

GEORGE G. GENTILE – Chairman

MICHAEL MARTINEZ – Vice Chairman

JAMES H. DAVIS – Secretary/Treasurer

THOMAS HOWARD

GAIL WHIPPLE

JOSEPH B. CHAISON  
Executive Director  
[jchaison@jupiterinletdistrict.org](mailto:jchaison@jupiterinletdistrict.org)

CAMILLE CUNNINGHAM  
Administrative Assistant  
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## AGENDA

DATE: April 12, 2023  
TO: JID Commissioners and Staff  
FROM: Joseph Chaison, Executive Director   
SUBJECT: Meeting Agenda

The Regular Monthly Meeting has been scheduled for **Wednesday, April 12<sup>th</sup>, 2023 at 7:00 P.M.** at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

1. Call to Order
2. Comments from the Public
3. Approval of Minutes
  - March 8, 2023 Regular Board Meeting
4. Approval of Bills
  - Submission of March 2023 Bills
  - Submission of Payroll, Utility Bills and Health Insurance Invoice for April 2023
5. Treasurer's Report
  - Approval of March 2023 Treasurer's Report
6. Executive Director's Report
7. Engineer's Report
  - Seagrass Survey Presentation
8. Legal Report
9. Unfinished Business
  - Legislative Update
10. New Business
11. Commissioner Reports
12. Next Meeting Date(s): Regular Board Meeting, May 10, 2023
13. Adjournment

**REGULAR BOARD MEETING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES  
March 8, 2023**

**COMMISSIONERS PRESENT**

George Gentile, Chairman  
Michael Martinez, Vice Chairman  
Thomas Howard  
Gail Whipple

**COMMISSIONERS ABSENT**

James H. Davis, Secretary/Treasurer

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William R. H. Broome, Attorney  
Ken Craig, PE, Taylor Engineering

**MEMBERS OF THE PUBLIC**

Angel Gardner  
Scott Case  
Virgil Versaggi  
Yaro Concepción

**1. Call to Order**

Chair Gentile called the meeting to order at 7:01 PM.

Pledge of Allegiance

**2. Comments from the Public**

None.

**3. FDOT U.S.1 Bridge Replacement Presentation**

Florida Department of Transportation gave a presentation to the Board about the U.S.1 Bridge and its plans for the 20-month detour. The video included in the presentation described the detour traffic modifications. Vice-Chairman Martinez asked whether the new draw bridge

would be up for the entire closure; FDOT confirmed that at least one side of the bridge will stay in the open position at all times. Chairman Gentile inquired about when the traffic signal A1A in Tequesta will be operational; FDOT stated that it would be operational starting Sunday night (March 12<sup>th</sup>). Chairman Gentile also asked about the coordinating of emergency vehicles; FDOT explained that there are systems in place to help with emergency operations.

Vice-Chairman Martinez asked about the clearance of the new bridge; Mr. Case stated that the bridge clearance will increase from 14 feet to 17 feet. The bridge, from its' current midline, will also be 20 feet wider.

In addition, there will be a 6-month moratorium on the Indiantown bridge and will not be opening during rush hours of 7:00-9:00 AM and 4:30-6:30 PM.

The schedule for construction on the U.S. 1 bridge is by 20 months there will be two lanes (one in each direction) open; and all four lanes will be open 10 months after that.

Chairman Gentile thanked the group for their presentation.

#### **4. Approval of Minutes**

- **February 8<sup>th</sup>, 2023 Regular Board Meeting Minutes**

Commissioner Whipple noted corrections. Chairman Gentile entertained a **MOTION to approve the February 8<sup>th</sup>, 2023 Regular Board Meeting Minutes as amended;**

Commissioner Whipple so **MOVED**; Vice-Chairman Martinez **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

#### **5. Approval of Bills**

- **Submission of February Bills:**

Chairman Gentile entertained a **MOTION to approve the February Bills and the additional Bills as presented.** Commissioner Whipple so **MOVED**; Vice-Chairman Martinez **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

- **Submission of Payroll, Utility Bills and Health Insurance Invoice for March:**

Chairman Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for March.** Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

**6. Treasurer's Report**

• **Approval February 2023 Treasurer's Report**

Chairman Gentile entertained a **MOTION to approve the February 2023 Treasurer Report.** Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

**7. Executive Director's Report**

**North Jetty Handrail Replacement:**

Mr. Chaison reported that Murray Logan installed the replacement handrail earlier that day (March 8, 2023). Mr. Chaison showed the Board multiple pictures of the North Jetty and they were pleased that the damaged handrail was able to be repaired and reused. Commissioner Howard inquired about the previously discussed floatation devices that had been installed along the North Jetty. Mr. Chaison stated that he did not believe any such equipment is currently installed on JID property on either jetty. Mr. Chaison further noted that he has reminded both the Jupiter Island Beach Club and PBC Ocean Rescue that the District has a policy regarding installations on the jetties, and that submitting a request is the first step in that process.

**500 N. Delaware Property:**

Mr. Chaison informed the Board that the Town of Jupiter is soliciting bids for the demolition of the derelict buildings and radio tower utility structures on site. A pre-bid site visit was conducted on March 1<sup>st</sup>, bids are due on March 14<sup>th</sup>.

**Loxahatchee River / Jupiter Inlet - Biennial Boat Tour:**

Mr. Chaison stated that May 9<sup>th</sup> was selected for the boat tour and confirmed tides, tour boat availability, and lunch location. The District will notice the event in the Palm Beach Post and follow previous recommendations from counsel. A preliminary guest list is being developed with Commissioner input. The boat holds 24 passengers

**Inlet Study / Sediment Budget Hydrographic Survey:**

Following Board recommendation, Mr. Chaison coordinated with Loxahatchee River Environmental Control District (LRECD) to determine if there were additional areas the District could incorporate into the survey that could be useful for any potential future nutrient reduction efforts. LRECD suggested nine canal systems that may be impacted by surface stormwater runoff. The incremental cost to our survey would be an additional \$4,500. Commissioner Howard voiced his support for the additional survey and possible projects in the future pertaining to

nutrients in the water. Commissioner Howard recalled the District's documented position against performing dredging projects to benefit residential canals. The Commission gave its consensus to move forward with the additional portion of the bathymetry survey.

**2023 Sand Trap Dredging:**

Mr. Chaison stated that technical and contractual details will be covered in the Engineer's Report. Of note, the first leatherback sea turtle of the season in the Inlet's vicinity occurred on February 28<sup>th</sup> in Juno Beach. This triggered certain monitoring requirements which were anticipated and included in the Sand Trap Dredging contract. Coordination with municipalities, stakeholders, marine law enforcement, ocean rescue, and parks has been performed ahead of the inlet dredging.

**Inlet Management Plan Study / Sediment Budget Update:**

This will also will be covered in the Engineer's Report. Of note, we had excellent turnout and participation by our Technical Advisory Committee (TAC) members, and the State specifically confirmed that the study efforts themselves are eligible for 50% cost-sharing reimbursement.

**Office Landscaping Update Project:**

Mr. Chaison has gathered four proposals for updating the office landscaping with native plantings. This would accomplish the two goals of installing attractive low-maintenance landscaping and serving as a native planting showcase. Chairman Gentile expressed his desire to go over each proposal in detail and would provide his input at the next Board meeting.

**8. Engineer's Report**

**General Engineering**

*Jetty Observation*

Mr. Craig performed the Jetty Observations on March 8<sup>th</sup>. He reported that there is a lot of sand along the north side of the Jetty. Vice-Chairman relayed a report he had received from a local charter captain of shallow shoal depths within the inlet. Mr. Craig explained the last survey of the Sand Trap occurred on December 12<sup>th</sup>, but the pre-construction survey will be taking place in the near future. He reiterated that there has been a large amount of sand both north and south of the inlet, which would create the opportunity for sand migration into the inlet. The pre-construction survey will give the data to confirm the current conditions.

**Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:**

Mr. Craig stated that there has been no change in the status of the application.

**Jupiter Inlet Jetties Restoration:**

Mr. Craig discussed the possibility of a sleeve to be installed at the inlet for future dredging projects. Atlantic Gulf Dredging (ADG) has given the District an estimate, however, the project would require a CCCL permit which will take time. Mr. Craig brought this in front of the Board for their consideration, as it would assist in minimizing the disruption to public access during the dredging period. The Jetty Restoration project could also serve as an opportunity to also make this improvement. A discussion took place and it was decided more information would be needed.

In addition, Taylor Engineering is moving forward with 90% drawings this month for the restoration project.

**Jupiter Inlet Sand Trap Dredging 2023:**

The pre-construction meeting took place March 3<sup>rd</sup>. Mr. Craig reported that it was well-attended and productive. The Notice to Proceed (NTP) from the FDEP is expected by the end of this week. Once that happens the District will give NTP to AGD. Their proposed schedule to dredge begins March 26<sup>th</sup> with completion by April 15<sup>th</sup>

**Sediment/Inlet Study 2023:**

The Technical Advisory Committee (TAC) meeting took place on February 22<sup>nd</sup> with representatives from JID, Taylor Engineering, FDEP, USACE, Palm Beach County, Town of Jupiter, Village of Tequesta, Jupiter Inlet Colony, and Florida Inland Navigation District participating. Field work will also begin in the next few weeks.

Of note, the Seagrass Survey Presentation will be rescheduled to the April Board Meeting.

Commissioner Howard inquired about the lack of vegetation on the Moonshine Creek Oxbow restoration. Mr. Craig noted that the construction sequence precluded installing vegetation. Mr. Craig also stated that he would investigate alternatives for vegetating the area to present a more natural appearance to the oxbow.

**9. Legal Report**

Mr. Broome had nothing additional to report.

**10. Unfinished Business**

Legislative Update – The Jupiter Inlet District Local Bill is now House Bill 945 and the staff is tracking its progress. It was referred to the House Local Administration, Federal Affairs & Special Districts Subcommittee, earlier this week. The Local Admin subcommittee is scheduled to meet next Friday, March 10<sup>th</sup>. The agenda for which bills are to be heard will be published on Wednesday, March 8<sup>th</sup>, at 4:30 pm. Mr. Pinsky is planning to speak with Representative John Snyder next week to discuss the Bill. There are currently 44 bills in that subcommittee waiting to be heard, 12 of which are local bills.

**11. New Business**

None.

**12. Commissioner Reports**

**Commissioner Whipple**

None

**Commissioner Martinez**

None.

**Vice Chairman Howard**

None.

**Treasurer Davis**

None.

**Chair Gentile**

None.

**13. Next Meeting Date(s)**

Regular Board Meeting- April 12<sup>th</sup>, 2023

**14. Adjournment**

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Vice-Chairman Martinez so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 8:25 PM.

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George G. Gentile, Chairman

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Michael Martinez, Vice Chairman



2:31 PM  
03/28/23

**Jupiter Inlet District  
Check Detail  
March 30 through April 3, 2023**

*Pay Total Bill  
19334.37  
★*

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	BILLPAY	04/03/2023	ADT Security	BB&T		✓ -102.75
Bill	3rd Q	03/28/2023		Protection Service	-102.75	102.75
TOTAL					-102.75	102.75
Bill Pmt -Check	BILLPAY	04/03/2023	AT&T	BB&T		-196.46 ✓
Bill	Mar 12, 2023	03/28/2023		Telephone/Internet	-196.46	196.46
TOTAL					-196.46	196.46
Bill Pmt -Check	BILLPAY	04/03/2023	AT&T Mobility	BB&T		-77.52 ✓
Bill	Mar 9, 2023	03/28/2023		Telephone/Internet	-77.52	77.52
TOTAL					-77.52	77.52
Bill Pmt -Check	BILLPAY	04/03/2023	Comcast	BB&T		-93.30 ✓
Bill	Mar 13, 2023	03/28/2023		Public Information	-93.30	93.30
TOTAL					-93.30	93.30
Bill Pmt -Check	BILLPAY	04/03/2023	Florida Power & Li...	BB&T		-151.69 ✓
Bill	March 2023	03/28/2023		Utilities	-137.81	137.81 ✓
				Public Information	-13.88	13.88 ✓
TOTAL					-151.69	151.69
Bill Pmt -Check	BILLPAY	04/03/2023	Truist	BB&T		-1,477.77 ✓
Bill	April 5415	03/28/2023		Outreach Program	-138.99	138.99
				Facilities	-609.90	609.90
				Maintenance & Rep...	-40.63	40.63
Bill	April 3878	03/28/2023		Travel	-19.28	21.00
				Travel	-346.84	378.00
				Membership Dues ...	-18.71	20.40
				Membership Dues ...	-90.61	98.75
				Outreach Program	-116.26	126.71
				Office Supplies	-58.02	63.23
				Computer Software/...	-12.84	14.00
				Computer Software/...	-25.69	28.00
TOTAL					-1,477.77	1,539.61
Bill Pmt -Check	BILLPAY	04/03/2023	Great America Fin...	BB&T		-189.39 ✓
Bill	March 2023	03/28/2023		Office Maintenance ...	-189.39	189.39
TOTAL					-189.39	189.39
Bill Pmt -Check	DIRECTDEP	03/31/2023	Camille Cunningh...	BB&T		-4,124.94 ✓
Bill	April 2023	03/28/2023		Salaries	-4,124.94	4,946.67
TOTAL					-4,124.94	4,946.67

2:31 PM

03/28/23

**Jupiter Inlet District**  
**Check Detail**  
 March 30 through April 3, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	DIRECTDEP	03/31/2023	Gail P. Whipple	BB&T		-184.70 ✓
Bill	April 2023	03/28/2023		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00
Bill Pmt -Check	DIRECTDEP	03/31/2023	Michael A. Martinez	BB&T		-184.70 ✓
Bill	April 2023	03/28/2023		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00
Bill Pmt -Check	DIRECTDEP	03/31/2023	Thomas L. Howard	BB&T		-184.70 ✓
Bill	April 2023	03/28/2023		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00
Bill Pmt -Check	DIRECTDEP	03/31/2023	George G. Gentile	BB&T		-184.70 ✓
Bill	April 2023	03/28/2023		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00
Bill Pmt -Check	DIRECTDEP	03/31/2023	James Davis	BB&T		-184.70 ✓
Bill	April 2023	03/28/2023		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00
Bill Pmt -Check	DIRECTDEP	03/31/2023	Joseph Chaison	BB&T		-8,473.27 ✓
Bill	April 2023	03/28/2023		Salaries	-8,473.27	9,887.50
TOTAL					-8,473.27	9,887.50
Check	DRAFT	03/31/2023	ADP-IRS	BB&T		-3,523.78 ✓
				Payroll Liabilities	-1,101.14	1,101.14
				Social Security	-1,963.44	1,963.44
				Medicare Taxes	-459.20	459.20
TOTAL					-3,523.78	3,523.78

1:03 PM  
04/06/23

**Jupiter Inlet District  
Check Detail  
April 6, 2023**

*Total Checks  
49,423.14*

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	DRAFT	04/06/2023	ADP	BB&T		-154.34
				Payroll Expenses	-154.34	154.34
TOTAL					-154.34	154.34
Bill Pmt -Check	2960	04/06/2023	AT&T	BB&T		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	2961	04/06/2023	DEX Imaging	BB&T		-98.41
Bill	March...	04/06/2023		Office Maintenance ...	-42.16	42.16
				Office Maintenance ...	-56.25	56.25
TOTAL					-98.41	98.41
Bill Pmt -Check	2962	04/06/2023	Florida Municipal Ins...	BB&T		-6,036.97
Bill	April '23	04/06/2023		Insurance-Medical/D...	-6,036.97	6,036.97
TOTAL					-6,036.97	6,036.97
Bill Pmt -Check	2963	04/06/2023	Florida Municipal Pen...	BB&T		-1,187.00
Bill	April '23	04/06/2023		Retirement-Employer	-1,187.00	1,187.00
TOTAL					-1,187.00	1,187.00
Bill Pmt -Check	2964	04/06/2023	Joseph Chaison	BB&T		-67.50
Bill		04/06/2023		Travel	-67.50	67.50
TOTAL					-67.50	67.50
Bill Pmt -Check	2965	04/06/2023	KDT Solutions, Inc.	BB&T		-431.00
Bill	April '23	04/06/2023		Computer Software/...	-373.50	373.50
				Computer Software/...	-57.50	57.50
TOTAL					-431.00	431.00
Bill Pmt -Check	2966	04/06/2023	Orange Tree Landscap...	BB&T		-600.00
Bill		04/06/2023		Landscape Mainten...	-600.00	600.00
TOTAL					-600.00	600.00
Bill Pmt -Check	2967	04/06/2023	Pioneer Technology ...	BB&T		-163.30
Bill		04/06/2023		Facilities	-163.30	163.30
TOTAL					-163.30	163.30
Bill Pmt -Check	2968	04/06/2023	Rudling's Pest Control	BB&T		-36.00
Bill	March...	04/06/2023		Janitorial/Pest Control	-36.00	36.00
TOTAL					-36.00	36.00

**Jupiter Inlet District**  
**Check Detail**  
 April 6, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	2969	04/06/2023	Sign-A-Rama Jupiter	BB&T		✓ -270.30
Bill		04/06/2023		Outreach Program	-270.30	270.30
TOTAL					-270.30	270.30
Bill Pmt -Check	2970	04/06/2023	Taylor Engineering, Inc.	BB&T		-36,377.20 ✓
Bill	March...	04/06/2023		General Engineering	-5,448.50	5,448.50 ✓
				Sediment Budget U...	-24,634.72	24,634.72 ✓
				Sand Trap Dredging	-6,293.98	6,293.98 ✓
TOTAL					-36,377.20	36,377.20
Bill Pmt -Check	2971	04/06/2023	Treasure Coast Irrigat...	BB&T		-106.12
Bill	March...	04/06/2023		Landscape Mainten...	-67.00	67.00 ✓
				Landscape Mainten...	-39.12	39.12 ✓
TOTAL					-106.12	106.12 ✓
Bill Pmt -Check	2972	04/06/2023	William R.H. Broome	BB&T		-1,300.00 ✓
Bill	March...	04/06/2023		Legal Fees	-1,100.00	1,100.00
				Legal Fees	-200.00	200.00
TOTAL					-1,300.00	1,300.00
Bill Pmt -Check	2973	04/06/2023	AT&T	BB&T		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	2974	04/06/2023	AT&T	BB&T		-26.83 ✓
Bill		04/06/2023		Telephone/Internet	-26.83	26.83
TOTAL					-26.83	26.83
Bill Pmt -Check	2975	04/06/2023	Town of Jupiter Water...	BB&T		-68.17 ✓
Bill	March...	04/06/2023		Utilities	-68.17	68.17
TOTAL					-68.17	68.17
Bill Pmt -Check	2976	04/06/2023	Richard Pinsky- Aker...	BB&T		-2,500.00 ✓
Bill	April '23	04/06/2023		Special Legal Fees	-2,500.00	2,500.00
TOTAL					-2,500.00	2,500.00

## TREASURER'S REPORT AS OF MARCH 31, 2023

### BB&T - Checking Account

Bank balance forward from previous statement - February 28, 2023		\$	5,183,501.04	
Plus Deposits:				
3/8/2023	PBC Tax Collector-Share of Taxes		38,804.42	
3/22/2023	PBC Tax Collector-Share of Taxes		1,001.41	
Less Checks & Other Withdrawals Cleared:		\$	<u>(55,731.81)</u>	
<b>Bank balance at March 31, 2023</b>		\$	5,167,575.06	\$ 5,167,575.06
Less Outstanding Checks			<u>(315.00)</u>	
<b>Register balance at March 31, 2023</b>	(see note)	\$	<u><u>5,167,260.06</u></u>	

NOTE: Does not include checks dated in April 2023 of \$50,234.25 some of which are for March expenses, signed/approved in April or to be signed at the April 2023 meeting.

### State Board of Administration

#### FUND A

Balance Forward from February 28, 2023		\$	5,828,487.75	
Plus Deposits:				
Interest earned March 2023			23,949.74	
Total Deposits		\$	<u>23,949.74</u>	
<b>Balance at March 31, 2023</b>		\$	<u><u>5,852,437.49</u></u>	\$ 5,852,437.49
<b>TOTAL BALANCE</b>		\$	<u><u>11,019,697.55</u></u>	\$ <u><u>11,020,012.55</u></u>
			<i>REGISTER BALANCE</i>	<i>BANK BALANCE</i>

1:54 PM

04/06/23

**Jupiter Inlet District  
Reconciliation Summary  
BB&T, Period Ending 03/31/2023**

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	<u>Mar 31, 23</u>
<b>Beginning Balance</b>	5,183,501.04
<b>Cleared Transactions</b>	
Checks and Payments - 34 items	-55,731.81
Deposits and Credits - 4 items	39,805.83
	<u>-15,925.98</u>
<b>Total Cleared Transactions</b>	-15,925.98
<b>Cleared Balance</b>	<u>5,167,575.06</u>
<b>Uncleared Transactions</b>	
Checks and Payments - 2 Items	-315.00
	<u>-315.00</u>
<b>Total Uncleared Transactions</b>	-315.00
<b>Register Balance as of 03/31/2023</b>	<u>5,167,260.06</u>
<b>New Transactions</b>	
Checks and Payments - 22 items	-50,234.25
Deposits and Credits - 1 item	103,942.20
	<u>53,707.95</u>
<b>Total New Transactions</b>	53,707.95
<b>Ending Balance</b>	<u>5,220,968.01</u>

1:54 PM

04/06/23

**Jupiter Inlet District**  
**Reconciliation Detail**  
**BB&T, Period Ending 03/31/2023**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						5,183,501.04
<b>Cleared Transactions</b>						
<b>Checks and Payments - 34 items</b>						
Bill Pmt -Check	03/01/2023	BILLP...	AT&T	X	-196.46	-196.46
Bill Pmt -Check	03/01/2023	BILLP...	Great America Fina...	X	-189.39	-385.85
Bill Pmt -Check	03/01/2023	DRAFT	ADP	X	-154.34	-540.19
Bill Pmt -Check	03/01/2023	BILLP...	Florida Power & Light	X	-128.27	-668.46
Bill Pmt -Check	03/01/2023	BILLP...	Comcast	X	-93.30	-761.76
Bill Pmt -Check	03/01/2023	BILLP...	AT&T Mobility	X	-77.52	-839.28
Bill Pmt -Check	03/02/2023	2952	Taylor Engineering, I...	X	-15,911.45	-16,750.73
Bill Pmt -Check	03/02/2023	2950	Florida Municipal Ins...	X	-6,036.97	-22,787.70
Bill Pmt -Check	03/02/2023	2949	Dorothy Jacks, CFA,...	X	-4,044.75	-26,832.45
Bill Pmt -Check	03/02/2023	2944	Richard Pinsky- Ake...	X	-2,500.00	-29,332.45
Bill Pmt -Check	03/02/2023	2953	William R.H. Broome	X	-1,325.00	-30,657.45
Bill Pmt -Check	03/02/2023	2951	Florida Municipal Pe...	X	-1,187.00	-31,844.45
Bill Pmt -Check	03/02/2023	2946	Treasure Coast Irrig...	X	-574.25	-32,418.70
Bill Pmt -Check	03/02/2023	2947	Streamline	X	-400.00	-32,818.70
Bill Pmt -Check	03/02/2023	2954	KDT Solutions, Inc.	X	-370.00	-33,188.70
Bill Pmt -Check	03/02/2023	2941	Judy McKee	X	-250.00	-33,438.70
Bill Pmt -Check	03/02/2023	2945	LOCALIQ Florida	X	-228.66	-33,667.36
Bill Pmt -Check	03/02/2023	2948	DEX Imaging	X	-98.74	-33,766.10
Bill Pmt -Check	03/02/2023	2943	Florida Department ...	X	-44.29	-33,810.39
Bill Pmt -Check	03/02/2023	2942	Rudling's Pest Control	X	-36.00	-33,846.39
Bill Pmt -Check	03/07/2023	2957	Richard Pinsky- Ake...	X	-2,545.00	-36,391.39
Bill Pmt -Check	03/07/2023	2955	Judy McKee	X	-250.00	-36,641.39
Bill Pmt -Check	03/07/2023	2959	Town of Jupiter Wat...	X	-67.06	-36,708.45
Check	03/16/2023	DRAFT	ADP	X	-84.82	-36,793.27
Check	03/21/2023			X	-415.28	-37,208.55
Bill Pmt -Check	03/31/2023	DIRE...	Joseph Chaison	X	-8,473.27	-45,681.82
Bill Pmt -Check	03/31/2023	DIRE...	Camille Cunningham	X	-4,124.94	-49,806.76
Check	03/31/2023	DRAFT	ADP-IRS	X	-3,523.78	-53,330.54
Bill Pmt -Check	03/31/2023	DIRE...	James Davis	X	-184.70	-53,515.24
Bill Pmt -Check	03/31/2023	DIRE...	George G. Gentile	X	-184.70	-53,699.94
Bill Pmt -Check	03/31/2023	DIRE...	Thomas L. Howard	X	-184.70	-53,884.64
Bill Pmt -Check	03/31/2023	DIRE...	Michael A. Martinez	X	-184.70	-54,069.34
Bill Pmt -Check	03/31/2023	DIRE...	Gail P. Whipple	X	-184.70	-54,254.04
Bill Pmt -Check	04/03/2023	BILLP...	Truist	X	-1,477.77	-55,731.81
<b>Total Checks and Payments</b>					<b>-55,731.81</b>	<b>-55,731.81</b>
<b>Deposits and Credits - 4 items</b>						
Deposit	03/08/2023			X	38,804.42	38,804.42
Deposit	03/22/2023			X	1,001.41	39,805.83
Bill Pmt -Check	04/06/2023	2973	AT&T	X	0.00	39,805.83
Bill Pmt -Check	04/06/2023	2960	AT&T	X	0.00	39,805.83
<b>Total Deposits and Credits</b>					<b>39,805.83</b>	<b>39,805.83</b>
<b>Total Cleared Transactions</b>					<b>-15,925.98</b>	<b>-15,925.98</b>
<b>Cleared Balance</b>					<b>-15,925.98</b>	<b>5,167,575.06</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	03/07/2023	2956	Kay S. Anderson		-300.00	-300.00
Bill Pmt -Check	03/07/2023	2958	Gail P. Whipple		-15.00	-315.00
<b>Total Checks and Payments</b>					<b>-315.00</b>	<b>-315.00</b>
<b>Total Uncleared Transactions</b>					<b>-315.00</b>	<b>-315.00</b>
<b>Register Balance as of 03/31/2023</b>					<b>-16,240.98</b>	<b>5,167,260.06</b>

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04/06/23

**Jupiter Inlet District  
Reconciliation Detail  
BB&T, Period Ending 03/31/2023**

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Checks and Payments - 22 Items</b>						
Bill Pmt -Check	04/03/2023	BILLP...	AT&T		-196.46	-196.46
Bill Pmt -Check	04/03/2023	BILLP...	Great America Fina...		-189.39	-385.85
Bill Pmt -Check	04/03/2023	BILLP...	Florida Power & Light		-151.69	-537.54
Bill Pmt -Check	04/03/2023	BILLP...	ADT Security		-102.75	-640.29
Bill Pmt -Check	04/03/2023	BILLP...	Comcast		-93.30	-733.59
Bill Pmt -Check	04/03/2023	BILLP...	AT&T Mobility		-77.52	-811.11
Bill Pmt -Check	04/06/2023	2970	Taylor Engineering, I...		-36,377.20	-37,188.31
Bill Pmt -Check	04/06/2023	2962	Florida Municipal Ins...		-6,036.97	-43,225.28
Bill Pmt -Check	04/06/2023	2976	Richard Pinsky- Ake...		-2,500.00	-45,725.28
Bill Pmt -Check	04/06/2023	2972	William R.H. Broome		-1,300.00	-47,025.28
Bill Pmt -Check	04/06/2023	2963	Florida Municipal Pe...		-1,187.00	-48,212.28
Bill Pmt -Check	04/06/2023	2966	Orange Tree Landsc...		-600.00	-48,812.28
Bill Pmt -Check	04/06/2023	2965	KDT Solutions, Inc.		-431.00	-49,243.28
Bill Pmt -Check	04/06/2023	2969	Sign-A-Rama Jupiter		-270.30	-49,513.58
Bill Pmt -Check	04/06/2023	2967	Pioneer Technology ...		-163.30	-49,676.88
Check	04/06/2023	DRAFT	ADP		-154.34	-49,831.22
Bill Pmt -Check	04/06/2023	2971	Treasure Coast Irrig...		-106.12	-49,937.34
Bill Pmt -Check	04/06/2023	2961	DEX Imaging		-98.41	-50,035.75
Bill Pmt -Check	04/06/2023	2975	Town of Jupiter Wat...		-68.17	-50,103.92
Bill Pmt -Check	04/06/2023	2964	Joseph Chaison		-67.50	-50,171.42
Bill Pmt -Check	04/06/2023	2968	Rudling's Pest Control		-36.00	-50,207.42
Bill Pmt -Check	04/06/2023	2974	AT&T		-26.83	-50,234.25
Total Checks and Payments					-50,234.25	-50,234.25
<b>Deposits and Credits - 1 Item</b>						
Deposit	04/05/2023				103,942.20	103,942.20
Total Deposits and Credits					103,942.20	103,942.20
Total New Transactions					53,707.95	53,707.95
<b>Ending Balance</b>					<b>37,466.97</b>	<b>5,220,968.01</b>



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04/06/23

**Jupiter Inlet District**  
**Reconciliation Summary**  
State Board of Admin.-Fund A, Period Ending 03/31/2023

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	<u>Mar 31, 23</u>
Beginning Balance	5,828,487.75
Cleared Transactions	
Deposits and Credits - 1 item	<u>23,949.74</u>
Total Cleared Transactions	<u>23,949.74</u>
Cleared Balance	<u><b>5,852,437.49</b></u>
Register Balance as of 03/31/2023	5,852,437.49
Ending Balance	5,852,437.49

**Jupiter Inlet District  
Reconciliation Detail  
State Board of Admin.-Fund A, Period Ending 03/31/2023**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						5,828,487.75
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	03/31/2023			X	23,949.74	23,949.74
Total Deposits and Credits					23,949.74	23,949.74
Total Cleared Transactions					23,949.74	23,949.74
Cleared Balance					23,949.74	5,852,437.49
Register Balance as of 03/31/2023					23,949.74	5,852,437.49
<b>Ending Balance</b>					<b>23,949.74</b>	<b>5,852,437.49</b>



**State Board of Administration**  
**Local Government Surplus Funds Trust Fund**  
**Participant Statement**

**AGENCY ACCOUNT 191111**  
 03/01/2023 - 03/31/2023

JUPITER INLET DISTRICT

Participant Return 03/31/2023 : 4.84 %

400 N. DELAWARE BLVD  
 JUPITER, FL 33458

<u>Date</u>	<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
03/01/2023	BEGINNING BALANCE			5,828,487.75
03/31/2023	EARNED INCOME	INTEREST	23,949.74	5,852,437.49
	Totals:		23,949.74	5,852,437.49

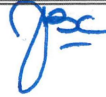
# JUPITER INLET DISTRICT

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## EXECUTIVE DIRECTOR'S REPORT

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**FROM:** JOSEPH B. CHAISON, EXECUTIVE DIRECTOR  
**SUBJECT:** EXECUTIVE DIRECTOR'S REPORT  
**DATE:** APRIL 12, 2023



### **2023 Sand Trap Dredging:**

Technical and contractual details will be covered in the Engineer's Report. Dredging is underway and 105,000cy were measured in the sand trap in the before-dredge survey. Coordination with the Florida Inland Navigation District (FIND) is ongoing, with a meeting scheduled for the Monday before this meeting.

### **Inlet Management Plan Study / Sediment Budget Update:**

This will also will be covered in the Engineer's Report. Of note, the survey data collection for our extensive hydrographic survey was completed the week of April 3<sup>rd</sup>.

### **Office Landscaping Update Project:**

We gathered four proposals for updating the office landscaping with native plantings. This would accomplish the two goals of installing attractive low-maintenance landscaping and serving as a native planting showcase.

### **500 N. Delaware Property:**

The Town of Jupiter received four bids for the demolition of the derelict buildings and radio tower utility structures on site. They will be recommending award to the low bidder and moving forward with bonding and pre-work submittals.

### **Loxahatchee River / Jupiter Inlet - Biennial Boat Tour:**

The guest list has been finalized and invitation to the boat tour has begun. We will notice the tour and follow direction from counsel to ensure compliance with sunshine requirements.

### **Records Management Seminar:**

I attended a day-long records management seminar conducted by the Florida Department of State, Division of Library & Information Services, Bureau of Archives and Records Management. It was very informative, with many useful suggestions for improving the efficiency of our records management program.

**Jupiter Inlet District  
Monthly Engineering Report  
April 2023**

**General Engineering**

*Jetty Observation*

Taylor Engineering staff (Ken Craig) will perform the monthly jetty condition assessment on April 12. We will report on any significant changes from the prior assessment.

**Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance**

The USACE issued public notice on July 20, 2022 and provided copies to JID and Taylor Engineering. The public notice 30-day comment period closed on August 19, 2022. The USACE received comments from the U.S. Coast Guard and National Marine Fisheries Service (NMFS). As a result of comments received, the USACE issued a second request for additional information (RAI) on August 22, 2022. Taylor Engineering has provided all requested information listed in the RAI including the alternatives analysis to the USACE for review. There has been no change since the last report.

**Jupiter Inlet Jetties Restoration**

We are continuing to develop 90% drawings and refine project specifications. We have finalized concrete repair product specifications.

**Jupiter Inlet Sand Trap Dredging 2023**

Taylor Engineering issued the notice to proceed to Atlantic & Gulf Dredging & Marine, LLC (AGD) following the preconstruction conference with regulatory agencies. AGD has mobilized to the site and dredging began on Monday April 3, 2023. We will update the board on the current project status at the April board meeting.

**Jupiter Inlet Sediment Budget Update**

Taylor Engineering continues to review past reports, compile relevant information for the study, and organize spatial data in a structured geodatabase for future use. Field work to collect 80 sediment samples is now scheduled for the week of April 10<sup>th</sup> pending acceptable weather conditions. We will transport the samples to our laboratory in Jacksonville to analyze their physical characteristics. The preliminary look at portions of the ongoing bathymetric survey show the data to be very promising. The detail is excellent and should provide valuable insight into conditions in and around the inlet.

## Cami Cunningham

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**From:** \_PoolResponse <000000094016cfa8-dmarc-request@LISTSERV.SBAFLA.COM>  
**Sent:** Friday, March 31, 2023 10:40 AM  
**To:** LGIP\_PARTICIPANTS@LISTSERV.SBAFLA.COM  
**Subject:** Market Update on the Banking and Financial Services



### **Market Update on the Banking and Financial Service Sectors**

The primary mission of Florida PRIME™ remains the investment objectives of safety, liquidity, and competitive returns with minimization of risks. Given recent news in the markets, both Federated Hermes and the State Board of Administration (SBA) stand ready to address any question participants of Florida PRIME™ may have about the pool's portfolio and performance. Both teams have and will continue to thoroughly monitor the markets, specifically related to our investments. Federated Hermes, who manages Florida PRIME™, maintains a steadfast dedication to their credit process and is confident in its approved banks and repo counterparties.

Florida PRIME™ seeks to provide an attractive yield compared to depository institutions and other money market vehicles while protecting and preserving capital and maintaining daily liquidity. To achieve its goals for participants, the Pool purchases high-quality, short-term securities, many of which come from the broad banking and financial services sector.

The reason is both a matter of quantity and quality. First, as has been the case for many years, the bank and financial services sector is responsible for a large supply of securities in the money markets, through issuance of commercial paper (short-term lending), certificates of deposits (CDs), repurchase agreements, time deposits and other instruments. These security types represent a substantial portion of the investable universe for all non-government money market funds including Florida PRIME™.

Second, these offerings meet our high standards for investment. Federated Hermes has strict criteria for the debt purchased for the pool, and only approves banks and financial institutions of the highest quality. To be considered, a security must be rated in the highest category by one or more nationally recognized statistical rating organizations (NRSROs) or be deemed to be of comparable quality. Furthermore, issuers must pass Federated Hermes' intensive credit analysis process and receive an internal rating in order to be considered for our approved list.

Commercial paper represents a key component of the Florida PRIME™ portfolio. Within the commercial paper market, approximately 50% of outstanding securities are issued by the banking and financial services sector. Another 25% of commercial paper is asset backed, which can have credit enhancements from a bank. The remainder is issued by non-financial corporations. For comparison purposes, the prime money fund industry holds between 40-80% of their portfolios in the banking and financial services sector. The Florida PRIME™ portfolio has approximately two-thirds of its assets invested in securities tied to the sector, in line with the industry average. Many of these issues are described further in Federated Hermes' credit review document, available [here](#).

We encourage plan participants to reach out directly by calling us at 1-850-488-7311 with any questions or concerns they may have about the pool's investments, portfolio, and the status of their accounts. We plan to provide periodic market updates relating to the plan and our investments.

SBA Support Center>Email Template>Helpdesk Incident (Update)

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