

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
January 11, 2023**

COMMISSIONERS PRESENT

George Gentile, Chairman
Thomas Howard, Vice Chairman
James H. Davis, Secretary/Treasurer
Michael Martinez
Gail Whipple

COMMISSIONERS ABSENT

None.

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, PE, Taylor Engineering
Cami Cunningham, Administrative Assistant

MEMBERS OF THE PUBLIC

Andre Rajoo via CMT

1. Call to Order

Chair Gentile called the meeting to order at 7:00 PM.

Pledge of Allegiance

2. Swearing In of Commissioners

Mr. Broome read the Oath of Office to swear in Thomas Howard and Gail Whipple.

3. Election of Officers for Calendar Year 2023

Chairman Gentile opened the floor to nominations for Chairman. **Commissioner Whipple nominated Chairman Gentile to continue in the role of Chairman. Treasurer Davis seconded. There being no further nominations, the Commission voted unanimously that Chairman Gentile maintain his position as Chairman.**

Chairman Gentile opened the floor to nominations for Vice Chairman. **Vice Chairman Howard nominated Commissioner Martinez to the role of Vice Chairman. Commissioner Whipple seconded. There being no further nominations, the Commission voted unanimously that Commissioner Martinez serve as Vice Chairman.**

Chairman Gentile opened the floor to nominations for Secretary/Treasurer. **Commissioner Howard nominated Treasurer Davis to continue in the role Secretary/Treasurer. Commissioner Whipple seconded. There being no further nominations, the Commission voted unanimously that Treasurer Davis maintain his position as Secretary/Treasurer.**

4. District Representation for 2022

The results of discussion of Agency Representation for Calendar Year 2023 are as follows:

1. Loxahatchee River Management Coordinating Council (LRMCC) –
Thomas Howard; Alternate: Gail Whipple
2. Florida Association of Special Districts (FASD) –
Gail Whipple; Alternate: Joseph Chaison
3. Palm Beach County League of Cities –
George Gentile; Alternate: Gail Whipple
4. Loxahatchee River Preservation Initiative (LRPI) –
James H. Davis; Alternate: Joseph Chaison
5. Northern Palm Beach County Chamber of Commerce –
George Gentile; Alternate: Gail Whipple

5. Comments from the Public

None.

6. Approval of Minutes

- **December 13th, 2022 Workshop Meeting Minutes**

Chairman Gentile noted to be consistent with the titles 'Chairman' and 'Vice Chairman' in the meeting minutes.

Chairman Gentile entertained a **MOTION to approve the December 13th, 2022 Workshop Meeting Minutes as amended**; Commissioner Howard so **MOVED to approve the Minutes**

as amended; Treasurer Davis SECONDED. There being no further discussion, the MOTION CARRIED unanimously.

- **December 14th, 2022 Regular Board Meeting Minutes**

Commissioner Whipple noted two spelling and grammatical edits. Chairman Gentile entertained a **MOTION to approve the December 14th, 2022 Regular Board Meeting Minutes as amended; Treasurer Davis so MOVED to approve the Minutes as amended; Commissioner Whipple SECONDED. There being no further discussion, the MOTION CARRIED unanimously.**

7. Approval of Bills

- **Submission of December Bills:**

Chairman Gentile entertained a **MOTION to approve the December Bills and the additional Bills as presented. Treasurer Davis so MOVED; Commissioner Whipple SECONDED. There being no further discussion, the MOTION CARRIED unanimously.**

- **Submission of Payroll, Utility Bills and Health Insurance Invoice for January:**

Chairman Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for January. Treasurer Davis so MOVED; Commissioner Whipple SECONDED. There being no further discussion, the MOTION CARRIED unanimously.**

8. Treasurer's Report

- **Approval of December 2022 Treasurer's Report**

Chairman Gentile entertained a **MOTION to approve the December 2022 Treasurer Report. Treasurer Davis so MOVED; Vice Chairman Martinez SECONDED. There being no further discussion, the MOTION CARRIED unanimously.**

9. Executive Director's Report

500 N. Delaware (Jones Creek Preserve)

Mr. Chaison reported that there was a small brush fire (approximately 0.25 acres) that occurred at the former Taylor property on January 6th. Palm Beach County Fire Rescue and

Jupiter Police Department responded to the call. Mr. Chaison has requested a copy of the report and stated that no official cause has been identified.

Loxahatchee River Railroad Bridge – Enhanced Clearance Span:

The Enhanced Clearance Span is fully installed and removal of the old foundation under the span is underway. Mr. Chaison is coordinating confirmation of the elevations and bathymetry.

2023 Sand Trap Dredging:

The bid solicitation for the 2023 Sand Trap Dredging will be covered in the Engineer's Report. In addition to the traditional method of advertising, the District has posted the bid on the JID website.

District Relevant Permit Activity:

A permit application was submitted for 1116 Love Street. This is for dredging at Charlie and Joe's for the area between their floating dock and the ICWW to -8' MLW.

North Jetty Handrail Replacement:

Murray Logan Construction has been approached for replacement of the damaged handrail along the north jetty, because they previously fabricated the rail and have performed numerous construction services for the District and the jetty in the past. Mr. Chaison stated the handrails have been removed from the Jetty. Costs and scheduling are being coordinated. Murray Logan will be able to reuse handrails, as they were not damaged. Mr. Gentile inquired whether the welded joints were faulty which led to the failure. Mr. Craig stated the joints were overstressed and no change needs to be made in the design.

U.S 1 Bridge

Mr. Chaison is coordinating with the Florida Department of Transportation (FDOT) to tentatively present an update on bridge construction at the March Board Meeting.

10. Engineer's Report

General Engineering

Jetty Observation

Mr. Craig performed the Jetty Observations on January 11th. He noted more shoreline retreat along the south beach, which is typical for this time of year.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Craig stated that there has been no change in the status of the application.

Jupiter Inlet Jetties Restoration:

Mr. Craig stated there should be an update at the February Board Meeting.

Jupiter Inlet Sand Trap Dredging 2023:

The Sand Trap Dredging has been advertised and to date, there have been sixteen entities and twelve dredging companies that have downloaded the project packet. Bids will be presented on February 6th and Taylor Engineering will have a recommendation at the February Board Meeting.

Sediment Study 2023:

Mr. Craig stated Taylor Engineering had an internal kick off meeting for the Sediment Study to assign tasks and schedule field work. The next steps include working with Mr. Chaison to set up a Technical Advisory Committee (TAC). There will be two meetings- at the beginning and end of the study. Mr. Gentile asked if any of the construction happening on the waterways will affect the Sediment Study. Mr. Craig said it shouldn't affect the Inlet portion of the study, but will possibly need to be evaluated for the river portion of the study.

11. Legal Report

The Local Bill will be presented to the Local Delegation on January 12th. Mr. Pinsky showed the Bill to bill drafting, who suggested a few format changes. Mr. Broome stated that he has reviewed these changes and nothing of substance has been altered. Representative Snyder has agreed to sponsor the Bill.

12. Unfinished Business

Discussed legislative update previously.

13. New Business

None.

14. Commissioner Reports

Commissioner Whipple

None

Commissioner Martinez

None.

Vice Chairman Howard

None.

Treasurer Davis

None.

Chair Gentile

Chair Gentile said the District was recognized at the PGA Corridor Meeting.

15. Next Meeting Date(s)

Regular Board Meeting- February 8, 2023

16. Adjournment

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED unanimously**.

The meeting was adjourned at 7:44 PM.



George G. Gentile, Chairman

Michael Martinez, Vice Chairman