

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
October 13, 2021**

COMMISSIONERS PRESENT

George Gentile, Chairman
Thomas Howard, Vice Chairman
Gail Whipple, Secretary/Treasurer
Michael Martinez

COMMISSIONERS ABSENT

James Davis

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William Broome, Attorney
Kenneth Craig, PE, Taylor Engineering
Sonja Kezber, Administrative Assistant

MEMBERS OF THE PUBLIC

Andre Rajoo via CMT

1. Call to Order

Chair Gentile called the meeting to order at 7:04 PM.

Pledge of Allegiance

2. Comments from Public

None.

3. Approval of Minutes

- **September 8, 2021 – Tentative Budget Hearing Minutes**

Chair Gentile entertained a **MOTION to approve the Minutes of the Tentative Budget Hearing of September 8, 2021**. Commissioner Howard so **MOVED**. Commissioner Martinez **SECONDED**. Chair Gentile called for further discussion; there being none, the **MOTION CARRIED unanimously**.

- **September 8, 2021 - Regular Meeting**

Chair Gentile entertained a **MOTION to approve the Minutes of the Regular Meeting of September 8, 2021**. Commissioner Whipple stated that on page 3, "awarding" should be removed. Commissioner Howard so **MOVED to approve as amended**. Commissioner Whipple **SECONDED**. Chair Gentile called for further discussion; there being none, the **MOTION CARRIED unanimously**.

- **September 22, 2021 – Final Budget Hearing**

Chair Gentile entertained a **MOTION to approve the Minutes of the Final Budget Hearing of September 22, 2021**. Commissioner Whipple so **MOVED**. Commissioner Howard **SECONDED**. Chair Gentile called for further discussion; there being none, the **MOTION CARRIED unanimously**.

4. **Submission of Bills**

- **Submission of October Bills** - Chair Gentile called for a **MOTION to approve the Submission of Bills and the additional Bills as presented – along with the last minute addition of a Ferreira invoice**. Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.
- **Payroll, Utility Bills and Health Insurance Invoice for November** - Chair Gentile called for a **MOTION to approve the Payroll, Utility Bills and Health Insurance Invoice for November** - Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

5. **Treasurer's Report**

A. **Approval of September 2021 Treasurer's Report**

Staff recommended approval. Chair Gentile entertained a **MOTION to approve the September 2021 Treasurer's Report**. Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. Chair Gentile called for discussion; there being none, the **MOTION CARRIED unanimously**.

6. **Executive Director's Report**

Jupiter Inlet District Website Re-Launch:

Mr. Chaison reported that the JID website was successfully relaunched on September 1st and the website had 7,656 page views during the month of September. Streamline intends to showcase our new site in a website-makeover feature they produce.

Chair Gentile stated he had made a presentation at the Chamber meeting and used the website and it had been very well received.

Taylor Property:

Mr. Chaison stated that the Town Manager's office agreed that the Taylor Property ownership will be jointly held with Jupiter and the JID on a percentage basis. The agreement language is still being worked through with Jupiter's lawyer. Chair Gentile stated he is available to attend one of the next meetings if needed.

Mr. Chaison reported that he had attended a planning meeting with Town staff regarding the site and the Town is looking into incorporating the site into their stormwater management planning.

Living Shoreline Project:

Mr. Chaison reported that the project construction is complete. The Bureau of Land Management created an informational video with Vice Chair Howard that had turned out very well.

Mr. Chaison also noted that he had presented the project at the Florida Shore and Beach Preservation Association conference and it was very well received by the 250 attendees.

State Beaches and Inlets Funding Program:

Mr. Chaison reported that we were able to increase our scoring from the State's draft assessment. The State accepted our position that the Cut 2 Intracoastal dredging material, placed on the downdrift beach, counts toward the achievement of the goals of our Inlet Management Plan goals. This increases our bypassing percentage from 79.5% to 102.5%.

Sand Trap Dredging 2022:

Mr. Chaison reported that the permit modification process is underway to restore our historical placement template. We expect to resume our typical survey, bid, award, and construction schedule for 2022. A survey of the sand trap will be conducted this month.

Main Channel Maintenance Dredging:

Mr. Chaison reported that our Corps of Engineers permit had its public notice period, with no comments received. Once permits are in hand, we will move forward with bidding this project for hydraulic dredging with placement in our dredged material management area. The seagrass survey and DMMA survey have been completed.

Inlet Webcam:

Mr. Chaison stated that at the recommendation of the Jupiter Police, we have coordinated with our vendor to create a kill switch for the webcam. This will allow us to rapidly turn off the feed if necessary.

Seagrass Marker Buoys

Mr. Chaison also reported that the Jupiter Inlet Foundation has received approval to install marker buoys near Mangrove Island. Chair Gentile stated we should have a representative at the meetings.

Centennial Celebration:

Mr. Chaison stated that the planning for the centennial celebration has continued, with very good response from our invitees. A discussion ensued regarding the progression of the events.

7. Engineer's Report

General Engineering

Jetty Observation

Mr. Craig reported that he performed the monthly jetty condition assessment earlier in the day and found no significant changes from the prior assessment.

Jupiter Inlet Sand Trap

Mr. Craig stated that Taylor Engineering had received CSA Ocean Sciences' coral survey report on September 8, 2021. Taylor Engineering is developing the permit modification request to establish the full Jupiter/Carlin beach fill template as the authorized disposal area and an extension to the permit length from 5 years to 10 years. Taylor Engineering will submit to the USACE for review by October 12, 2021.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance

Mr. Craig reported that Taylor Engineering submitted the state and federal environmental permit applications to the South Florida Water Management District (SFWMD) and U.S. Army Corps of Engineers (USACE). The SFWMD issued a request for additional information (RAI) on March 19, 2021. Taylor Engineering responded to the SFWMD RAI on May 12, 2021. The SFWMD issued a second RAI on May 27, 2021. The outstanding item referenced in the second RAI involved returning the signature page signed by a representative of Jonathan Dickinson State Park (JDSP) as the property owners and project co-applicant. Taylor Engineering received the signature page from JDSP on September 9, 2021 and provided to the FDEP on September 10,

AAF In-Water Permitting

Mr. Craig stated that Taylor Engineering is coordinating with Scott Bridge Company regarding the dredging under JID's state and federal permits for the bridge navigation channel. Scott Bridge commenced dredging on September 1, 2021 and completed the effort on October 1, 2021. Scott Bridge submitted turbidity monitoring reports to Taylor Engineering and Taylor Engineering provided those reports to FDEP compliance in accordance with the permit. Under contract to Scott Bridge, Taylor Engineering completed the pre-construction seagrass survey on August 18, 2021 and the post-construction survey on October 7, 2021.

Living Shoreline Project

Mr. Craig reported that the project construction is complete. The contractor cleared the final punchlist and submitted Pay Application #6. Taylor Engineering noted a discrepancy in the documentation and requested submittal of a revised pay application which was received just prior to the board meeting. The only remaining item is retainage held during the vegetation establishment period which ends on February 2, 2022.

8. Legal Report

None

9. Unfinished Business

None

10. New Business

- **Landscaping**

Mr. Chaison presented a proposal for landscape changes at the Jupiter Inlet District (JID) site.

11. Commissioner Reports/Remarks

Commissioner Howard

None.

Commissioner Whipple

Commissioner Whipple stated that there was a pre-construction meeting on Thursday regarding an upcoming beach nourishment project that she felt might impact our next dredging project. Commissioner Whipple stated that she felt a representative of the JID should participate in the meeting.

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Commissioner Gentile

None.

Commissioner Martinez

None.

12. Next Meeting Date(s)

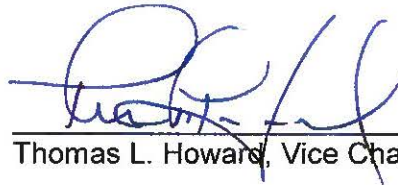
Regular Meeting – November 10, 2021

13. Adjournment

There being no further business before the Commission, Chair Gentile called for a **MOTION to Adjourn**. Commissioner Martinez so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED UNANIMOUSLY**. The meeting was adjourned at 8:14 PM.



George G. Gentile, Chairman



Thomas L. Howard, Vice Chairman