**

Mr. Chaison stated that the South Indian River Water Control District (SIRWCD) has begun offloading material from our DMMA. As in the past, they are very conscientious and professional. Palm Beach County ERM has also approached the District about offloading materials for the Cypress Creek Natural Area. Vice-Chair Howard suggested speaking with the Town of Jupiter regarding the Taylor Property, to see if they envision using any of the DMMA material for upcoming projects.

**Records Management:**

Mr. Chaison stated that quotes have been solicited for scanning, text-recognition, and indexing of the Districts' 100 years of meeting minutes. This process will both preserve these records

and also allow for easy electronic searching. The lowest quote, Pioneer Records Management, at \$2,568, is also the preferred vendor. A discussion took place regarding the details of the process and the future meeting minutes being added to the cloud in OCR & ADA format. **Chairman Gentile entertained a MOTION to approve the Pioneer Records Management quote.** Vice-Chair Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the MOTION CARRIED unanimously.

**Policy and Procedures Manual Update:**

Mr. Chaison requested, that with the pending updates being drafted by Counsel for the District's Policy and Procedures Manual, staff felt that the timing may be convenient for additional housekeeping type updates to the Manual, and wished to determine the Board's favor on such. The Board gave its support to move forward with the updates to be approved by the Commissioners once drafted.

**2023 Legislative Session Update - Commissioner Fees:**

The proposed bill is discussed in the September Legal Report.

**500 North Delaware (Taylor) Property:**

Mr. Chaison informed the Board that the Interlocal Agreement (ILA) with the Town of Jupiter has been executed, and the Deed has been drafted. The District's first of five annual payments is included in this month's checks. Mr. Broome recommend the Commissioners approval and stated that the Town of Jupiter has already approved the Redline ILA. **Chairman Gentile entertained a MOTION to approve the Interlocal Agreement.** Commissioner Whipple so **MOVED**; Vice-Chair Howard **SECONDED**. There being no further discussion, the MOTION CARRIED unanimously.

**Department of Economic Opportunity (DEO):**

Mr. Chaison stated that two letters were received from the DEO regarding an unemployment claim submitted by Sonja Kezber. These letters indicate the DEO's approval of the claim, minus the two-week severance period.

**Florida Department of Environmental Protection (FDEP) Rankings:**

Mr. Chaison said that though the FDEP Inlet funding request rankings were scheduled to be distributed on September 14<sup>th</sup>, he just received an email stating that the rankings would not be released until the following day (September 15<sup>th</sup>).

**7. Engineer's Report**

**General Engineering**

*Jetty Observation*

Mr. Ellis, who is representing Taylor Engineering in place of Mr. Craig, performed the Jetty Observations on September 14<sup>th</sup>. He stated that he did not notice any significant changes, and noted that there is still a significant amount of sand along the beach south of the jetty.

**Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:**

Mr. Ellis stated that the Taylor Engineering does have the state permit. The federal application is still under review. A second Formal Request for Information (RFI) from the U.S. Army Corp of Engineers was received on August 22<sup>nd</sup> and Taylor is in the process of responding to the RFI and expect to reply within the next week or so. Taylor Engineering will continue to actively coordinate with the USACE to move the process forward.

**Sediment Study:**

Mr. Ellis informed the Board that Taylor Engineering is developing a scope of work and cost proposal to update the inlet sediment budget and coordinate an update to the adopted Jupiter Inlet Management Plan. This proposal should be ready to present to the Commissioners during the October Board Meeting.

**Jupiter Inlet Jetties Restoration:**

Mr. Johnathan Brumfield (JB) delivered an update on the Jetty Maintenance Project. JB noted that the survey and assessment of the north and south jetties is complete. He stated that every defect along the entire length of each jetty has been identified and the method of repair established for each. JB explained that they have re-evaluated the costs for the project and feel that costs currently are anticipated to be approximately 30% greater than original estimates. JB stated that the plans and specifications are at 60%. It was noted that overall, the jetties require cosmetic and corrosion repairs, and no structural concerns were noted.

**8. Legal Report**

Mr. Broome stated that the District needs to identify a Bill sponsor for the upcoming legislative session. Chairman Gentile offered his assistance in the matter.

**9. Unfinished Business**

None.

**10. New Business**

None.

**11. Commissioner Reports**

**Commissioner Whipple**

Commissioner Whipple said that the recent webinar hosted by University of Florida on Living Shorelines was very informative and recommends watching it. There is a link to the webinar that the District will share on its' website.

**Commissioner Martinez**

Commissioner Martinez shared that he has recently learned that he is going to become a grandparent.

**Vice Chairman Howard**

None.

**Treasurer Davis**

None.

**Chair Gentile**

Chairman Gentile noted that the Town of Jupiter is considering incorporating Living Shorelines as strategic priorities for property developments.

**13. Next Meeting Date(s)**

Regular Board Meeting- October 12, 2022

**14. Adjournment**

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Secretary Davis so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED UNANIMOUSLY**. The meeting was adjourned at 8:34 PM.

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George G. Gentile, Chairman

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Thomas L. Howard, Vice Chairman

**BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
TENTATIVE BUDGET HEARING MINUTES**

**September 14, 2022**

**COMMISSIONERS PRESENT**

George G. Gentile, Chairman  
Thomas L. Howard, Vice Chairman  
James H. Davis, Secretary/Treasurer  
Gail Whipple  
Michael Martinez

**COMMISSIONERS ABSENT**

None.

**OTHERS PRESENT:**

Joseph B. Chaison, Executive Director  
William Broome, Attorney  
Chris Ellis, PE, Taylor Engineering  
Johnathan Brumfield, PE, Taylor Engineering  
Cami Cunningham, Administrative Assistant

**MEMBERS OF THE PUBLIC**

Gunica Strobel

**1. Call to Order**

Chairman Gentile called the meeting to order at 7:00 P.M.

**2. Announcement from the Chairman**

Chairman Gentile announced that "no increase in the millage rate over the rolled-back rate (.0818) will be necessary to fund the Jupiter Inlet District Fiscal Year 2022/2023 budget."

**3. Reading of the proposed TENTATIVE BUDGET**

Mr. Broome read aloud the proposed **TENTATIVE BUDGET (SUMMARY)**.

**4. Comments and questions from the public**

None.

**5. Consideration of amendments or adjustments to proposed final budget and re-computation, if necessary, of tentative millage rate necessary to fund the budget.**

The Board discussed specific budget items, as well as, the calculation for the rolled-back millage rate. No amendments or adjustments were proposed for the tentative millage rate.



6. **Reading of the TENTATIVE MILLAGE RESOLUTION No. 22-02 (Must be read in full)**

Mr. Broome read aloud the proposed **TENTATIVE MILLAGE RESOLUTION No. 22-02**

7. **Comments and questions from the Public**

None.

8. **Motion for Adoption of TENTATIVE MILLAGE RESOLUTION No. 22-02**

Chairman Gentile called for a **MOTION to approve TENTATIVE MILLAGE RESOLUTION No. 22-02 as amended**; Vice-Chair Howard so **MOVED**: Secretary Davis **SECONDED**. The **MOTION CARRIED unanimously (5:0) and became effective at 7:13 P.M.**

9. **Reading of TENTATIVE BUDGET RESOLUTION No. 22-03 (Must be read in full)**

Mr. Broome read aloud **TENTATIVE BUDGET RESOLUTION No. 22-03**

10. **Comments and questions from the Public**

None.

11. **Motion for adoption of TENTATIVE BUDGET RESOLUTION No. 22-03**

Chairman Gentile called for a **MOTION to approve TENTATIVE BUDGET RESOLUTION No. 22-03** Secretary Davis so **MOVED**; Vice-Chair Howard **SECONDED**. Chairman Gentile called for discussion. There being none, the **MOTION CARRIED unanimously (5:0) and became effective at 7:19 P.M.**

12. **Adjourn TENTATIVE Budget Hearing**

Chairman Gentile called for a **MOTION to adjourn the TENTATIVE Budget Hearing**. Secretary Davis so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED unanimously (5:0)**. The **TENTATIVE BUDGET HEARING** was adjourned at 7:19 P.M.

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George G. Gentile, Chairman

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Thomas L. Howard, Vice Chairman

# FINAL BUDGET HEARING MINUTES

## BOARD OF COMMISSIONERS JUPITER INLET DISTRICT

September 28, 2022

### COMMISSIONERS PRESENT:

George Gentile, Chairman  
Thomas L. Howard, Vice Chairman  
James H. Davis, Secretary/Treasurer  
Michael Martinez (via CMT)  
Gail Whipple

### COMMISSIONERS ABSENT:

None

### OTHERS PRESENT:

Joseph B. Chaison, Executive Director  
William Broome, Attorney  
Cami Cunningham, Administrative Assistant

### MEMBERS OF THE PUBLIC

None

#### 1. **Call to Order**

Chairman Gentile called the **Fiscal Year 2022/2023 FINAL BUDGET HEARING** to order at 7:00 PM.

#### 2. **Announcement from the Chairman**

Chairman Gentile announced that "no increase in the millage rate over the roll-back (.0818) will be necessary to fund the FY 2021/2022 budget."

#### 3. **Reading of the proposed FINAL BUDGET (Summary)**

Mr. Broome read aloud the proposed **FINAL BUDGET (Summary)**

#### 4. **Comments and questions from the Public**

None.

#### 5. **Consideration of amendments or adjustments to the proposed final budget and re-computation, if necessary, of final millage rate necessary to fund the budget**

Chairman Gentile asked the Board of Commissioners if there were any amendments or adjustments to the proposed final budget. **There were no amendments or adjustments to the proposed Final Budget.**

6. **Reading of FINAL MILLAGE RESOLUTION No. 22-04**

Mr. Broome read aloud FINAL MILLAGE RESOLUTION No. 22-04.

7. **Comments and questions from the Public**

None.

8. **Motion for Adoption of FINAL MILLAGE RESOLUTION No. 22-04**

Chairman Gentile called for a **MOTION to approve FINAL MILLAGE RESOLUTION No. 22-04**; Commissioner Howard so **MOVED**; Commissioner Davis **SECONDED**. The **MOTION CARRIED UNANIMOUSLY (5:0) and took effect at 7:07 P.M.**

9. **Reading of FINAL BUDGET RESOLUTION No. 22-05**

Mr. Broome read aloud FINAL BUDGET RESOLUTION No. 22-05.

10. **Comments and questions from the Public**

None.

11. **Motion for adoption of FINAL BUDGET RESOLUTION No. 22-05**

Chairman Gentile called for a **MOTION to approve FINAL BUDGET RESOLUTION No. 22-05**; Commissioner Davis so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED UNANIMOUSLY (5:0) and took effect at 7:09 P.M.**

12. **Adjourn FINAL BUDGET Hearing**

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Commissioner Whipple so **MOVED**; Commissioner Davis **SECONDED**. The **MOTION CARRIED unanimously. The FINAL BUDGET HEARING was adjourned at 7:10 P.M.**

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George G. Gentile, Chairman

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Thomas L. Howard, Vice Chairman

**WORKSHOP MEETING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES  
September 28, 2022**

**COMMISSIONERS PRESENT**

George Gentile, Chairman  
Thomas Howard, Vice Chairman  
James H. Davis, Secretary/Treasurer  
Gail Whipple  
Michael Martinez (Via CMT)

**COMMISSIONERS ABSENT**

None

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William H. Broome, Attorney  
Cami Cunningham, Administrative Assistant

**MEMBERS OF THE PUBLIC**

None

**1. Call to Order**

Chairman Gentile called the meeting to order at 7:10 PM.

Pledge of Allegiance

**2. Comments from the Public**

None.

**3. Review of Brightline Invoice**

Mr. Chaison presented to the Board the invoice from Brightline Trains Florida LLC regarding the enhanced clearance span for \$2,500,000. Mr. Chaison also reported that

the District, in conjunction with Florida Inland Navigation District (FIND), Brightline, and counsel came to a solution which will allow the Jupiter Inlet District to receive 100 percent of the anticipated grant reimbursement amount.

Vice-Chair Howard confirmed that there was language that preserves the District's right of approval.

Chairman Gentile called for a **MOTION to authorize the check written to Brightline Trains Florida LLC for the amount of \$2,500,000 with the accepted language.**

Secretary Davis so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED UNANIMOUSLY**.

**4. Next Meeting Date(s)**

Regular Meeting – October 12, 2022

**5. Adjournment**

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Secretary Davis so **MOVED**; Vice Chair Howard **SECONDED**. The **MOTION CARRIED UNANIMOUSLY**. The meeting was adjourned at 7:16 PM.

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George G. Gentile, Chairman

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Thomas L. Howard, Vice Chairman

3:17 PM

09/27/22

## Jupiter Inlet District Check Detail September 27 through October 1, 2022

1

 Total  
26344.92  
ATA

Type	Num	Date	Name	Account	Paid Amount	Original A...
Bill Pmt -Check	BILLPAY	10/01/2022	ADT Security	BB&T		-463.84 ✓
Bill	Sept 13, ...	10/01/2022		Protection Service	-102.75	102.75
				Protection Service	-361.09	361.09
TOTAL					-463.84	463.84
Bill Pmt -Check	BILLPAY	10/01/2022	AT&T	BB&T		-196.74 ✓
Bill	Sept 2022	09/30/2022		Telephone/Internet	-196.74	196.74
TOTAL					-196.74	196.74
Bill Pmt -Check	BILLPAY	10/01/2022	AT&T Mobility	BB&T		-76.62 ✓
Bill	Sept 2022	09/30/2022		Telephone/Internet	-76.62	76.62
TOTAL					-76.62	76.62
Bill Pmt -Check	BILLPAY	10/01/2022	Comcast	BB&T		-93.30 ✓
Bill	Sept 13, ...	10/01/2022		Public Information	-93.30	93.30
TOTAL					-93.30	93.30
Bill Pmt -Check	BILLPAY	10/01/2022	Florida Power & Light	BB&T		-233.72
Bill	Sept 23, ...	10/01/2022		Utilities	-220.17	220.17 ✓
				Public Information	-13.55	13.55 ✓
TOTAL					-233.72	233.72
Bill Pmt -Check	BILLPAY	10/01/2022	Great America Finan...	BB&T		-189.39 ✓
Bill	Sept 19, ...	10/01/2022		Office Maintenance Con...	-189.39	189.39
TOTAL					-189.39	189.39
Bill Pmt -Check	BILLPAY	10/01/2022	Optum Bank	BB&T		-6,825.00
Bill	HSA 22/23	09/29/2022		Health Savings Account	-4,550.00	4,550.00 ✓
				Health Savings Account	-2,275.00	2,275.00
TOTAL					-6,825.00	6,825.00
Bill Pmt -Check	BILLPAY	10/01/2022	Truist	BB&T		-958.24 ✓
Bill	Oct 3878	10/01/2022		Office Supplies	-61.41	61.41 ✓
				Membership Dues & Su...	-20.40	20.40
				Uncategorized Expenses	-71.38	71.38
				Uncategorized Expenses	-67.00	67.00
				Office Supplies	-231.16	231.16 ✓
				Facilities	-199.00	199.00 ✓
				Office Supplies	-126.01	126.01 ✓
				Facilities	-181.88	181.88
TOTAL					-958.24	958.24

3:17 PM

09/27/22

**Jupiter Inlet District**  
**Check Detail**  
 September 27 through October 1, 2022

Type	Num	Date	Name	Account	Paid Amount	Original A...
Bill Pmt -Check	BILLPAY	10/01/2022	Truist	BB&T		-564.00
Bill	Oct 5415	10/01/2022		Postage & Courier Servi...	-24.00	24.00
				Meetings & Seminars	-90.00	90.00
				Meetings & Seminars	-450.00	450.00
TOTAL					-564.00	564.00
Bill Pmt -Check	DIRECTD...	10/01/2022	Camille Cunningham	BB&T		-3,885.67
Bill	October 2...	10/01/2022		Salaries	-3,885.67	4,666.67
TOTAL					-3,885.67	4,666.67
Bill Pmt -Check	DIRECTD...	10/01/2022	Gail P. Whipple	BB&T		-184.70
Bill	October 2...	10/01/2022		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00
Bill Pmt -Check	DIRECTD...	10/01/2022	George G. Gentile	BB&T		-184.70
Bill	October 2...	10/01/2022		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00
Bill Pmt -Check	DIRECTD...	10/01/2022	James Davis	BB&T		-184.70
Bill	October 2...	09/30/2022		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00
Bill Pmt -Check	DIRECTD...	10/01/2022	Joseph Chaison	BB&T		-8,452.85
Bill	October 2...	10/01/2022		Salaries	-8,452.85	9,887.50
TOTAL					-8,452.85	9,887.50
Bill Pmt -Check	DIRECTD...	10/01/2022	Michael A. Martinez	BB&T		-184.70
Bill	October 2...	10/01/2022		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00
Bill Pmt -Check	DIRECTD...	10/01/2022	Thomas L. Howard	BB&T		-184.70
Bill	October 2...	10/01/2022		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00
Check	DRAFT	10/01/2022	ADP-IRS	BB&T		-3,482.05
				Payroll Liabilities	-1,102.25	1,102.25
				Social Security	-1,928.72	1,928.72
				Medicare Taxes	-451.08	451.08
TOTAL					-3,482.05	3,482.05

**Jupiter Inlet District  
Check Detail  
September 15 through October 5, 2022**

Total Checks  
2543167.86  
KA

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	DRAFT	10/05/2022	ADP	BB&T		-154.34 ✓
Bill	Septe...	10/03/2022		Payroll Expenses	-154.34	154.34
TOTAL					-154.34	154.34
Bill Pmt -Check	2835	09/19/2022	LOCALIQ Florida	BB&T		-95.79 ✓
Bill	0004...	09/19/2022		Advertising Advertising	-46.35 -49.44	46.35 49.44
TOTAL					-95.79	95.79
Bill Pmt -Check	2836	09/26/2022	Taylor Engineerin...	BB&T		-32,488.79 ✓
Bill	Septe...	09/26/2022		General Engineering Jetty Maintenance Oxbow Restoration ... River Management ...	-7,164.00 -7,983.00 -877.25 -16,464.54	7,164.00 7,983.00 877.25 16,464.54
TOTAL					-32,488.79	32,488.79
Bill Pmt -Check	2837	09/26/2022	Treasure Coast Irri...	BB&T		-115.59 ✓
Bill	2905...	09/26/2022		Landscape Mainten... Landscape Mainten...	-80.00 -35.59	80.00 35.59
TOTAL					-115.59	115.59
Bill Pmt -Check	2838	09/27/2022	Brightline Trains F...	BB&T		-2,500,000.00 ✓
Bill	2022-...	09/27/2022		Enhanced Clearanc...	-2,500,000.00	2,500,000.00
TOTAL					-2,500,000.00	2,500,000.00
Bill Pmt -Check	2839	10/05/2022	Florida Municipal ...	BB&T		-791.00 ✓
Bill	Septe...	10/03/2022		Retirement-Employer	-791.00	791.00
TOTAL					-791.00	791.00
Bill Pmt -Check	2840	10/05/2022	Kyzar Air Conditio...	BB&T		-292.00 ✓
Bill	9640	10/05/2022		Maintenance & Rep...	-292.00	292.00
TOTAL					-292.00	292.00
Bill Pmt -Check	2841	10/05/2022	Orange Tree Land...	BB&T		-300.00 ✓
Bill	6099	10/05/2022		Landscape Mainten...	-300.00	300.00
TOTAL					-300.00	300.00
Bill Pmt -Check	2842	10/05/2022	Streamline	BB&T		-200.00 ✓
Bill	Octob...	10/05/2022		Public Information	-200.00	200.00
TOTAL					-200.00	200.00



**Jupiter Inlet District**  
**Check Detail**  
September 15 through October 5, 2022

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	2843	10/05/2022	Terraquatic, Inc.	BB&T		-2,100.00
Bill	2098	09/30/2022		Surveying	-2,100.00	2,100.00
TOTAL					-2,100.00	2,100.00
Bill Pmt -Check	2844	10/05/2022	Northern PBC Cha...	BB&T		✓ -450.00
Bill	2022-...	10/05/2022		Membership Dues &...	-450.00	450.00
TOTAL					-450.00	450.00
Bill Pmt -Check	2845	10/05/2022	Taras Foundation, ...	BB&T		✓ -2,225.00
Bill	2023 ...	10/05/2022		Outreach Program	-2,225.00	2,225.00
TOTAL					-2,225.00	2,225.00
Bill Pmt -Check	2846	10/05/2022	Florida Associatio...	BB&T		✓ -2,862.28
Bill	2022-...	10/05/2022		Membership Dues &...	-2,862.28	2,862.28
TOTAL					-2,862.28	2,862.28
Bill Pmt -Check	2847	10/05/2022	Florida Shore & B...	BB&T		✓ -500.00
Bill	2022-...	10/05/2022		Membership Dues &...	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Check	2848	10/05/2022	Jupiter Inlet Light...	BB&T		✓ -500.00
Bill	2022-...	10/05/2022		Outreach Program	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Check	2849	09/30/2022	KDT Solutions, Inc.	BB&T		✓ -35.00
Bill	262584	09/30/2022		Computer Software/...	-35.00	35.00
TOTAL					-35.00	35.00
Bill Pmt -Check	2850	10/05/2022	DEX Imaging	BB&T		✓ -57.05
Bill	AR82...	09/30/2022		Office Maintenance ...	-57.05	57.05
TOTAL					-57.05	57.05

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10/05/22

**Jupiter Inlet District**  
**Reconciliation Summary**  
**BB&T, Period Ending 09/30/2022**

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	<u>Sep 30, 22</u>
<b>Beginning Balance</b>	746,443.15
<b>Cleared Transactions</b>	
Checks and Payments - 41 items	-208,329.57
Deposits and Credits - 1 item	2,500,000.00
<b>Total Cleared Transactions</b>	<u>2,291,670.43</u>
<b>Cleared Balance</b>	<u><u>3,038,113.58</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 8 items	-2,535,418.92
<b>Total Uncleared Transactions</b>	<u>-2,535,418.92</u>
<b>Register Balance as of 09/30/2022</b>	<u><u>502,694.66</u></u>
<b>New Transactions</b>	
Checks and Payments - 19 items	-18,510.28
<b>Total New Transactions</b>	<u>-18,510.28</u>
<b>Ending Balance</b>	<u><u>484,184.38</u></u>

**Jupiter Inlet District**  
**Reconciliation Detail**  
**BB&T, Period Ending 09/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						746,443.15
<b>Cleared Transactions</b>						
<b>Checks and Payments - 41 items</b>						
Bill Pmt -Check	06/21/2022	2774	Erdman Video Syste...	X	-2,550.00	-2,550.00
Bill Pmt -Check	08/08/2022	2804	Kay S. Anderson	X	-300.00	-2,850.00
Bill Pmt -Check	08/16/2022	2809	Scott Larson Services	X	-465.00	-3,315.00
Bill Pmt -Check	08/16/2022	2811	Judy McKee	X	-250.00	-3,565.00
Bill Pmt -Check	08/16/2022	2810	Rudling's Pest Control	X	-33.00	-3,598.00
Bill Pmt -Check	08/16/2022	2813	Florida Department ...	X	-28.01	-3,626.01
Bill Pmt -Check	08/22/2022	2815	Town of Jupiter	X	-132,918.60	-136,544.61
Bill Pmt -Check	08/22/2022	2814	Taylor Engineering, I...	X	-22,011.69	-158,556.30
Bill Pmt -Check	08/22/2022	2818	Florida Municipal Ins...	X	-5,644.11	-164,200.41
Bill Pmt -Check	08/22/2022	2816	A Quality Bushog S...	X	-385.00	-164,585.41
Bill Pmt -Check	08/22/2022	2817	DEX Imaging	X	-102.31	-164,687.72
Bill Pmt -Check	08/25/2022	2819	Williams Leiningering &...	X	-2,157.50	-166,845.22
Bill Pmt -Check	08/30/2022	2821	Orange Tree Landsc...	X	-300.00	-167,145.22
Bill Pmt -Check	08/30/2022	2822	Great America Fina...	X	-189.39	-167,334.61
Bill Pmt -Check	09/01/2022	2820	Florida Municipal Pe...	X	-746.20	-168,080.81
Bill Pmt -Check	09/01/2022	BILLP...	Florida Power & Light	X	-252.50	-168,333.31
Bill Pmt -Check	09/01/2022	BILLP...	AT&T	X	-196.74	-168,530.05
Bill Pmt -Check	09/01/2022	DRAFT	ADP	X	-154.34	-168,684.39
Bill Pmt -Check	09/01/2022	BILLP...	Comcast	X	-93.30	-168,777.69
Bill Pmt -Check	09/01/2022	BILLP...	AT&T Mobility	X	-76.62	-168,854.31
Bill Pmt -Check	09/06/2022	2823	KDT Solutions, Inc.	X	-650.00	-169,504.31
Bill Pmt -Check	09/06/2022	2824	Streamline	X	-200.00	-169,704.31
Bill Pmt -Check	09/08/2022	2826	Kay S. Anderson	X	-300.00	-170,004.31
Bill Pmt -Check	09/08/2022	2828	Joseph Chaison	X	-142.75	-170,147.06
Bill Pmt -Check	09/08/2022	2827	Town of Jupiter Wat...	X	-72.45	-170,219.51
Bill Pmt -Check	09/08/2022	2825	Rudling's Pest Control	X	-33.00	-170,252.51
Bill Pmt -Check	09/12/2022	2832	Florida Municipal Ins...	X	-11,566.00	-181,818.51
Bill Pmt -Check	09/12/2022	2834	Dorothy Jacks, CFA,...	X	-4,044.75	-185,863.26
Bill Pmt -Check	09/12/2022	2830	William R.H. Broome	X	-3,325.00	-189,188.26
Bill Pmt -Check	09/12/2022	2833	Palm Beach County ...	X	-625.00	-189,813.26
Bill Pmt -Check	09/12/2022	2831	Judy McKee	X	-250.00	-190,063.26
Bill Pmt -Check	10/01/2022	DIRE...	Joseph Chaison	X	-8,452.85	-198,516.11
Bill Pmt -Check	10/01/2022	DIRE...	Camille Cunningham	X	-3,885.67	-202,401.78
Check	10/01/2022	DRAFT	ADP-IRS	X	-3,482.05	-205,883.83
Bill Pmt -Check	10/01/2022	BILLP...	Truist	X	-958.24	-206,842.07
Bill Pmt -Check	10/01/2022	BILLP...	Truist	X	-564.00	-207,406.07
Bill Pmt -Check	10/01/2022	DIRE...	James Davis	X	-184.70	-207,590.77
Bill Pmt -Check	10/01/2022	DIRE...	Michael A. Martinez	X	-184.70	-207,775.47
Bill Pmt -Check	10/01/2022	DIRE...	Thomas L. Howard	X	-184.70	-207,960.17
Bill Pmt -Check	10/01/2022	DIRE...	Gail P. Whipple	X	-184.70	-208,144.87
Bill Pmt -Check	10/01/2022	DIRE...	George G. Gentile	X	-184.70	-208,329.57
<b>Total Checks and Payments</b>					-208,329.57	-208,329.57
<b>Deposits and Credits - 1 item</b>						
Transfer	09/27/2022			X	2,500,000.00	2,500,000.00
<b>Total Deposits and Credits</b>					2,500,000.00	2,500,000.00
<b>Total Cleared Transactions</b>					2,291,670.43	2,291,670.43
<b>Cleared Balance</b>					2,291,670.43	3,038,113.58

**Jupiter Inlet District**  
**Reconciliation Detail**  
**BB&T, Period Ending 09/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 8 items</b>						
Bill Pmt -Check	07/22/2022	2793	Treasure Coast Irrig...		-80.00	-80.00
Bill Pmt -Check	08/16/2022	2812	Erdman Video Syste...		-2,550.00	-2,630.00
Bill Pmt -Check	09/08/2022	2829	Gail P. Whipple		-53.75	-2,683.75
Bill Pmt -Check	09/19/2022	2835	LOCALIQ Florida		-95.79	-2,779.54
Bill Pmt -Check	09/26/2022	2836	Taylor Engineering, I...		-32,488.79	-35,268.33
Bill Pmt -Check	09/26/2022	2837	Treasure Coast Irrig...		-115.59	-35,383.92
Bill Pmt -Check	09/27/2022	2838	Brightline Trains Flor...		-2,500,000.00	-2,535,383.92
Bill Pmt -Check	09/30/2022	2849	KDT Solutions, Inc.		-35.00	-2,535,418.92
Total Checks and Payments					-2,535,418.92	-2,535,418.92
Total Uncleared Transactions					-2,535,418.92	-2,535,418.92
Register Balance as of 09/30/2022					-243,748.49	502,694.66
<b>New Transactions</b>						
<b>Checks and Payments - 19 items</b>						
Bill Pmt -Check	10/01/2022	BILLP...	Optum Bank		-6,825.00	-6,825.00
Bill Pmt -Check	10/01/2022	BILLP...	ADT Security		-463.84	-7,288.84
Bill Pmt -Check	10/01/2022	BILLP...	Florida Power & Light		-233.72	-7,522.56
Bill Pmt -Check	10/01/2022	BILLP...	AT&T		-196.74	-7,719.30
Bill Pmt -Check	10/01/2022	BILLP...	Great America Fina...		-189.39	-7,908.69
Bill Pmt -Check	10/01/2022	BILLP...	Comcast		-93.30	-8,001.99
Bill Pmt -Check	10/01/2022	BILLP...	AT&T Mobility		-76.62	-8,078.61
Bill Pmt -Check	10/05/2022	2846	Florida Association ...		-2,862.28	-10,940.89
Bill Pmt -Check	10/05/2022	2845	Taras Foundation, Inc.		-2,225.00	-13,165.89
Bill Pmt -Check	10/05/2022	2843	Terraquatic, Inc.		-2,100.00	-15,265.89
Bill Pmt -Check	10/05/2022	2839	Florida Municipal Pe...		-791.00	-16,056.89
Bill Pmt -Check	10/05/2022	2848	Jupiter Inlet Lightho...		-500.00	-16,556.89
Bill Pmt -Check	10/05/2022	2847	Florida Shore & Bea...		-500.00	-17,056.89
Bill Pmt -Check	10/05/2022	2844	Northern PBC Cham...		-450.00	-17,506.89
Bill Pmt -Check	10/05/2022	2841	Orange Tree Landsc...		-300.00	-17,806.89
Bill Pmt -Check	10/05/2022	2840	Kyzar Air Conditioni...		-292.00	-18,098.89
Bill Pmt -Check	10/05/2022	2842	Streamline		-200.00	-18,298.89
Bill Pmt -Check	10/05/2022	DRAFT	ADP		-154.34	-18,453.23
Bill Pmt -Check	10/05/2022	2850	DEX Imaging		-57.05	-18,510.28
Total Checks and Payments					-18,510.28	-18,510.28
Total New Transactions					-18,510.28	-18,510.28
<b>Ending Balance</b>					<b>-262,258.77</b>	<b>484,184.38</b>

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10/05/22

**Jupiter Inlet District**  
**Reconciliation Summary**  
State Board of Admin.-Fund A, Period Ending 09/30/2022

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	<u>Sep 30, 22</u>
Beginning Balance	8,212,973.92
Cleared Transactions	
Checks and Payments - 1 item	-2,500,000.00
Deposits and Credits - 1 item	16,927.73
Total Cleared Transactions	<u>-2,483,072.27</u>
Cleared Balance	<u><u>5,729,901.65</u></u>
Uncleared Transactions	
Deposits and Credits - 2 items	<u>0.00</u>
Total Uncleared Transactions	<u>0.00</u>
Register Balance as of 09/30/2022	<u><u>5,729,901.65</u></u>
Ending Balance	5,729,901.65

**Jupiter Inlet District**  
**Reconciliation Detail**  
**State Board of Admin.-Fund A, Period Ending 09/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						8,212,973.92
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	09/27/2022			X	-2,500,000.00	-2,500,000.00
Total Checks and Payments					-2,500,000.00	-2,500,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	09/30/2022			X	16,927.73	16,927.73
Total Deposits and Credits					16,927.73	16,927.73
Total Cleared Transactions					-2,483,072.27	-2,483,072.27
Cleared Balance					-2,483,072.27	5,729,901.65
<b>Uncleared Transactions</b>						
<b>Deposits and Credits - 2 items</b>						
Deposit	08/02/2022					0.00
Deposit	09/06/2022					0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					0.00	0.00
Register Balance as of 09/30/2022					-2,483,072.27	5,729,901.65
<b>Ending Balance</b>					<b>-2,483,072.27</b>	<b>5,729,901.65</b>



**State Board of Administration**  
**Local Government Surplus Funds Trust Fund**  
**Participant Statement**

**AGENCY ACCOUNT 191111**  
 09/01/2022 - 09/30/2022

Page 1 of 1

JUPITER INLET DISTRICT

Participant Return 09/30/2022 : 2.61 %

400 N. DELAWARE BLVD  
 JUPITER, FL 33458

<u>Date</u>	<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
09/01/2022	BEGINNING BALANCE			8,212,973.92
09/27/2022	WITHDRAWAL	JOSEPH B CHAISON	(2,500,000.00)	5,712,973.92
09/30/2022	EARNED INCOME	INTEREST	16,927.73	5,729,901.65
	Totals:		<u>(2,483,072.27)</u>	<u>5,729,901.65</u>

**TREASURER'S REPORT AS OF SEPTEMBER 30, 2022**

**BB&T - Checking Account**

Bank balance forward from previous statement - August 31, 2022	\$	746,443.15	
Plus Deposits:			
9/27/2022            Transfer from Admin Fund A		2,500,000.00	
Less Checks & Other Withdrawals Cleared:	\$	<u>(208,329.57)</u>	
<b>Bank balance at September 30, 2022</b>	\$	3,038,113.58	\$ <b>3,038,113.58</b>
Less Outstanding Checks		<u>(2,535,418.92)</u>	
<b>Register balance at September 30, 2022</b> (see note)	\$	<u><u>502,694.66</u></u>	

NOTE: Does not include checks dated in October 2022 of \$18,510.28, some of which are for September expenses, signed/approved in September or to be signed at the October 2022 meeting.

**State Board of Administration**

**FUND A**

Balance Forward from August 31, 2022	\$	8,212,973.92	
Plus Deposits:			
Interest earned September 2022		16,927.73	
Total Deposits	\$	<u>16,927.73</u>	
Transfer to BBT Checking	\$	(2,500,000.00)	
<b>Balance at September 31, 2022</b>	\$	<u><u>5,729,901.65</u></u>	\$ <b>5,729,901.65</b>
<b>TOTAL BALANCE</b>	\$	<u><u>6,232,596.31</u></u>	\$ <u><u>8,768,015.23</u></u>
		<i>REGISTER BALANCE</i>	<i>BANK BALANCE</i>



# JUPITER INLET DISTRICT

## EXECUTIVE DIRECTOR'S REPORT

**FROM:** JOSEPH B. CHAISON, EXECUTIVE DIRECTOR   
**SUBJECT:** EXECUTIVE DIRECTOR'S REPORT  
**DATE:** OCTOBER 12, 2022

### **Loxahatchee River Railroad Bridge – Enhanced Clearance Span:**

Our payment to Brightline was hand-delivered on October 3<sup>rd</sup>. Our grant reimbursement request from FIND is anticipated to have been submitted by the time of this meeting. The installation of the span continues, with reassembly underway and placement scheduled for November 6<sup>th</sup>.

### **Post-Storm Assessment:**

Post storm assessments were performed with no damage observed at;

- North and South Jetties
- JID Offices and Dredged Material Management Area (DMMA)
- Mangrove Island
- Living Shoreline

There was significant sand accumulation along the south jetty and sand was overtopping the jetty during the storm. A survey of the sand trap was already scheduled for October in preparation for the 2023 dredging project.

### **Florida Department of Environmental Protection (FDEP) Rankings:**

Based on the draft rankings published by the FDEP, our FY 2023/24 funding request is fourth of the eleven inlets submitted. If the Program receives funding at its historical level, we can expect funding.

### **District Relevant Permit Activity:**

A permit application was submitted by Jupiter Wreck, Inc. to the FDEP to “*to move sand on the sea bed by use of small dredges, propeller deflectors, blowers, and air lifts in order to retrieve artifacts for a salvage recovery project and then allowing the sand to return to the site*”. They have an active Corps of Engineers Permit and have received similar permits from the FDEP in 2001, 2006, and 2012.

### **2023 Legislative Session Update – Commissioner Fees:**

I have reviewed the Local Bill Preparation Manual for the 2023 Legislative Session for the Palm Beach County Legislative Delegation. This document outlines the formatting, advertising, and scheduling for local bills. I have also spoken with Representative Snyder's office.

### **500 North Delaware (Jones Creek Park) Property:**

The Town has begun preparing for exotic vegetation removal. The removal will be done in three phases; the shoreline area first, the central area second, and the residential perimeter last.



**Jupiter Inlet District  
Monthly Engineering Report  
October 2022**

**General Engineering**

Hurricane Ian made landfall at Cayo Costa on the Gulf coast, crossed Florida north of Jupiter, and emerged into the Atlantic Ocean near Cape Canaveral. Local impacts appear limited.

*Jetty Observation*

Taylor Engineering staff (Ken Craig) will perform the monthly jetty condition assessment on October 12. We will report on any significant changes from the prior assessment.

**Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance**

The USACE issued public notice on July 20, 2022 and provided copies to JID and Taylor Engineering. The public notice 30-day comment period closed on August 19, 2022. The USACE received comments from the U.S. Coast Guard and National Marine Fisheries Service (NMFS). As a result of comments received, the USACE issued a second request for additional information (RAI) on August 22, 2022. Taylor Engineering has submitted some of the requested information to the USACE and is currently in the process of completing the alternatives analysis.

**Jupiter Inlet Jetties Restoration**

The project team continues to make progress with 60% construction drawings which should be complete by the November board meeting. Project specification continue to be refined as repair methodologies are finalized.

**Jupiter Inlet Sand Trap Dredging 2023**

Mr. Chaison has scheduled the fall sand trap survey with Terraquatics. We will review the results of the survey once complete and make a recommendation regarding the need to survey in 2023. This will likely occur at the November board meeting. If the board wishes to pursue a project in 2023, we will present a bidding/construction administration proposal to the board at the December meeting.

**Sediment Study**

Following the previous workshop, Taylor Engineering is developing a scope of work and cost proposal to update the inlet sediment budget and coordinate an update to the adopted Jupiter Inlet Management Plan. We plan to have the proposal ready for board consideration at the November meeting.

**William R. H. Broome, P.A.**

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2465 Mercer Avenue  
West Palm Beach, Florida 33401

William R. H. Broome  
bill@williambroome.net

T elephone (561) 689-5011  
F acsimile (561) 689-6820

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TO: BOARD OF COMMISSIONERS, JUPITER INLET DISTRICT

FROM: WILLIAM R. H. BROOME

DATE: October 3, 2022

OCTOBER LEGAL REPORT

Legislative Matters

There is nothing new to report. I am still watching for the delegation's calendar.

Kezber Claim

The lawyers are exchanging discovery, interrogatories and document production. There is nothing significant to report.