

**REGULAR BOARD MEETING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES  
July 14, 2021**

**COMMISSIONERS PRESENT**

George Gentile, Chairman  
Thomas Howard, Vice Chairman  
Gail Whipple, Secretary/Treasurer

**COMMISSIONERS ABSENT**

Michael Martinez  
James Davis

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William H. Broome, Attorney  
Kenneth Craig, PE, Taylor Engineering  
Sonja Kezber, Administrative Assistant

**MEMBERS OF THE PUBLIC**

Michelle Malyn and Josh Malyn of Tradecraft Video, Bryan Willoughby of Willoughby Construction

**1. Call to Order**

Chair Gentile called the meeting to order at 7:00 PM.  
Pledge of Allegiance

**2. Comments from Public**

None.

**3. Approval of Minutes**

- **June 9, 2021 – Regular Meeting Minutes**

**SECONDED.** Chair Gentile called for further discussion; there being none, the **MOTION CARRIED unanimously.**

**4. Submission of Bills**

- **Submission of July Bills** - Chair Gentile called for a **MOTION to approve the Submission of Bills and the additional Bills as presented.** Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED.** There being no further discussion, **the MOTION CARRIED unanimously.**
- **Payroll, Utility Bills and Health Insurance Invoice for August** - Chair Gentile called for a **MOTION to approve the Payroll, Utility Bills and Health Insurance Invoice for August** - Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED.** There being no further discussion, **the MOTION CARRIED unanimously.**

**5. Treasurer's Report**

A. **Approval of June 2021 Treasurer's Report**

Staff recommended approval. Chair Gentile entertained a **MOTION to approve the June 2021 Treasurer's Report.** Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED.** Chair Gentile called for discussion; there being none, the **MOTION CARRIED unanimously.**

**Chair Gentile asked that an Item under New Business (#10) be moved up on the Agenda and all agreed.**

- **Website Centennial Re-Launch**

Michelle Malyn of Tradecraft Video gave a presentation of the new website for the Commissioners. Commissioner Howard stated that he would like to see the webcam more predominantly displayed and Commissioner Whipple suggested a different picture of the inlet as the current one featured more of Jupiter Island than the actual inlet. All Commissioners were pleased with the work completed so far.

**Chair Gentile also recognized Bryan Willoughby of Willoughby Construction:**

Mr. Willoughby gave an update on the installation of the Austin Blu Foundation statue and extended invitations to the Commissioners to attend the unveiling on July 22, 2021 at 6:30 pm.

## **6. Executive Director's Report**

### **JID Boat Tour of Loxahatchee River and Inlet:**

Mr. Chaison announced that the Board's tour of JID projects throughout the Loxahatchee River and Jupiter Inlet was very well received. Following the event, the Loxahatchee River Environmental Control District (LRECD) passed a Proclamation of Appreciation acknowledging our 100 years of service. County Commissioner Maria Marino plans to make a similar proclamation from the County, possibly at their September meeting.

### **Loxahatchee River Preservation Initiative (LRPI):**

Mr. Chaison reported that LRPI received \$353,000 through the legislature, however, the Reconciliation language specifically assigned the funding to a South Indian River Water Control District (SIRWCD) project. The LRPI grant submittal cycle is underway. Mr. Chaison stated that he anticipates submitting the Mile 6 Gap Closure and Oxbow Restoration Maintenance Project.

### **State Beaches and Inlets Funding Program:**

Mr. Chaison stated that grant reimbursement coordination has begun for our \$1.5M award. The new Local Government Funding Request (LGFR) application cycle is underway with a submittal deadline of July 30.

### **Florida Shore and Beach Preservation Association (FSBPA) Annual Conference:**

Mr. Chaison stated that the FSBPA has asked if the JID would present our Living Shoreline Project at their annual conference in September in Delray Beach. With the Board's permission, Mr. Chaison stated that he would be willing to present on JID's behalf. The Board agreed.

### **AustinBlu Foundation Statue Installation:**

Mr. Chaison stated that the helical pilings and concrete pour were completed for the base. The statue installation is scheduled for July 20<sup>th</sup>. Staff is coordinating with the AustinBlu Foundation for their unveiling of the statue, scheduled for July 22<sup>nd</sup>.

### **Loxahatchee River Railroad Bridge Rehabilitation:**

Mr. Chaison stated that there are two items connected to the project:

- With the delays to the bridge contract, we have submitted an extension request to the Florida Inland Navigation District for our grant. This will be a one-year extension to September 30, 2022.
- As the project nears the bascule replacement it is important to coordinate the closure/opening schedule and interruptions to navigation that will occur. A crane will be used to remove and replace a temporary piece twice a day.

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Chair Gentile stated that an update on the US1 bridge replacement, from the Department of Transportation, would be helpful.

**Taylor Property:**

Mr. Chaison stated that language for the Interlocal Agreement between the JID and the Town of Jupiter is being developed mutually with staff and legal from both parties.

Mr. Broome noted that two items regarding the agreement were concerning. The first is that JID was not named as a co-owner and the second was that the agreement could be terminated by either party. The Board agreed both these items should be followed up by staff and legal counsel.

**JID Centennial Celebration:**

Mr. Chaison noted that plans are moving forward for our Centennial Celebration on October 14<sup>th</sup>. This event will also serve as a ribbon cutting event for the living shoreline and observation pier. The Lighthouse museum has graciously waived the rental fee for their deck for the evening. Mr. Chaison stated he would coordinate individually with Commissioners to establish our guest list.

**7. Engineer's Report**

**General Engineering**

*Jetty Observation*

Mr. Craig reported that he performed the monthly jetty condition assessment and did not find any significant changes from the prior assessment.

**Jupiter Inlet Sand Trap**

Mr. Craig stated that during the upcoming summer months, Taylor Engineering anticipates submitting a permit modification request that reestablishes the full Jupiter/Carlin beach fill template as the authorized disposal area. This will require diver review of several small areas offshore of the fill template to determine the presence or absence of endangered corals. JID has contracted separately with CSA Ocean Sciences, Inc. to provide these services.

**Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance**

Mr. Craig reported that Taylor Engineering submitted the state and federal environmental permit applications to the South Florida Water Management District (SFWMD) and U.S. Army Corps of

Engineers. The SFWMD issued a request for additional information (RAI) on March 19, 2021. Taylor Engineering responded to the SFWMD RAI on May 12, 2021. The SFWMD issued a second RAI on May 27, 2021. The only item referenced in the second RAI is the signature page from the FDEP (project co-applicant). To date, the FDEP has not provided the signature page. Mr. Craig stated that JID and Taylor Engineering received the required additional bathymetric survey data on July 1, 2021. Taylor Engineering is reviewing the survey data and evaluating the need for maintenance at the previously constructed oxbow restoration project sites. Taylor Engineering (Ken Craig) will visit the oxbow sites the week of July 12, 2021. Any necessary maintenance will be added to the current project permitting effort as a modification or submitted under a separate permit authorization request.

#### **AAF In-Water Permitting**

Mr. Craig reported that Taylor Engineering remained available to coordinate with Brightline/All Aboard Florida as needed.

#### **Living Shoreline Project**

Mr. Craig reported that project construction is currently underway. Breakwater construction is complete. The Contractor is 90 percent done with pile installation and has started framing at the first 30 feet of dock. The Contractor plans to begin living shoreline installation at the end of this month. The Bureau of Land Management (BLM) archaeologist was on site to observe footer excavation and screen materials. Taylor Engineering continues to actively coordinate with the contractor during construction. Additionally, Taylor Engineering completed site visits on June 11, and June 17, and July 6, 2021.

A discussion ensued regarding providing the public with instructions on doing their own living shoreline. Two ideas were presented; a PDF flyer developed by Taylor Engineering with a link on our website to it and also a possible sign with a QR code at the site itself.

Mr. Craig presented the proposal for main channel dredging but noted that the total cost should be \$46,862.26 and he would have his office revise the proposal. Chair Gentile called for a **MOTION to Approve the Proposal as Amended**. Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED UNANIMOUSLY**.

Mr. Craig also presented a proposed rate increase and during discussion noted that there were discrepancies that needed to be corrected. Mr. Craig stated the revised numbers would be presented at the August meeting.

**8. Legal Report**

None.

**9. Unfinished Business**

None.

**10. New Business**

- **Website Centennial Re-Launch** - See Notes Above.
- **Brochure Update** – Mr. Chaison stated that pricing had been received from the printing company but until they received an order from us, they would not provide a mock- up of the brochure for our review. The Board discussed the information and decided to table the discussion until the August Regular Board Meeting to allow all commissioners to discuss.

**11. Commissioner Reports/Remarks**

**Commissioner Howard**

None.

**Commissioner Whipple**

None.

**Commissioner Gentile**

None.

**12. Next Meeting Date(s)**

Regular Meeting – August 11, 2021

Budget Workshop – August 25, 2021

**13. Adjournment**

There being no further business before the Commission, Chair Gentile called for a **MOTION to Adjourn**. Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. The **MOTION CARRIED UNANIMOUSLY**. The meeting was adjourned at 8:42 PM.

  
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George G. Gentile, Chairman

  
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Thomas L. Howard, Vice Chairman