

GEORGE G. GENTILE – Chairman

THOMAS HOWARD – Vice Chairman

JAMES H. DAVIS– Secretary/Treasurer

MICHAEL MARTINEZ

GAIL WHIPPLE

**AGENDA**

JOSEPH B. CHAISON  
Executive Director  
[jchaison@jupiterinletdistrict.org](mailto:jchaison@jupiterinletdistrict.org)

DATE: May 11, 2022  
TO: JID Commissioners and Staff  
FROM: Joseph Chaison, Executive Director *JBC*  
SUBJECT: Meeting Agenda

The Regular Monthly Meeting has been scheduled for **Wednesday, May 11, 2022 at 7:00 P.M.** at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

1. Call to Order
2. Comments from the Public
3. Approval of Minutes
  - March 9, 2022 Regular Meeting
4. Approval of Bills
  - Submission of April Bills
  - Submission of Payroll, Utility Bills and Health Insurance Invoice for May
5. Treasurer's Report
  - Approval of March 2022 Treasurer's Report
6. Executive Director's Report
7. Engineer's Report
8. Legal Report
9. Unfinished Business
10. New Business
11. Commissioner Reports
12. Next Meeting Date(s) – Regular Meeting, June 8, 2022
13. Adjournment

**REGULAR BOARD MEETING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES  
April 13, 2022**

**COMMISSIONERS PRESENT**

George Gentile, Chairman  
Thomas Howard, Vice Chairman  
James H. Davis, Secretary/Treasurer  
Michael Martinez  
Gail Whipple

**COMMISSIONERS ABSENT**

None

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William R. H. Broome, Attorney  
Kenneth Craig, PE, Taylor Engineering

**MEMBERS OF THE PUBLIC**

Jennifer Bistyga, Ahtna Marine Construction  
André Rajoo (via CMT- Zoom)

**1. Call to Order**

Chairman Gentile called the meeting to order at 7:00 PM.

Pledge of Allegiance

**2. Comments from Public**

None.

**3. Approval of Minutes**

• **March 9, 2022 Regular Meeting Minutes**

Chairman Gentile entertained a **MOTION to approve the Minutes of the Regular Meeting of March 9, 2022**. Commissioner Whipple noted on Page 4, the word "legislature" should be changed to "legislation" and that on Page 8. "and" should be changed to "an". Vice Chair Howard

noted that in Item #8 language should be added noting that the Board has approved Taylor Engineering's Proposal only for the development of construction plans and specifications and that Item #12 should change "understood" to "understood correctly".

Commissioner Whipple so **MOVED to approve the Minutes as amended**. Secretary Davis **SECONDED**. Chairman Gentile called for discussion; there being none, the **MOTION CARRIED unanimously**.

#### 4. Approval of Bills

- **Submission of February Bills** - Chairman Gentile called for a **MOTION to approve the February Bills and the additional Bills as presented**. Commissioner Davis so **MOVED**; Commissioner Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.
- **Submission of Payroll, Utility Bills and Health Insurance Invoice for March** - Chairman Gentile called for a **MOTION to approve the Utility Bills and Health Insurance Invoice for March**. Secretary Davis so **MOVED**; Vice Chair Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

#### 5. Treasurer's Report

##### A. Approval of March 2022 Treasurer's Report

Staff recommended approval. Chairman Gentile entertained a **MOTION to approve the March 2022 Treasurer's Report**. Secretary Davis so **MOVED**; Commissioner Martinez **SECONDED**. Chairman Gentile called for discussion; there being none, the **MOTION CARRIED unanimously**.

Chair Gentile noted that Ms. Jennifer Bistyga of Ahtna Marine Construction was in attendance and suggested the Board address her at the beginning of the meeting.

Ms. Bistyga summarized the inlet sand trap dredging project and described their mobilization operations for the main channel maintenance dredging project.

Chair Gentile asked if they will be using a booster pump. Ms. Bistyga said that they are planning for daylight operations weekdays and Saturdays and that they are planning to need a booster pump. Ahtna has hand-delivered a flyer to residences along the pipeline route to alert homeowners of this. Vice Chair complimented Ahtna on the sand trap dredging and beach

placement and also noted his appreciation of their distributing the informational flyer for the main channel dredging.

## **6. Executive Director's Report**

### **2022 Inlet Sand Trap Dredging:**

The 2022 Inlet Sand Trap dredging was complete on Sunday April 3<sup>rd</sup>. Ahtna Marine was very professional and efficient; over 70,000 cubic yards removed from the trap in 13 days of digging. The project was well received by the public and by Ocean Rescue staff on the beach placement side of operations. Loggerhead Marinelife Center performed their work and communicated well throughout.

### **Central Embayment – Main Channel Maintenance Dredging**

Ahtna Marine has begun mobilization for this project. They have been closely coordinating with the Railroad Bridge contractor and Brightline.

### **Loxahatchee River Railroad Bridge:**

The interruptions to navigation due to the replacement of the bascule section of the railroad bridge have begun. Efforts have been made to ensure no parties have been overlooked in the notification process. A construction site visit with the Contractor and the Florida Inland Navigation District (FIND) occurred on April 8<sup>th</sup>.

### **Jupiter Lighthouse - Bureau of Land Management:**

A letter was transmitted to the Bureau of Land Management (BLM) regarding planning for their Indian River shoreline stabilization. The letter indicates the Jupiter Inlet District's commitments to navigation, recreation, and environmental stewardship. It further encourages the BLM to "*maximize the continuation of the recreational activities traditionally available to the public along this shoreline.*"

### **Public Facility Report:**

A Public Facility Report was transmitted to Palm Beach County in fulfillment of F.S. 189.415(2).

### **District-Relevant Permit Activity:**

A 'Letter of No Objection' was issued by the United States Coast Guard to the Jupiter Inlet Foundation (JIF) for their proposed installation of informational buoys in Sawfish Bay. Staff will follow up to see if similar was issued for the area adjacent to the JID Mangrove Island project.

The United States Army Corps of Engineers notified us of a permit application to restore the historical boathouse structure located at the former Suni Sands property, 961 N. Hwy. A1A.

**500 North Delaware Blvd (Taylor Property):**

The Town of Jupiter solicited bids for the removal of exotic vegetation on the site. The quotes ranged from \$37,800 to \$98,850. The Town is not moving forward with performing this work.

**Information Technology (IT) Service Provider:**

Proposals were collected from three firms for IT support for the District. This will change our IT support to a service support, security, and network management model. This will also update our outdated software, information storage, and security systems.

Staff recommended engaging KDT Solutions as they had the best understanding of our needs, they are local to Jupiter, come highly recommended, and were the lowest cost at \$370 per month. The other quotes were \$420/month and \$1,250/month.

Following a discussion on the District's existing IT systems and needs, Chairman Gentile called for a **MOTION to engage KDT Solutions to support the District's IT needs**. Treasurer Davis so **MOVED**; Commissioner Martinez **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.

**Truist Bank (formerly BB&T):**

In updating our contact information, it was requested by Truist Bank that the Executive Director be authorized by the Board to receive information about our account, and for this authorization to be noted in the minutes. The Board will remain the only signatories for the account. Chairman Gentile called for a **MOTION to authorize Joseph Chaison, Executive Director to receive information regarding the Truist bank account**. Commissioner Martinez so **MOVED**; Treasurer Davis **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.

**7. Engineer's Report**

**General Engineering**

**Jetty Observation**

Taylor Engineering staff (Ken Craig) performed the monthly jetty condition assessment on April 13, and did not report on any significant changes from the prior assessment.

**Jupiter Inlet Sand Trap**

FDEP issued the Notice to Proceed (NTP) as expected on March 4, 2022. We then issued JID's NTP to Ahtna Marine and Construction Company (Ahtna) later that day. Ahtna began mobilization to the site on March 5, 2022 and began dredging on March 22, 2022. Work progressed quickly with the final day of dredging on April 3, 2022. We have held weekly project coordination calls with representatives of JID, Ahtna, Taylor Engineering, Palm Beach County,

FDEP, FWC, and Loggerhead Marine Life Center. Ahtna submitted daily construction progress reports and turbidity monitoring reports to Taylor Engineering for review and transmittal to FDEP's JCP Compliance group. Review of the preconstruction and post construction surveys indicate Ahtna placed approximately 71,000 cy on the beach south of the inlet.

The project team conducted a final walkthrough of the area on Tuesday April 12. All work, demobilization, and restoration were accepted as complete. Taylor recommended approval Ahtna's final pay application.

### **Loxahatchee River Main Channel Maintenance Dredging**

Taylor Engineering has coordinated with JID and Ahtna regarding mobilization. Ahtna has begun to stage earth moving equipment at the DMMA to prepare to receive dredged material. Dredging should begin in the next two weeks.

### **Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance**

Taylor Engineering submitted the state and federal environmental permit applications to the South Florida Water Management District (SFWMD) and U.S. Army Corps of Engineers (USACE). SFWMD issued the environmental resource permit on November 4, 2021. The USACE issued a request for additional information (RAI) on December 8, 2021. Taylor Engineering completed a site visit to confirm site and natural resource conditions on December 22, 2021. Taylor Engineering submitted the completed RAI response to the USACE on February 2, 2022. The RAI response remains under review by the USACE.

## **8. Legal Report**

Mr. Broome noted that he had nothing in addition to his April Legal Report.

## **9. Unfinished Business**

### **Commissioner Fees**

Mr. Chaison updated the Board on information requested regarding special district Commissioner Fees, anticipated costs, and the process for enacting the potential legislative update. Commissioner Martinez noted that he is in favor of moving forward with increasing Commissioner fees as it has not been done for over 20 years, but he would not prefer voting if the Board does not anticipate unanimity.

Vice Chair Howard noted that he had opposed the increase in 2002, and noted his concern of attracting future Commissioners whose interests were not solely focused on contributing toward the betterment of the Jupiter Inlet and Loxahatchee River systems. Vice Chair Howard also noted that if a vote is taken, for the sake of comity, he will support a motion. Chair Gentile noted his agreement with Vice Chair Howard that he did not feel that commissioners should be interested in serving for the sake of compensation.

Chairman Gentile called for a **MOTION to direct staff to undertake the process of updating the District's legislation to reflect an increase to the monthly Commissioner Fees.** Commissioner Whipple so **MOVED**; Commissioner Martinez **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

#### **10. New Business**

##### **Remote Working Policy**

Vice Chair Howard noted that the District does not currently have a written policy regarding remote work. He noted that there is an expectation that the District offices be staffed during posted office hours. Chair Howard also noted that equanimity in policy generally encourages harmony in the workplace. Chair Gentile described the policies used at his business, and made recommendations for the content of a JID policy. Bill Broome noted that he and staff would draft a policy with input from Chair Gentile.

#### **11. Commissioner Reports**

##### **Commissioner Whipple**

Commissioner Whipple noted she and that other local elected officials were invited to participate in the opening of the new Lewis, Longman & Walker P.A. offices. Commissioner Whipple noted that she planned to use the opportunity to make suggestions to LLW regarding legislative updates for FASD members.

##### **Commissioner Martinez**

Commissioner Martinez confirmed with Ken Craig that an analysis of the ebb shoal and potential sediment influx would be a component of the recently discussed Inlet Study.

##### **Vice Chair Howard**

Vice Chair Howard requested that staff and counsel review the District's records compliance.

##### **Treasurer Davis**

Treasurer Davis updated the board regarding the Loxahatchee River Preservation Initiative meeting he had attended.

**Chair Gentile**

Chair Gentile discussed the hiring process and staff reporting structure established in JID policy. Chair Gentile noted that the board sets policy and hires the Executive Director, who in turn is tasked with hiring and managing staff. Chair Gentile also noted that the Economic Council of Palm Beach had attended a very fulfilling and informative workshop trip in March.

**13. Next Meeting Date(s)**

Regular Meeting – May 11, 2022

**14. Adjournment**

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Commissioner Martinez so **MOVED**; Treasurer Davis **SECONDED**. The **MOTION CARRIED UNANIMOUSLY**. The meeting was adjourned at 9:08 PM.

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George G. Gentile, Chairman

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Thomas L. Howard, Vice Chairman



11:47 AM  
05/05/22

**Jupiter Inlet District**  
**Reconciliation Summary**  
BB&T, Period Ending 04/30/2022

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	<u>Apr 30, 22</u>
<b>Beginning Balance</b>	2,380,773.69
<b>Cleared Transactions</b>	
Checks and Payments - 31 Items	-1,212,887.42
Deposits and Credits - 2 Items	108,750.77
<b>Total Cleared Transactions</b>	<u>-1,104,136.65</u>
<b>Cleared Balance</b>	<u>1,276,637.04</u>
<b>Uncleared Transactions</b>	
Checks and Payments - 12 items	-29,968.47
<b>Total Uncleared Transactions</b>	<u>-29,968.47</u>
<b>Register Balance as of 04/30/2022</b>	<u>1,246,668.57</u>
<b>New Transactions</b>	
Checks and Payments - 12 Items	-8,878.78
<b>Total New Transactions</b>	<u>-8,878.78</u>
<b>Ending Balance</b>	<u>1,237,789.79</u>

**Jupiter Inlet District**  
**Reconciliation Detail**  
**BB&T, Period Ending 04/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,380,773.69
<b>Cleared Transactions</b>						
<b>Checks and Payments - 31 Items</b>						
Bill Pmt -Check	03/09/2022	2691	Kay S. Anderson	X	-300.00	-300.00
Bill Pmt -Check	03/14/2022	2693	A Quality Bushog S...	X	-385.00	-685.00
Bill Pmt -Check	03/14/2022	2694	Rudling's Pest Control	X	-33.00	-718.00
Bill Pmt -Check	03/17/2022	2696	DEX Imagining	X	-35.46	-753.46
Bill Pmt -Check	03/21/2022	2698	Florida Municipal Ins...	X	-4,223.46	-4,976.92
Bill Pmt -Check	03/21/2022	2697	Treasure Coast Irrig...	X	-80.00	-5,056.92
Bill Pmt -Check	03/25/2022	2717	Dorothy Jacks, CFA,...	X	-3,949.25	-9,006.17
Bill Pmt -Check	03/29/2022	2712	Taylor Engineering, I...	X	-18,668.72	-27,674.89
Bill Pmt -Check	03/29/2022	2702	American Underwat...	X	-3,663.90	-31,338.79
Bill Pmt -Check	03/29/2022	2713	William R.H. Broome	X	-3,225.00	-34,563.79
Bill Pmt -Check	03/29/2022	2709	Orange Tree Landsc...	X	-300.00	-34,863.79
Bill Pmt -Check	03/29/2022	2714	Judy McKee	X	-200.00	-35,063.79
Bill Pmt -Check	03/29/2022	2711	Streamline	X	-200.00	-35,263.79
Bill Pmt -Check	03/29/2022	2703	AT&T	X	-191.57	-35,455.36
Bill Pmt -Check	03/29/2022	2708	Great America Fina...	X	-189.39	-35,644.75
Bill Pmt -Check	03/29/2022	2707	Florida Power & Light	X	-144.04	-35,788.79
Bill Pmt -Check	03/29/2022	2715	Flagcraft, Inc.	X	-129.59	-35,918.38
Bill Pmt -Check	03/29/2022	2705	Comcast	X	-93.30	-36,011.68
Bill Pmt -Check	03/29/2022	2704	AT&T Mobility	X	-76.09	-36,087.77
Bill Pmt -Check	03/29/2022	2706	DEX Imagining	X	-50.98	-36,138.75
Bill Pmt -Check	03/31/2022	2718	ADT Security	X	-102.75	-36,241.50
Bill Pmt -Check	04/08/2022	Draft	ADP	X	-272.66	-36,514.16
Bill Pmt -Check	04/13/2022	2720	AHTNA MARINE AN...	X	-1,165,085.40	-1,201,599.56
Bill Pmt -Check	04/13/2022	2719	Truist	X	-170.30	-1,201,769.86
Bill Pmt -Check	05/02/2022	IRECT...	Joseph Chaison	X	-8,002.90	-1,209,772.76
Bill Pmt -Check	05/02/2022	DRAFT	ADP-IRS	X	-2,191.16	-1,211,963.92
Bill Pmt -Check	05/02/2022	IRECT...	Michael A. Martinez	X	-184.70	-1,212,148.62
Bill Pmt -Check	05/02/2022	IRECT...	Thomas L. Howard	X	-184.70	-1,212,333.32
Bill Pmt -Check	05/02/2022	IRECT...	James Davis	X	-184.70	-1,212,518.02
Bill Pmt -Check	05/02/2022	IRECT...	George G. Gentile	X	-184.70	-1,212,702.72
Bill Pmt -Check	05/02/2022	IRECT...	Gail P. Whipple	X	-184.70	-1,212,887.42
<b>Total Checks and Payments</b>					-1,212,887.42	-1,212,887.42
<b>Deposits and Credits - 2 Items</b>						
Deposit	04/06/2022			X	108,601.66	108,601.66
Deposit	04/20/2022			X	149.11	108,750.77
<b>Total Deposits and Credits</b>					108,750.77	108,750.77
<b>Total Cleared Transactions</b>					-1,104,136.65	-1,104,136.65
<b>Cleared Balance</b>					-1,104,136.65	1,276,637.04
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 12 Items</b>						
Bill Pmt -Check	01/01/2022	BillPay	Dorothy Jacks, CFA,...		-3,949.25	-3,949.25
Bill Pmt -Check	03/25/2022	2716	Kay S. Anderson		-300.00	-4,249.25
Bill Pmt -Check	03/29/2022	2710	Palm Beach County ...		-121.32	-4,370.57
Bill Pmt -Check	04/22/2022	2722	Taylor Engineering, I...		-20,732.59	-25,103.16
Bill Pmt -Check	04/22/2022	2721	Florida Municipal Ins...		-4,223.46	-29,326.62
Bill Pmt -Check	04/22/2022	2724	AT&T		-200.63	-29,527.25
Bill Pmt -Check	04/22/2022	2723	Comcast		-103.30	-29,630.55
Bill Pmt -Check	04/22/2022	2726	ADT Security		-102.75	-29,733.30
Bill Pmt -Check	04/22/2022	2727	Loxahatchee River ...		-76.98	-29,810.28
Bill Pmt -Check	04/22/2022	2725	AT&T Mobility		-76.72	-29,887.00
Bill Pmt -Check	04/22/2022	2728	DEX Imagining		-48.47	-29,935.47
Bill Pmt -Check	04/22/2022	2729	Rudling's Pest Control		-33.00	-29,968.47
<b>Total Checks and Payments</b>					-29,968.47	-29,968.47
<b>Total Uncleared Transactions</b>					-29,968.47	-29,968.47
<b>Register Balance as of 04/30/2022</b>					-1,134,105.12	1,246,668.57
<b>New Transactions</b>						
<b>Checks and Payments - 12 Items</b>						

11:47 AM

05/05/22

**Jupiter Inlet District**  
**Reconciliation Detail**  
**BB&T, Period Ending 04/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	05/02/2022	2738	William R.H. Broome		-3,626.00	-3,626.00
Bill Pmt -Check	05/02/2022	2737	KDT Solutions, Inc.		-2,046.94	-5,672.94
Bill Pmt -Check	05/02/2022	2740	Florida Municipal Pe...		-1,492.40	-7,165.34
Bill Pmt -Check	05/02/2022	2734	Orange Tree Landsc...		-300.00	-7,465.34
Bill Pmt -Check	05/02/2022	2735	Judy McKee		-275.00	-7,740.34
Bill Pmt -Check	05/02/2022	2736	KDT Solutions, Inc.		-245.00	-7,985.34
Bill Pmt -Check	05/02/2022	2733	Streamline		-200.00	-8,185.34
Bill Pmt -Check	05/02/2022	2730	Great America Fina...		-189.39	-8,374.73
Bill Pmt -Check	05/02/2022	2739	Palm Beach County ...		-159.00	-8,533.73
Bill Pmt -Check	05/02/2022	2732	Florida Power & Light		-152.69	-8,686.42
Bill Pmt -Check	05/02/2022	DRAFT	ADP		-142.62	-8,829.04
Bill Pmt -Check	05/02/2022	2731	DEX Imagining		-49.74	-8,878.78
Total Checks and Payments					-8,878.78	-8,878.78
Total New Transactions					-8,878.78	-8,878.78
Ending Balance					<b>-1,142,983.90</b>	<b>1,237,789.79</b>

## TREASURER'S REPORT AS OF APRIL 30, 2022

### BB&T - Checking Account

Bank balance forward from previous statement - March 31, 2022		\$ 2,380,773.69	
Plus Deposits:			
4/6/2022	PBC Tax Collector-Share of Taxes	108,601.66	
4/20/2022	PBC Tax Collector-Share of Taxes	149.11	
Less Checks & Other Withdrawals Cleared:		<u>\$ (1,212,887.42)</u>	
<b>Bank balance at April 30, 2022</b>		\$ 1,276,637.04	\$ 1,276,637.04
Less Outstanding Checks		(29,968.47)	
<b>Register balance at April 30, 2022</b>	(see note)	<u><u>\$ 1,246,668.57</u></u>	

NOTE: Does not include checks dated in May 2022 of \$8,878.78 for April Expenses signed/approved in May or to be signed at the May 2022 meeting.

### State Board of Administration

#### FUND A

Balance Forward from March 31, 2022		\$ 8,167,362.88	
Plus Deposits:			
Interest earned April 2022		3,039.86	
Total Deposits		<u>\$ 3,039.86</u>	
<b>Balance at April 30, 2022</b>		<u><u>\$ 8,170,402.74</u></u>	\$ 8,170,402.74
<b>TOTAL BALANCE</b>		<u><u>\$ 9,417,071.31</u></u>	<u><u>\$ 9,447,039.78</u></u>
		REGISTER BALANCE	BANK BALANCE

# JUPITER INLET DISTRICT

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## EXECUTIVE DIRECTOR'S REPORT

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**FROM:** JOSEPH B. CHAISON, EXECUTIVE DIRECTOR  
**SUBJECT:** EXECUTIVE DIRECTOR'S REPORT   
**DATE:** MAY 11, 2022

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### **Central Embayment – Main Channel Maintenance Dredging**

Ahtna Marine began dredging on April 22<sup>nd</sup>. Specifics will be covered in the Engineer's Report. The railroad bridge closures have not affected the project progress. Staff has kept in contact with Jupiter PD Marine Units.

### **Loxahatchee River Railroad Bridge:**

The interruptions to navigation due to the replacement of the bascule section of the railroad bridge have begun. Brightline and their contractor have adhered to their proposed twice-daily opening schedules. This has affected access and navigation along the Loxahatchee River. Communication has been maintained and we have not received reports of any incidents.

### **Johnson's Seagrass:**

The National Marine Fisheries Service (NMFS) removed Johnson's seagrass from the Federal List of Threatened and Endangered Species, effective May 16<sup>th</sup>, 2022. It was determined that Johnson's seagrass does not meet the statutory definition of a species and therefore does not qualify for listing under the Endangered Species Act. This does not remove protections for seagrasses and does not currently directly affect the JID.

### **Florida House Bill HB3C:**

The Florida Legislature passed HB3C on April 20<sup>th</sup>. This bill does not affect the Jupiter Inlet District. The Bill states "*any independent special district established by a special act prior to the date of ratification of the Florida Constitution on November 5, 1968, and which was not reestablished, re-ratified, or otherwise reconstituted by a special act or general law after November 5, 1968, is dissolved effective June 1, 2023.*" The Jupiter Inlet District was re-ratified on May 25, 2000.

### **District-Relevant Permit Activity:**

A copy of the attached Letter of No Objection from the United States Coast Guard was received in reference to the proposed informational marker buoys in the vicinity of the JID Mangrove Island restoration project.

### **500 North Delaware Blvd (Taylor Property):**

Staff has reached out to the Jupiter Town Council to facilitate resumption of the execution of the proposed interlocal agreement for the joint ownership and management of this property.

### **South Jetty Walkway:**

As a result of the multiple nourishment projects south of the inlet over the last three years, sand is frequently accumulating on the south jetty boardwalk. Palm Beach County Parks has been responsive in trying to keep the walkway clear.

**Jupiter Inlet District  
Monthly Engineering Report  
May 2022**

**General Engineering**

*Jetty Observation*

Taylor Engineering staff (Ken Craig) will perform the monthly jetty condition assessment on May 11. We will report on any significant changes from the prior assessment.

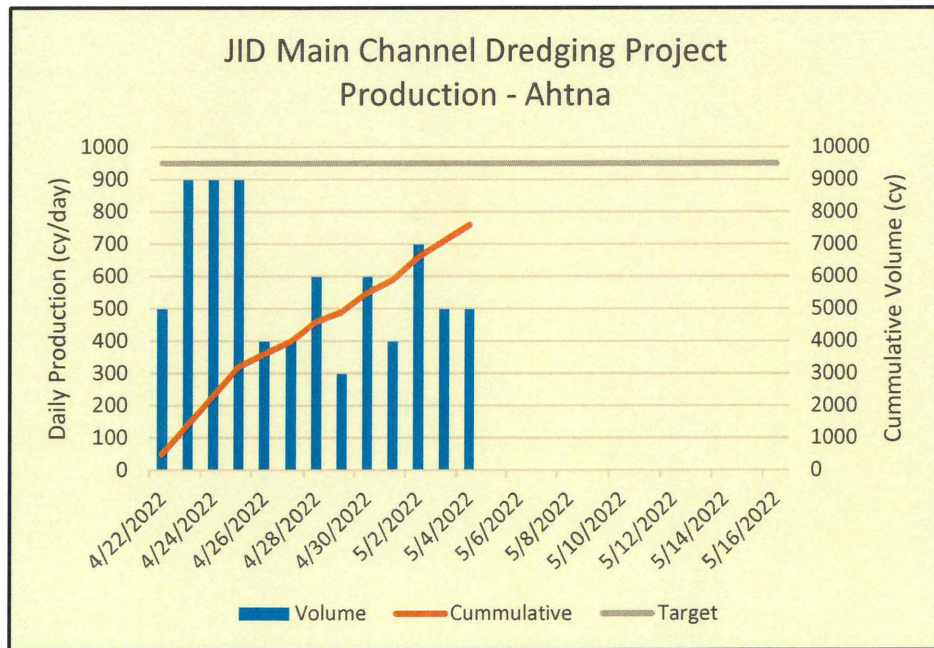
**Jupiter Inlet Sand Trap**

At the April board meeting, the board approved Ahtna’s pay application following Taylor Engineering’s recommendation. The project is now complete.

**Loxahatchee River Main Channel Maintenance Dredging**

Ahtna mobilized to the project site and completed DMMA preparation. Taylor Engineering approved all preconstruction submittals. Dredging operations began April 22, 2022 and continue through the date of this report. The currently projected date for completion of dredging is estimated to be approximately May 13, 2022. We have held weekly coordination meetings with JID, Ahtna, and Taylor Engineering staff.

On April 28, USACE staff visited the site and observed operations. JID (Joe Chaison), Ahtna (Jennifer Bistyga), and Taylor Engineering (Ken Craig) all participated in person. Ahtna noted that the discharge pipe leading from the DMMA’s weir to Sims Creek has cracked apparently due to vegetation growth near one of the pipe seams. Taylor visually inspected the pipe and noted that all discharge water remained within the pipe at the observed discharge rate. All agreed that any repair can wait until dredging operations are complete. We briefly discussed repair options that we may pursue following conclusion of dredging.





TAYLOR ENGINEERING, INC.

*Delivering Leading-edge Solutions*

### **Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance**

Taylor Engineering submitted the state and federal environmental permit applications to the South Florida Water Management District (SFWMD) and U.S. Army Corps of Engineers (USACE). SFWMD issued the environmental resource permit on November 4, 2021. The USACE issued a request for additional information (RAI) on December 8, 2021. Taylor Engineering completed a site visit to confirm site and natural resource conditions on December 22, 2021. Taylor Engineering submitted the completed RAI response to the USACE on February 2, 2022. The RAI response remains under review by the USACE.

### **Jupiter Inlet Jetties Restoration**

The project team is preparing for the survey and inspection of the jetties, tentatively scheduled for the week of May 16, 2022. Additionally, Taylor has started conversations with concrete suppliers regarding advancing materials and updating specifications.



10199 Southside Blvd. Suite 310  
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Ph: (904) 731-7040 Fax: (904) 731-9847

May 2022  
Page 2 of 2

**William R. H. Broome, P.A.**

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TO: BOARD OF COMMISSIONERS, JUPITER INLET DISTRICT

FROM: WILLIAM R. H. BROOME

DATE: May 2, 2022

MAY LEGAL REPORT

Kezber Claim

The District's public liability policy through Florida League of Cities provides coverage for this claim. I have been in communication with lawyers from Marrero & Wydler in Miami, to whom defense of the claim has been assigned. If you prefer to keep Jim Williams for this representation, you may have both, though the District would continue to have to pay Williams's fees, and the insurance lawyers will conduct and control any settlement negotiations, subject to your approval.

There is a demand of \$175,000, to which no response has yet been made.

The plaintiff's public records demand is in the process of assembly for response, which is planned for not later than May 20.

General Matters

I reviewed the draft minutes prepared by Mr. Chaison, and have conferred on a variety of matters, particularly his search for a replacement assistant.

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