

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
October 14, 2020**

COMMISSIONERS PRESENT

George Gentile, Chairman
Thomas Howard, Vice Chairman
Michael Martinez, Secretary/Treasurer
Gail Whipple
Mary Patricia Walker (Via CMT)

COMMISSIONERS ABSENT

None

OTHERS PRESENT

Joseph Chaison, Executive Director (In Person)
William H. Broome, Attorney (In Person)
Ken Craig, Taylor Engineering (Via CMT)
Yehya Siddiqui, Taylor Engineering (Via CMT)
Sonja Kezber, Administrative Assistant (In Person)

MEMBERS OF THE PUBLIC

Councilman Jim Kuretsky, Town of Jupiter, and Ed Kawecki (in person)

1. Call to Order

Chairman Gentile called the meeting to order at 7:00 P.M.

2. Comments from Public

Councilman Jim Kuretsky thanked the Jupiter Inlet District for their work on the enhanced clearing span. He also expressed a concern regarding seagrass in the area and asked if the Board would be interested in partnering with the Town on protecting the seagrass. Additionally, he stated the Town had a bond to purchase property for greenspace and was looking at possibly purchasing the Taylor property, across from the JID property. He wanted to know if the Board would be interested in being involved in any way. A discussion ensued regarding the seagrass and the Taylor property.

Ed Kawecki shared observations that he had made around the North jetty.

3. Approval of Minutes

- September 10, 2020, Tentative Budget Hearing

Chairman Gentile called for discussion or changes to the minutes as presented. Commissioner Whipple noted a change on Page 2 to clarify "the" law. Chairman Gentile called for a **MOTION to approve the Meeting Minutes as amended**. Commissioner Whipple so **MOVED** and Commissioner Martinez **SECONDED**. The **MOTION CARRIED unanimously**.

- September 10, 2020, Regular Meeting

Chairman Gentile called for discussion or changes to the minutes as presented. Commissioner Whipple noted a change on Page 3, to remove the reference to Virgin Trains since they were no longer affiliated. There were no further comments or changes. Chairman Gentile called for a **MOTION to approve the Meeting Minutes as amended**. Commissioner Whipple so **MOVED** and Commissioner Martinez **SECONDED**. The **MOTION CARRIED unanimously**.

- September 23, 2020, Final Budget Hearing

Chairman Gentile called for discussion or changes to the minutes as presented. There were none. Chairman Gentile called for a **MOTION to approve the Meeting Minutes as presented**. Commissioner Whipple so **MOVED** and Commissioner Martinez **SECONDED**. The **MOTION CARRIED unanimously**.

4. Approval of Bills

- Submission of October Bills. Chairman Gentile called for a **MOTION to approve the Submission of Bills as presented**. Commissioner Martinez so **MOVED**; Commissioner Howard **SECONDED**. Chairman Gentile called for discussion; there being no other discussion, the **MOTION CARRIED unanimously**.
- Submission of Payroll, Utility Bills and Health Insurance Invoice for November. Chairman Gentile called for a **MOTION to approve the Submission of the November Bills as presented**. Commissioner Martinez so **MOVED**; Commissioner Howard **SECONDED**. Chairman Gentile called for discussion; there being no other discussion, the **MOTION CARRIED unanimously**.

Commissioner Martinez stated he felt the Florida Municipal Insurance Trust (FMIT) invoice seemed high for insurance coverage. Commissioner Walker suggested that Mr. Chaison look into it and come back to the Board with more information. Commissioner Martinez agreed and there were no objections.

5. Treasurer's Report

• **Approval of September 2020 Treasurer's Report**

Staff recommended approval. Chairman Gentile entertained a **MOTION to approve the September 2020 Treasurer's Report**. Commissioner Martinez so **MOVED**; Commissioner Whipple **SECONDED**. Chairman Gentile called for discussion; there being none, the **MOTION CARRIED unanimously**.

6. Executive Director's Report

2020 Sand Trap Dredging:

Mr. Chaison reported that he is working with Coastal Dredging to finalize our sand trap dredging contract. The United States Army Corps of Engineers (Corps) has agreed to coordinate our work as soon as the dredge is mobilized to the Jupiter area. Mobilization is presently scheduled for November 11th – 17th. Mr. Chaison also noted that after his report had been written there had been further progress in that he had another discussion with the Corps regarding piggy backing onto their project and a pre-construction meeting had been held with the dredgers. He stated he expected a contract to be produced shortly to be reviewed by the Board at the next meeting. A discussion ensued regarding the work to be done and the timeline of approving the contract. Consensus was that a workshop meeting would need to be held to review and discuss the contract on the 28th of November.

Inlet Shoal Area:

Mr. Chaison reported that the temporary marker buoys were installed on September 16th and 17th. The United States Coast Guard (USCG) authorized the installation. The selected marker design minimizes the possibility for vessel impact damage. This design has been challenged by the inlet conditions, and five of the original eight marker remain upright at the shoal.

Channel Markers:

Mr. Chaison reported that the quarterly channel marker inspection was performed on September 18th. Three pilings are missing, five buoys need repair, two lights need replacement, and two day-marker signs need replacement. The cost for this work is \$7,486.20 including installation. The inspection report and quote are attached to the report.

Chairman Gentile entertained a **MOTION to approve the channel marker repairs as presented**. Commissioner Whipple so **MOVED**; Commissioner Martinez **SECONDED**. Chairman Gentile called for further discussion; there being none, the **MOTION CARRIED unanimously**.

Hydrographic Survey:

Mr. Chaison stated that hydrographic surveys are being performed in the following three areas; sand trap with beach profiles, central embayment riverwide, and the Moonshine Creek oxbow restoration area. A discussion ensued regarding the Moonshine Creek area. Chair Gentile stated it was meant to be an environmental project not a navigation project. Vice Chair Howard stated that if we were going to do a new survey we should make sure it covers the entire area.

Moonshine Creek Oxbow Restoration:

Mr. Chaison reported that the District received \$294,871.66 in reimbursement from the Florida Department of Environmental Protection (FDEP) for the Moonshine Creek Oxbow Restoration project.

FDEP Local Government Funding Request (LGFR):

Mr. Chaison reported that an Inlet Projects Grant application for FY 2021/22 was submitted to the FDEP Beach Management Funding Assistance Program on September 30th, cover letter attached. This is a scored, competitive grant program which awards up to 50% funding for inlet management projects. This will be discussed further under the New Business.

Loxahatchee River Preservation Initiative (LRPI):

Mr. Chaison stated that the LRPI has requested an update to our sand trap dredging at their October 19th meeting.

Dredged Material Management Area (DMMA) Offloading:

Mr. Chaison reported that the South Indian River Water Control District (SIRWCD) will begin offloading material from our DMMA on October 19th.

Public Records Requests:

Mr. Chaison reported that the District had received two public records requests this month. The first was from Great Lakes Dredge and Dock, requesting project notification information the second request was from Kenneth 'Bud' Howard of the Loxahatchee River Environmental Control District, requesting the backup information from our August Board Meeting. Both requests were promptly fulfilled and logged.

Executive Orders – Pandemic – Special Districts:

Mr. Chaison reported that Executive Order (EO) 20-246 extends EO 20-69 to October 31st, relaxing the requirement that a quorum be "physically present" for public meetings. The Florida Association of Special Districts (FASD) predicts that this will be the final extension. As such, our November meeting will require a quorum to be physically present. Staff have also been following Palm Beach County Emergency Order #12, which requires facial coverings and posting of signage.

7. Engineer's Report

General Engineering

Jetty Observation

Yehya Siddiqui performed the monthly jetty condition assessment before the October board meeting. and reported no significant changes from the prior assessment.

Jupiter Inlet Sand Trap

Taylor Engineering's monthly report reported that the U.S. Army Corps of Engineers (USACE) permit application reviewer (Ms. Jerilyn Ashworth) provided an update to the JID executive director on October 6, 2020. Ms. Ashworth indicated that the project has been sent to the engineering division for review and she is also in the process of reviewing the project for compliance with the South Atlantic Regional Biological Opinion (SARBO). Ms. Ashworth is working with the Palm Beach Gardens Branch Chief (Ms. Alisa Zarbo) through the process. Ms. Ashworth noted that the USACE is aware of the current conditions within Jupiter Inlet and the project constraints.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance

Mr. Siddiqui reported that Taylor Engineering is evaluating the need for additional maintenance at two previously constructed oxbow restoration projects upstream of the current project. Taylor Engineering collected natural resources information on September 1, 2020 and will coordinate with the JID executive director regarding collection of topographic data needed to support the design.

AAF In-Water Permitting

Mr. Siddiqui stated that Scott Dean with Brightline sent an email to Mr. Chaison and Mr. Craig asking if we had any concerns about conflicts between shoreline fishing and the proposed small boat span access. He noted that span 9 is the current leading candidate location. Approximately 100 ft separates the shoreline from the small boat span. Given this distance, Taylor Engineering does not expect significant conflicts between shoreline fishing and the small boat span access. The Jupiter Inlet District (JID) and Taylor Engineering continue to coordinate with Brightline/All Aboard Florida (AAF) regarding project construction and scheduling. A discussion ensued regarding the new span (9) and the channel placement options.

Living Shorelines Project

Mr. Siddiqui stated that Taylor Engineering is completing the final design and construction documents for the living shoreline and timber access pier in preparation for project bidding and construction. On September 15, 2020, the FDEP issued a revised permit that included full sovereign submerged lands authorization for project construction.

8. Legal Report

Mr. Broome stated he had nothing to add to his report

9. Unfinished Business

None.

10. New Business

- Approve Resolution 20-06

Mr. Chaison stated that following the approve 1% increase for the employee retirement needs to have a resolution passed for the retirement management firm.

Chairman Gentile entertained a **MOTION to approve the resolution as presented**. Commissioner Martinez so **MOVED**; Commissioner Whipple **SECONDED**. Chairman Gentile called for further discussion; there being none, the **MOTION CARRIED unanimously**.

- DRAFT Sand Trap Dredging Resolution 20-07

Mr. Chaison explained that this second resolution was a draft for a resolution needed for the beach funding assistance program and acknowledges our duties. A discussion ensued and Vice Chair Howard noted the phrase "statutory obligations" in the first paragraph and felt it should be clarified. Consensus was that a sentence was to be added, by staff and counsel, confirming the duties of re-nourishing the beach.

Chairman Gentile entertained a **MOTION to approve the resolution as amended**. Vice Chair Howard so **MOVED**; Commissioner Whipple **SECONDED**. Chairman Gentile called for further discussion; there being none, the **MOTION CARRIED unanimously**.

11. Commissioner Reports/Remarks

Commissioner Whipple

Commissioner Whipple asked that the increase in the fees be discussed at a future meeting. Chair Gentile stated it would be placed on the next agenda.

Vice Chair Howard

Vice Chair Howard stated he had reported to the Loxahatchee River Coordinating Council about the work at the gap closure at mile 6.

Commissioner Martinez

None.

Chairman Gentile

Chair Gentile stated he had been approached by the Town regarding the Taylor property and that he supported keeping the natural state of the property. A contractor was interested in the property and he suggested that it be put on the next agenda for further discussion.

12. Next Meeting Date(s)

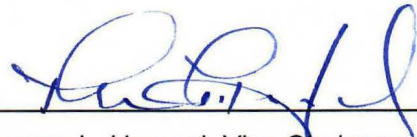
- October 28, 2020 – Workshop Meeting
- November 18, 2020 – Regular Meeting (Postponed from November 11, 2020)

13. Adjournment

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Commissioner Whipple so **MOVED**; Commissioner Martinez **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 8:53 PM



George G. Gentile, Chairman



Thomas L. Howard, Vice Chairman

RESOLUTION NO. 20-07


A RESOLUTION OF THE JUPITER INLET DISTRICT
REQUESTING INLET MANAGEMENT ASSISTANCE
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
BEACH MANAGEMENT FUNDING ASSISTANCE PROGRAM
FY2021/22 LOCAL GOVERNMENT FUNDING REQUEST

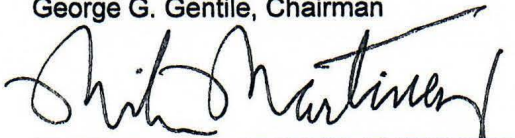
THE BOARD OF COMMISSIONERS OF JUPITER INLET DISTRICT, in order to seek funding assistance for maintenance dredging of the Jupiter Inlet sand trap, RESOLVES AS FOLLOWS:

1. Support for Maintenance Dredging of the Jupiter Inlet Sand Trap. The Board acknowledges its statutory obligation to execute the Jupiter Inlet Management Plan to bypass beach sand from north to south of the Jupiter Inlet in conjunction with the State of Florida's statewide, comprehensive beach management plan, and its own adopted inlet management plan.
2. Continued Support. The Board acknowledges its continued support for activities which will re-nourish the downdrift beach south of the Jupiter Inlet;
3. Local Sponsorship. The District agrees to serve as the local sponsor for the inlet dredging and beach nourishment project;
4. Local Funding Source. The District holds reserve funds and will use such reserve funds, and other income from its ad valorem taxing authority, to execute the project;
5. Affirmation of Authority to Apply for Funding. The Board authorizes, and hereby affirms all acts already taken by, its executive director, Joseph B. Chaison, and engineers, Taylor Engineering, Inc. regarding application for Beach Management Funding Assistance for Inlet Management from the Florida Department of Environmental Protection, and directs application for such funding, including such actions as may be required to obtain such assistance.


RESOLVED AND ADOPTED this 18th day of November, 2020.

BOARD OF COMMISSIONERS
OF JUPITER INLET DISTRICT


George G. Gentile, Chairman


Michael Martinez, Secretary/Treasurer

ATTEST:


William R.H. Broome, Esq.
Approved as to form
and content