

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
August 9, 2023**

COMMISSIONERS PRESENT

George Gentile, Chairman
Michael Martinez, Vice Chairman
James H. Davis, Secretary/Treasurer
Thomas Howard
Gail Whipple

COMMISSIONERS ABSENT

None.

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, PE, Taylor Engineering
Cami Cunningham, Administrative Assistant

MEMBERS OF THE PUBLIC

JB Brumfield, Taylor Engineering – (via CMT)

1. Call to Order

Chairman Gentile called the meeting to order at 7:00 PM.

**Pledge of Allegiance*

2. Comments from the Public

None.

3. Approval of Minutes

July 12th, 2023 Regular Board Meeting Minutes

Commissioner Whipple made note of a grammatical error. Chairman Gentile entertained a **MOTION to approve the July 12th, 2023 Regular Board Meeting Minutes as amended**; Commissioner Howard so **MOVED**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

4. Approval of Bills

Submission of July Bills:

Chairman Gentile entertained a **MOTION to approve the July Bills and the additional Bills as presented**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

Submission of Payroll, Utility Bills and Health Insurance Invoice for August:

Chairman Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for August**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

5. Treasurer's Report

Approval of July 2023 Treasurer's Report:

Chairman Gentile entertained a **MOTION to approve the July 2023 Treasurer Report**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

6. Executive Director's Report

Inlet Sand Trap Dredging:

Mr. Chaison submitted a reimbursement request to the Florida Inland Navigation District (FIND) for the emergency Intracoastal Waterway (ICWW) shoal dredging performed under our 2023 sand trap dredging mobilization. The payment of \$677,627 was received on July 17th.

The plan is to survey the sand trap this fall for the 2024 sand trap dredging project. The Board has previously discussed shifting the typical schedule one month earlier to accommodate the recent trend of higher dredging volumes. Additionally, we expect that the U.S. Army Corps of Engineers will be performing ICWW maintenance dredging, with beach placement, in 2024; which will require close coordination.

Chairman Gentile asked about the conditions of the inlet today and whether the shoal feature along the inside of the north jetty was still there; Mr. Craig stated that it seemed to have dissipated but also noted it was high tide.

Florida Department of Environmental Protection (FDEP) Inlet Funding Request:

The District's annual Local Government Funding Request for the FY 22/23 Sand Trap Dredging has been submitted to the FDEP. Our 50% cost-sharing reimbursement request for FY 24/25 is \$605,000. At the September Regular Board Meeting, the Board will be asked to pass a Resolution affirming our commitment to maintenance dredging of the inlet and to follow our inlet management plan. Mr. Chaison stated that the Board passed similar Resolutions each of the previous three years. The two most recent LGFR requests were \$505,000 for FY 22/23 and \$719,000 for FY 23/24. Both of those submittals ranked above the funding threshold and we expect the full requested reimbursements. The Board commended staff for a job well-done.

500 N. Delaware Property:

Mr. Chaison reported the annual installment payment will be made next month. Additionally, a public hearing was held on August 8th to update the Future Land Use Map and Zoning for the property. The District encouraged the Town of Jupiter to recall the agreed passive-use intent for the site. Mr. Chaison presented to the committee and asked them to consider a 'conservation' designation, rather than a 'recreational' designation, and the committee agreed. The next steps are for the Zoning committee to take their recommendation to the Town Council at the September meeting.

The Board agreed and thanked Mr. Chaison for his efforts. They also discussed having a consensus before the September Town Council Meeting. After a discussion, **Chairman Gentile entertained a MOTION to endorse a Conservation designation for the 500 N. Delaware Property at the Town Council Meeting and to have Mr. Chaison act on behalf of the Board.** Commissioner Howard so **MOVED**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously.**

Office Native Landscaping Project:

Mr. Chaison reported the installation of the native planting landscape project began on August 1st and was completed earlier this week. Mr. Chaison stated he plans to create a website page to highlight the native plantings and their progress over the years. Commissioner Whipple asked about the plan to maintain the landscape. Mr. Chaison explained the plan is to have Longleaf Design come in quarterly to maintain the site.

Sims Creek Mangrove Trimming:

Mr. Chaison met with Sherlock Tree Company and they are developing a project cost proposal using the competitively bid line-item unit costs included in their contract with the Town of Jupiter.

FY 2023/24 TRIM Reporting:

Staff have submitted and certified Forms DR 420 and DR 420 MMP. These forms confirm the taxable value and maximum millage rates for the upcoming cycle. We have also confirmed our budget hearing dates.

Mile 6 Gap Closure and Oxbow Restoration Maintenance Project:

Mr. Chaison reported that the District has received its five-year U.S. Army Corps of Engineers permit for the Mile 6 Gap Closure on August 1st.

Friends of Jupiter Beach August Beach Clean-Up:

The Friends of Jupiter Beach used the District's continued support to sponsor their August Beach Cleanup event.

Railroad Bridge:

Mr. Chaison reported that the Brightline Railroad Bridge requested a deviation from their schedule for maintenance. This will require the bascule being in the down position on August 14th and 15th from 12:00 AM-5:00 AM.

7. Engineer's Report

General Engineering

Jetty Observation

Mr. Craig performed the Jetty Observations on August 9th. He stated that there continues to be a lot of sand along the beach shorelines adjacent to the inlet. The light on the north jetty is missing one of its four bolts and will be fixed during the jetty repairs.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Craig stated the District has received its permit for the mile 6 Gap Closure. Taylor Engineering gave a new proposal of work that will include final plans and specifications, bidding, and construction administration for a total of \$67,046.00. There was a discussion by the Board and Mr. Craig.

Chairman Gentile entertained a MOTION to approve the Scope of Services proposed by Taylor Engineering. Commissioner Howard so **MOVED**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously.**

FDEP Local Government Funding Request:

Mr. Craig stated Taylor Engineering completed and submitted to FDEP the JID Local Government Funding Request for the 2024-2025 fiscal year.

All Aboard Florida/Brightline Bridge:

Stemming from a discussion at July's Board Meeting, Mr. Craig stated that the District does have a FDEP and USACE permit for the channel associated with the enhanced clearing span. The permit is

for the original location of the span. However, if needed it should be a straightforward permit modification to update it to the actual location. The USACE permit expires in September 2024 and the FDEP permit expires in September 2023. Mr. Craig said he plans to extend both permits an additional five years. Commissioner Howard recommended that staff and Mr. Broome keep a diary all of District permits and their deadlines. The Board gave its consensus.

Jupiter Inlet Jetties Restoration:

Mr. Brumfield gave a detailed presentation of the 95% drawings and specifications. Following the presentation, there were several questions and discussions from the Commissioners. The Board thanked Mr. Brumfield for all his work and thoroughness throughout this project.

Sediment/Inlet Study 2023:

Mr. Craig showcased the new database that compiles all the District projects and data for ease of access. Staff will email the link to all the Commissioners so they can explore at their own pace and raise any questions or concerns at the next Board meeting.

8. Legal Report

Mr. Broome had nothing additional to report. Vice-Chairman Martinez asked if there was any update to the Kezber case. Mr. Broome stated he had heard nothing in the past two months. He expects depositions to be scheduled in the coming months.

9. Unfinished Business

None.

10. New Business

None.

11. Commissioner Reports

Commissioner Whipple

None.

Commissioner Howard

None.

Secretary/Treasurer Davis

None.

Vice-Chairman Martinez

None.

Chairman Gentile

None.

12. Next Meeting Date(s)

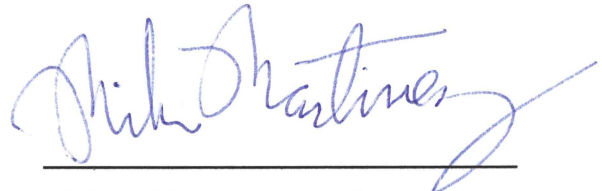
Budget Workshop Meeting- August 23rd, 2023, 7:00 PM

13. Adjournment

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 8:44 PM.



George G. Gentile, Chairman



Michael Martinez, Vice Chairman