

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES**

January 8th, 2025

COMMISSIONERS PRESENT

George Gentile, Chair
Michael Martinez, Vice Chair
James Davis, Secretary/Treasurer
Thomas Howard
Gail Whipple

COMMISSIONERS ABSENT

None.

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, Taylor Engineering
Cami Cunningham, Assistant Director

MEMBERS OF THE PUBLIC

Austin Cannon, Taylor Engineering
Kiersten Maste, Taylor Engineering

1. Call to Order

Chair Gentile called the meeting to order at 7:12 PM.

**Pledge of Allegiance*

2. Swearing In of Commissioners

Mr. Broome read the Oath of Office to swear in Commissioners George Gentile, Michael Martinez, and James Davis.

3. Election of Officers for Calendar Year 2025

Chair Gentile opened the floor to nominations for Chairperson.

Treasurer Davis nominated Chair Gentile to continue in the role of Chair. There being no further nominations, the Commission voted unanimously that Chair Gentile maintain his position as Chair.

Chair Gentile opened the floor to nominations for Vice Chair.

Vice Chair Martinez nominated Commissioner Whipple for the role of Vice Chair. There being no further nominations, the Commission voted unanimously for Gail Whipple to assume the role of Vice Chair.

Chairman Gentile opened the floor to nominations for Secretary/Treasurer.

Vice Chair Martinez nominated Secretary/Treasurer Davis to continue in the role Secretary/Treasurer. There being no further nominations, the Commission voted unanimously that Treasurer Davis maintain his position as Secretary/Treasurer.

4. District Representatives for 2025

The results of discussion of Agency Representation for Calendar Year 2025 are as follows:

1. Loxahatchee River Management Coordinating Council (LRMCC) –
Thomas Howard; Alternate: Gail Whipple
2. Florida Association of Special Districts (FASD) –
Gail Whipple; Alternate: Joseph Chaison
3. Palm Beach County League of Cities –
George Gentile; Alternate: Gail Whipple
4. Loxahatchee River Preservation Initiative (LRPI) –
James H. Davis; Alternate: Joseph Chaison
5. Northern Palm Beach County Chamber of Commerce –
George Gentile; Alternate: Gail Whipple

5. Comments from the Public

None.

6. Approval of Minutes

December 11th, 2024 Meeting Minutes:

Chair Gentile entertained a **MOTION to approve the December 11th, 2024 Regular Board Meeting Minutes as amended**; Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

7. Approval of Bills

Submission of December Bills:

Chair Gentile entertained a **MOTION to approve the December Bills as presented**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

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Chair Gentile entertained a **MOTION to approve the December Bills as presented**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

Submission of Payroll, Utility Bills and Health Insurance Invoice for January:

Chair Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for January**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

8. Treasurer's Report

Approval of December 2024 Treasurer's Report:

Chair Gentile entertained a **MOTION to approve the December 2024 Treasurer's Report**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

9. Executive Director's Report

Post-Construction Permit-Required Sea Turtle Monitoring:

The District's state permit from the Florida Department of Environmental Protection (FDEP) for sand placement requires that monitoring of sea turtle nesting be performed following construction. Loggerhead Marineline Center (LMC) holds the state permit (from Florida Fish and Wildlife Conservation Commission) for performing this work along our section of shoreline. A rate per shoreline length has been established for fulfilling the required nest monitoring for County and Corps nourishment projects. The draft contract is attached.

Commissioner Howard made a **MOTION to approve the pending Loggerhead Marineline Center contract**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

Workshop: 2025 Outlook on Florida Coastal Dredging Projects:

The FDEP Beaches, Inlets, and Ports Program is conducting a Workshop on the 2025 Outlook on Florida Coastal Dredging Projects, for Non-Federally Authorized beach or inlet management projects that may be coming up within the next ~ 18 months. It will be held prior to the 38th annual National Conference on Beach Preservation Technology (February 5-7, 2025).

The District's project information and timelines have been forwarded and Mr. Chaison intends to attend the workshop ahead of the Florida Shore and Beach Preservation Association (FSBPA) Conference.

Commissioner Howard asked Staff to remember and follow Florida Statutes governing procurement, and to be watchful of behaviors by attendees of the workshop.

7. Engineer's Report

General Engineering:

Jetty Observation

Mr. Craig performed the Jetty Observations on January 8th and did not report any concerning conditions.

Jupiter Inlet Jetties Restoration:

Mr. Craig reported that the project is going well. The North Jetty is complete. There are still sections of handrail to be installed along South Jetty. A wrap-up meeting is scheduled for January 15th.

2025 Sand Trap Project:

Mr. Craig stated that the 2025 Sand Trap Bid will be published on January 10th. The bids will be opened February 10th. Taylor Engineering expects to have a recommendation for the Board at the February Board Meeting.

Jupiter Inlet Sand Trap FDEP Permitting:

Ms. Maste stated the paperwork is being completed with an estimated submittal of early 2025.

8. Legal Report

Mr. Broome reported that no statutes will be in violation for the District Boat Trip. Staff will publicly notice it, as previously done, in the newspaper and will invite a member of the press. Chair Gentile recommended creating a summary of the presentations, as a record.

9. New Business

➤ Ebb Shoal Planning and Discussion

Mr. Craig gave a presentation outlining potential options for the ebb shoal just east of the Jupiter Inlet mouth.

There was a discussion among Board and Staff. Commissioner Howard asked Taylor Engineering to look into other inlets with similar environments. The Board agreed. This agenda item will be kept under unfinished business for further discussion.

10. Unfinished Business

None.

11. Commissioner Reports

Vice Chair Martinez

None

Commissioner Howard

Commissioner Howard asked staff to include a link to the National Weather Service on the District website.

Secretary/Treasurer Davis

None.

Commissioner Whipple

None.

Chair Gentile

Chair Gentile reminded the Board of Former Commissioner Mary Patricia 'Pat' Walker's Celebration of Life on February 1st at 4:00 P.M. at the Jupiter River Center.

12. Next Meeting Date(s)

Regular Board Meeting- February 12th, 2025 – 7:00 PM

13. Adjournment

There being no further business before the Commission, Chair Gentile called for a **MOTION to Adjourn**. Vice Chair Martinez so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**. The meeting was adjourned at 8:37 PM.



George G. Gentile, Chair

Gail Whipple, Vice Chair