

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
April 12, 2023**

COMMISSIONERS PRESENT

George Gentile, Chairman
Thomas Howard
Gail Whipple

COMMISSIONERS ABSENT

Michael Martinez, Vice Chairman
James H. Davis, Secretary/Treasurer

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, PE, Taylor Engineering
Cami Cunningham, Administrative Assistant

MEMBERS OF THE PUBLIC

Chris Ellis, Taylor Engineering

1. Call to Order

Chair Gentile called the meeting to order at 7:00 PM.

Pledge of Allegiance

2. Comments from the Public

None.

3. Approval of Minutes

- **March 8th, 2023 Regular Board Meeting Minutes**

Commissioner Howard suggested adding 'under the walkway' to give a better explanation of where a potential sleeve would go at the inlet. Chairman Gentile entertained a **MOTION to approve the March 8th, 2023 Regular Board Meeting Minutes as amended;** Commissioner

Whipple so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

4. Approval of Bills

• **Submission of March Bills:**

Chairman Gentile entertained a **MOTION to approve the March Bills and the additional Bills as presented.** Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

• **Submission of Payroll, Utility Bills and Health Insurance Invoice for April:**

Chairman Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for April.** Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

5. Treasurer's Report

• **Approval March 2023 Treasurer's Report**

Chairman Gentile entertained a **MOTION to approve the March 2023 Treasurer Report.** Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

6. Executive Director's Report

2023 Sand Trap Dredging:

Mr. Chaison stated that technical and contractual details will be covered in the Engineer's Report. Dredging is underway and 105,000cy were measured in the sand trap in the before-dredge survey. Mr. Chaison noted that the dredgers, Atlantic & Gulf Dredging have been doing very good work, especially with the inclement weather over the past week.

Inlet Management Plan Study / Sediment Budget Update:

This will also will be covered in the Engineer's Report. Of note, the survey data collection for our extensive hydrographic survey was completed the week of April 3rd.

Office Landscaping Update Project:

Mr. Chaison explained that he gathered four proposals for updating the office landscaping with native plantings. This project would accomplish the two goals of installing attractive low-maintenance landscaping and serving as a native planting showcase. Longleaf design submitted graphics with ideas that were shown to the Board. The Board discussed the merits

of the firms, as well as their objectives for the projects. Longleaf Design was selected to advance the design, incorporate Board comments, and once approved; perform the installation.

500 N. Delaware Property:

Mr. Chaison stated the Town of Jupiter received four bids for the demolition of the derelict buildings and radio tower utility structures on site. They will be recommending award to the low bidder (\$117,000.00) and moving forward with bonding and pre-work submittals.

Chairman Gentile asked whether there would be any exotic removal in this work. Mr. Chaison stated there would not be, beyond possible removal for access.

Loxahatchee River / Jupiter Inlet - Biennial Boat Tour:

The guest list has been finalized and invitation to the boat tour has begun. The District will notice the tour and follow direction from counsel to ensure compliance with sunshine requirements.

Records Management Seminar:

Mr. Chaison attended a day-long records management seminar conducted by the Florida Department of State, Division of Library & Information Services, Bureau of Archives and Records Management. It was very informative, with many useful suggestions for improving the efficiency of our records management program.

Audit- Fiscal Year 2022:

Mr. Chaison explained to the Board that this year's Audit will also require a 'Single Audit', which was triggered by the District's grant reimbursement from the Florida Department of Environmental Protection (FDEP). Because the income was greater than \$700,000, Nolan, Holt & Miner, P.A services' will be an additional cost of \$4,000. Chairman Gentile entertained a **MOTION to approve the Audit, including additional expenses;** Commissioner Howard so **MOVED;** Commissioner Whipple **SECONDED.** There being no further discussion, **the MOTION CARRIED unanimously.**

7. Engineer's Report

General Engineering

Jetty Observation

Mr. Craig performed the Jetty Observations on April 11th. He stated the conditions have been very energetic because of the storms. .

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Ellis stated that there has been no change in the status of the application.

Jupiter Inlet Jetties Restoration:

Mr. Craig said that final Jetty restoration plans and specifications are almost complete. There will need to be a future discussion about the best time to complete the work, with hurricane season approaching.

Sediment/Inlet Study 2023:

The next step in the study is to complete sand samples This is currently scheduled for April 14th-16th. The Terraquatic multibeam survey is complete, and Taylor does not have all of the data yet.

Chairman Gentile asked what happened to the suspected vessel buried in the inlet; Mr. Chaison stated that on the most recent survey, the boat was not detected and Jupiter Police Department (JPD) dived the site last week with no success.

Jupiter Inlet Sand Trap Dredging 2023:

Mr. Craig said that Atlantic & Gulf Dredging & Marine (AGD) is doing a great job and moving quickly, despite the weather. They have completed the north cut and have moved to the south cut. They should be complete by April 22nd. There was one Leatherback Turtle nest that was relocated outside of the project area. Mr. Craig recommends approval for the pay application from AGD that is for 25% of the work. Chairman Gentile entertained a **MOTION to approve the invoice from AGD for 25% of the work complete**; Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion the **MOTION CARRIED unanimously**.

Florida Inland Navigational District (FIND):

FIND reached out to the District about also surveying the Intracoastal Waterway (ICWW) by the Lighthouse because they had been getting complaints of water depth. The subsequent survey did reveal a significant shoal.

Since then, the District and Taylor Engineering have been in discussion with FIND and AGD about the possibility of working together to emergency dredge this location. This work will require cooperation and permit extensions from both FDEP and USACE. FIND's General Permit from the USACE is not currently active; therefore, there are ongoing efforts to have FIND become a one-time permittee on JID's permit in order to move forward with this emergency project.

The goal is to create a Change Order to the AGD contract to include the additional cost of \$400,000 for the FIND work. FIND would reimburse the District the total additional cost of the work, plus cost share a percentage of the mobilization. There will be an Interlocal Agreement in place between FIND and JID stating all of these terms.

Commissioner Howard said that because this agreement would save the taxpayers money, the Board should authorize Mr. Chaison to execute the agreement.

Chairman Gentile entertained a **MOTION to authorize Mr. Chaison to execute an Interlocal Agreement with FIND to emergency dredge the ICWW**; Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

Chairman Gentile asked that an Ebb Shoal discussion be added to the May agenda, so that there can be a discussion about what the District could do to improve that feature.

Seagrass Survey Presentation:

Mr. Ellis gave a presentation on the Central Embayment and Mangrove Island Seagrass Surveys, noting significant increases in the growth over the last three years.

8. Legal Report

Mr. Broome had nothing additional to report.

9. Unfinished Business

Legislative Update – The Local Bill passed the Local Administration, Federal Affairs & Special Districts Subcommittee and has been added to the Ways & Means Committee Agenda which will hear the Bill on April 17th.

10. New Business

None.

11. Commissioner Reports

Commissioner Whipple

None

Commissioner Howard

None.

Chair Gentile

None.

12. Next Meeting Date(s)

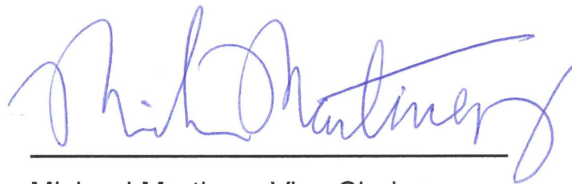
Regular Board Meeting- May 10th, 2023

13. Adjournment

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 8:15 PM.



George G. Gentile, Chairman



Michael Martinez, Vice Chairman