GEORGE G. GENTILE - Chairman

MICHAEL MARTINEZ - Vice Chairman

JAMES H. DAVIS- Secretary/Treasurer

JOSEPH B. CHAISON Executive Director jchaison@jupiterinletdistrict.org THOMAS HOWARD

GAIL WHIPPLE

CAMILLE CUNNINGHAM Administrative Assistant ccunningham@jupiterinletdistrict.org

AGENDA

DATE: September 13, 2023

TO: JID Commissioners and Staff

FROM: Joseph Chaison, Executive Director

SUBJECT: Meeting Notice and Agenda

The Tentative Budget Hearing for FY 2023-24 has been scheduled for **Wednesday, September 13, 2023, at 7:00 p.m.** and will be immediately followed by the Regular Monthly Meeting at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

TENTATIVE BUDGET HEARING SEPTEMBER 13, 2023

.

- 1. Call to Order
- 2. Determine Millage Rate necessary to fund the Jupiter Inlet District's Fiscal Year 2023/2024 Budget and announcement from Chairman of the selected Millage Rate.
- 3. Reading of proposed TENTATIVE BUDGET
- 4. Comments and questions from the public
- 5. Consideration of amendments or adjustments to proposed final budget and re-computation, if necessary, of tentative millage rate necessary to fund the budget.
- 6. Reading of TENTATIVE MILLAGE RESOLUTION No. 23-02 (Must be read in full)
- 7. Comments and questions from the public
- 8. Motion for adoption of TENTATIVE MILLAGE RESOLUTION No. 23-02
- 9. Reading of TENTATIVE BUDGET RESOLUTION No. 23-03 (Must be read in full)
- 10. Comments and questions from the public
- 11. Motion for adoption of TENTATIVE BUDGET RESOLUTION NO. 23-03
- 12. Adjourn the TENTATIVE Budget Hearing

If Jupiter Inlet District rollback Millage to **0.0729**

Final Budget

Budget Summary

Resolution NO. 23-02

Resolution NO. 23-03

JUPITER INLET DISTRICT

| 1 | | REVENUE AND OPI | ERATING FUNDS | | | | |
|---|---|---|---|----------------------------------|--|-----------------------------------|--|
| 2 | Starting Reserve and C | 9,910 | ,245 | | | | |
| 3 | Property Tax Income, at r | | 29 | | 2,524 | | |
| 4 | Proposed Int | 260,0 | 000 | | | | |
| 5 | Expected Grants | and Other Funds | | | 882,5 | 500 | |
| 6 | | | Т | otal Funds Available | 13,577 | 7,614 | |
| 7 | Total Projected Inco | ome for FY 2023-24 | | | 3,667, | ,369 | |
| 8 | Total Projected Expend | tures for FY 2023-2024 | 4 | | 3,903, | ,743 | |
| 9 | Projected Reserves | Increase/Decrease | | | -236, | 374 | |
| 10 | | | Tota | l Projected Reserves | 9,673,871 | | |
| 11 | BUDGET ITEM | Final Budget FY 2022/2023 | Estimated Actual Expense | Percent 2022/2023 Budget | BUDGET FY2023/2024 | Comparison to 2022/2023 Budget | |
| 12 | ADMINISTRATIVE | | | | | | |
| 13 | Accounting/Auditing | 16,500.00 | 20,750.00 | 126% | 20,500.00 | 124% | |
| | Advertising (Legal) | 2,000.00 | 1,300.00 | 65% | 2,000.00 | 100% | |
| | Computer Software/Hardware/Repair | 5,050.00 | 6,031.30 | | 6,500.00 | 129% | |
| | Furniture & Equipment | 1,000.00 | 555.31 | 56% | 5,000.00 | 500% | |
| | Insurance - Liability | 8,000.00 | 8,000.00 | | 9,179.00 | 115% | |
| | Insurance - Property | 2,781.00 | 2,781.00 | 100% | 5,575.00 | 200% | |
| | Janitorial/Pest Control | 3,796.00 | 3,823.00 | 101% | 4,000.00 | 105% | |
| 20 | Landscape Maintenance | 8,000.00 | 7,065.37 | 88% | 10,000.00 | 125% 100% | |
| 21 | Legal Fees Lobbying/Governmental Liaison | 28,750.00 | 18,325.00 | 64% | 28,750.00 | 100% | |
| | Lobbying/Governmental Liaison Maintenance & Repairs | 2,500.00 | 17,545.00 1,970.13 | 702% 39% | 2,500.00 5,000.00 | 100% | |
| | Maintenance & Repairs Memberships Dues & Subscriptions | 5,000.00 4,525.00 | 4,634.00 | 39% | 4,525.00 | 100% | |
| | Office Maintenance Contracts | 4,525.00 | 4,634.00 | 102% | 4,525.00 | 100% | |
| | Office Supplies/Bank Charges | 1,500.00 | 1,800.00 | 100% | 1,800.00 | 120% | |
| | Postage & Courier Service | 300.00 | 293.60 | 98% | 300.00 | 100% | |
| | Property Appraiser | 16,120.00 | 16,120.00 | 100% | 15,282.00 | 95% | |
| | Protection Service | 500.00 | 772.09 | 154% | 500.00 | 100% | |
| | Site Improvements | 5,000.00 | 3,848.56 | 77% | 5,000.00 | 100% | |
| 31 | Tax Collector Commission | 48,900.00 | 48,900.00 | 100% | 48,900.00 | 100% | |
| | Telephone/Internet | 3,500.00 | 3,371.44 | 96% | 3,500.00 | 100% | |
| | Utilities | 3,180.00 | 3,428.32 | 108% | 3,500.00 | 110% | |
| 34 | Miscellaneous Expense | 1,000.00 | 436.67 | 44% | 1,000.00 | 100% | |
| 35 | Sub-total | 171,402.00 | 175,240.79 | 102% | 186,811.00 | 109% | |
| 36 | PERSONNEL | | | | | | |
| 37 | Commissioner Salaries | 21,000.00 | 16,500.00 | 79% | 30,000.00 | 143% | |
| 38 | Health Savings Account | 6,825.00 | 6,825.00 | 100% | 6,825.00 | 100% | |
| | Insurance - Medical/Dental | 71,000.00 | 72,476.64 | 102% | 69,620.14 | 98% | |
| | Insurance - Worker's Compensation | 800.00 | 785.00 | 98% | 924.00 | 116% | |
| | Meetings & Seminars, Education | 2,000.00 | 789.58 | 39% | 2,000.00 | 100% | |
| | Payroll Expenses | 2,100.00 | 1,967.98 | 94% | 2,100.00 | 100% | |
| | Retirement - Employer Contribution | 14,241.00 | 13,452.00 | | 15,720.00 | 110% | |
| | Salaries | 178,006.00 | 177,450.04 | 100% | 196,500.00 | 110% | |
| | Taxes - Employer | 16,979.00 | 18,277.35 | 108% | 18,743.00 | 110% | |
| 46 | Travel | 2,500.00 | 924.23 | 37% | 2,500.00 | 100% | |
| 47 | Sub-total | 315,451.00 | 309,447.82 | 98% | 344,932.14 | 109% | |
| 48 | EDUCATIONAL OUTREACH | 45 000 00 | 0.250.22 | 630/ | 15 000 00 | 100% | |
| | Outreach Programs | 15,000.00 | 9,358.22 | 62% | 15,000.00 | 100% | |
| 50 51 | Public Information Sub-total | 15,000.00 | 13,353.79 | 89% | 15,000.00 30,000.00 | 100% | |
| - | | 30,000.00 | 22,712.01 | 76% | 50,000.00 | 100% | |
| 52 | | 70 000 00 | 44 260 59 | 620/ | EE 000 00 | 79% | |
| | General Engineering Inlet Projects | 70,000.00 | 44,269.58 1,036,797.01 | 63% 85% | 55,000.00 1,245,000.00 | 102% | |
| | Jetty Maintenance | 701,000.00 | 14,393.22 | 2% | 701,000.00 | 102% | |
| | Marker Maintenance & Replacement | 30,000.00 | 25,000.00 | 83% | 30,000.00 | 100% | |
| | River Projects | 2,428,000.00 | 4,500.00 | 0% | 140,000.00 | 6% | |
| 57 | | | 10,407.50 | 35% | 30,000.00 | 100% | |
| | Special Legal Fees | 30.000.001 | , | | | 40% | |
| 58 | Special Legal Fees Surveying | 30,000.00 75,000.00 | 0.00 | 0% | 30,000.00 | | |
| 58 | | | 0.00 1,135,367.31 | 25% | 2,231,000.00 | 49% | |
| 58 59 | Surveying | 75,000.00 | | | | | |
| 58 59 60 61 | Surveying Sub-total | 75,000.00 | | | | | |
| 58 59 60 61 62 | Surveying Sub-total CAPITAL PROJECTS | 75,000.00 4,554,000.00 | 1,135,367.31 | 25% | 2,231,000.00 | 49% | |
| 58 59 60 61 62 63 | Surveying Sub-total Sub-total CAPITAL PROJECTS Facilities | 75,000.00 4,554,000.00 5,000.00 | 1,135,367.31 3,381.25 | 25% 68% | 2,231,000.00 10,000.00 | 49% 200% | |
| 58 59 60 61 62 63 64 | Surveying Sub-total CAPITAL PROJECTS Facilities Site | 75,000.00 4,554,000.00 5,000.00 5,000.00 | 1,135,367.31 3,381.25 17,050.00 | 25% 68% 341% | 2,231,000.00 10,000.00 10,000.00 | 49% 200% 200% | |
| 58 59 60 61 62 63 64 65 | Surveying Sub-total CAPITAL PROJECTS Facilities Site Inlet Management | 75,000.00 4,554,000.00 5,000.00 5,000.00 240,000.00 | 1,135,367.31 3,381.25 17,050.00 176,504.82 | 25% 68% 341% 74% | 2,231,000.00 10,000.00 10,000.00 120,000.00 | 49% 200% 200% 50% | |
| 58 59 60 61 62 63 64 65 | Surveying Sub-total CAPITAL PROJECTS Facilities Site Inlet Management River Management | 75,000.00 4,554,000.00 5,000.00 5,000.00 240,000.00 873,000.00 | 1,135,367.31 3,381.25 17,050.00 176,504.82 136,467.03 | 25% 68% 341% 74% 16% | 2,231,000.00 10,000.00 10,000.00 120,000.00 971,000.00 | 49% 200% 200% 50% | |

BUDGET SUMMARY JUPITER INLET DISTRICT – FISCAL YEAR 2023/2024

| GENERAL FUND CASH BALANCES BROUGHT FORWARD | <u>\$\$9,910,245.00</u> |
|---|---|
| ESTIMATED REVENUES | |
| TAXES: Millage per $$1,000 = 0.0729$ | |
| Ad Valorem Taxes | 2,524,869.00 |
| Interest | 260,000.00 |
| Grants and Other Funds | <u>882,500.00</u> |
| Total Revenues and Other | |
| Financing Sources | <u>\$3,667,369.00</u> |
| Total Estimated Revenues | |
| And Balances | <u>\$ 13,577,614.00</u> |
| EXPENDITURES/EXPENSES Administrative Personnel Educational Outreach Infrastructure Operations Capital Projects | $186,811.00 \\ 344,932.00 \\ 30,000.00 \\ 2,231,000.00 \\ 1,111,000.00$ |
| Total Expenditures/Expenses | \$3,903,743.00 |
| Reserves | <u>\$9,673,871.00</u> |
| Total Appropriated Expenditures And Reserves | <u>\$13,577,614.00</u> |

The tentative, adopted, and/or final budgets are on file in the office of the above mentioned taxing authority as a public record.

A RESOLUTION OF THE JUPITER INLET DISTRICT ADOPTING A TENTATIVE MILLAGE RATE FOR FUNDING ITS BUDGET FOR FISCAL 2023/2024

WHEREAS, the JUPITER INLET DISTRICT, an independent special taxing district in Palm Beach County, Florida, is required by law to levy taxes for its work and business; and

WHEREAS, the JUPITER INLET DISTRICT, has considered and amended a tentative budget as of September 13, 2023 following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the JUPITER INLET DISTRICT has calculated a tentative millage rate necessary to fund its final budget, aside from that part of the budget funded from sources other than ad valorem taxes; and

WHEREAS, the JUPITER INLET DISTRICT of Palm Beach County, Florida, held a public hearing as required by Florida Statute 200.065, and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Palm Beach County has been certified by the County Property Appraiser to the JUPITER INLET DISTRICT as <u>\$34,634,689,040</u>

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS OF JUPITER INLET DISTRICT as follows:

A tentative millage rate of 0.0729, or 7.29 cents per thousand dollars of taxable property value, is hereby adopted as the tentative millage rate to be levied for the funding of the JUPITER INLET DISTRICT fiscal year 2023/2024 budget, which is a 0% increase over the rollback rate.

RESOLVED AND ADOPTED at a public hearing this 13th day of September, 2023 at _____P.M.

BOARD OF COMMISSIONERS OF JUPITER INLET DISTRICT

George G. Gentile, Chairman

James Davis, Secretary/Treasurer

A RESOLUTION OF THE JUPITER INLET DISTRICT ADOPTING A TENTATIVE BUDGET FOR FISCAL 2023/2024; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the JUPITER INLET DISTRICT, an independent special taxing district in Palm Beach County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the JUPITER INLET DISTRICT, of Palm Beach County, Florida, has considered and amended a tentative budget as of September 13, 2023; and

WHEREAS, the JUPITER INLET DISTRICT, of Palm Beach County, Florida, has adopted a millage rate necessary to fund its tentative budget, aside from that part of the budget funded from sources other than ad valorem taxes; and

WHEREAS, the JUPITER INLET DISTRICT, of Palm Beach County, Florida, set forth the revenue and appropriations estimate for the budget for Fiscal Year 2023/2024 in the amount of <u>\$2,524,869</u> in ad valorem taxes and total revenue and appropriations, inclusive of additional financing sources, of <u>\$882,500</u>

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS OF JUPITER INLET DISTRICT as follows:

The Fiscal Year 2023/2024 tentative budget for the JUPITER INLET DISTRICT is hereby adopted and a copy attached hereto.

This resolution will take effect immediately upon its adoption.

RESOLVED AND ADOPTED at a public hearing this 13th day of September, 2023 at _____P.M.

BOARD OF COMMISSIONERS OF JUPITER INLET DISTRICT

George G. Gentile, Chairman

James Davis, Secretary/Treasurer

If Jupiter Inlet District maintain Millage of **0.0818**

Final Budget

Budget Summary

Resolution NO. 23-02

Resolution NO. 23-03

JUPITER INLET DISTRICT FINAL BUDGET 2023/2024

| 1 | | REVENUE AND OPE | ERATING FUNDS | | | | |
|----------------------------------|--|--------------------------------------|---------------------------------------|-----------------------------|---------------------------------------|--------------------------------|--|
| 2 | Starting Reserve and C | arried Forward Funds | | | 9,910, | 245 | |
| 3 | Property Tax Income, a | 0 | 3 | | 2,824 | 563 | |
| 4 | Proposed Int | | | | 260,0 | | |
| 5 | Expected Grants | and Other Funds | | | 882,5 | | |
| 6 | | | Т | otal Funds Available | 13,877 | ,308 | |
| 7 | Total Projected Inco | | | | 3,967, | 063 | |
| 8 | Total Projected Expend | | 1 | | 3,903, | | |
| 9 | Projected Rese | erves Increase | | | 63,320 | | |
| 10 | | | Tota | l Projected Reserves | 9,973,565 | | |
| 11 | BUDGET ITEM | Final Budget FY 2022/2023 | Estimated Actual Expense | Percent 2022/2023 Budget | BUDGET FY2023/2024 | Comparison to 2022/2023 Budget | |
| 12 | ADMINISTRATIVE | | | | | | |
| 13 | Accounting/Auditing | 16,500.00 | 20,750.00 | 126% | 20,500.00 | 124% | |
| 14 | Advertising (Legal) | 2,000.00 | 1,300.00 | 65% | 2,000.00 | 100% | |
| 15 | Computer Software/Hardware/Repair | 5,050.00 | 6,031.30 | 119% | 6,500.00 | 129% | |
| | Furniture & Equipment | 1,000.00 | 555.31 | 56% | 5,000.00 | 500% | |
| | Insurance - Liability | 8,000.00 | 8,000.00 | 100% | 9,179.00 | 115% | |
| | Insurance - Property | 2,781.00 | 2,781.00 | 100% | 5,575.00 | 200% | |
| | Janitorial/Pest Control | 3,796.00 | 3,823.00 | 101% | 4,000.00 | 105% | |
| 20 | Landscape Maintenance | 8,000.00 | 7,065.37 | 88% | 10,000.00 | 125% | |
| 21 | Legal Fees | 28,750.00 | 18,325.00 | 64% | 28,750.00 | 100% | |
| | Lobbying/Governmental Liaison Maintenance & Repairs | 2,500.00 | 17,545.00 | 702% 39% | 2,500.00 5,000.00 | 100% | |
| | Maintenance & Repairs Memberships Dues & Subscriptions | 4,525.00 | 1,970.13 4,634.00 | 39% 102% | 4,525.00 | 100% | |
| | Office Maintenance Contracts | 4,525.00 | 4,634.00 | 102% | 3,500.00 | 100% | |
| | Office Supplies/Bank Charges | 1,500.00 | 1,800.00 | 120% | 1,800.00 | 120% | |
| | Postage & Courier Service | 300.00 | 293.60 | 98% | 300.00 | 100% | |
| _ | Property Appraiser | 16,120.00 | 16,120.00 | 100% | 15,282.00 | 95% | |
| | Protection Service | 500.00 | 772.09 | 154% | 500.00 | 100% | |
| 30 | Site Improvements | 5,000.00 | 3,848.56 | 77% | 5,000.00 | 100% | |
| 31 | Tax Collector Commission | 48,900.00 | 48,900.00 | 100% | 48,900.00 | 100% | |
| 32 | Telephone/Internet | 3,500.00 | 3,371.44 | 96% | 3,500.00 | 100% | |
| 33 | Utilities | 3,180.00 | 3,428.32 | 108% | 3,500.00 | 110% | |
| | Miscellaneous Expense | 1,000.00 | 436.67 | 44% | 1,000.00 | 100% | |
| 35 | Sub-total | 171,402.00 | 175,240.79 | 102% | 186,811.00 | 109% | |
| 36 | PERSONNEL | | | | | | |
| 37 | Commissioner Salaries | 21,000.00 | 16,500.00 | 79% | 30,000.00 | 143% | |
| | Health Savings Account | 6,825.00 | 6,825.00 | 100% | 6,825.00 | 100% | |
| 39 40 | Insurance - Medical/Dental Insurance - Worker's Compensation | 71,000.00 | 72,476.64 785.00 | 102% 98% | 69,620.14 924.00 | 98% 116% | |
| | Meetings & Seminars, Education | 800.00 | 785.00 | 39% | 2,000.00 | 110% | |
| | Payroll Expenses | 2,100.00 | 1,967.98 | 94% | 2,100.00 | 100% | |
| | Retirement - Employer Contribution | 14,241.00 | 13,452.00 | 94% | 15,720.00 | 110% | |
| | Salaries | 178,006.00 | 177,450.04 | 100% | 196,500.00 | 110% | |
| 45 | Taxes - Employer | 16,979.00 | 18,277.35 | 108% | 18,743.00 | 110% | |
| 46 | Travel | 2,500.00 | 924.23 | 37% | 2,500.00 | 100% | |
| 47 | Sub-total | 315,451.00 | 309,447.82 | 98% | 344,932.14 | 109% | |
| 48 | EDUCATIONAL OUTREACH | | | | | | |
| 49 | Outreach Programs | 15,000.00 | 9,358.22 | 62% | 15,000.00 | 100% | |
| 50 | Public Information | 15,000.00 | 13,353.79 | 89% | 15,000.00 | 100% | |
| 51 | Sub-total | 30,000.00 | 22,712.01 | 76% | 30,000.00 | 100% | |
| 52 | INFRASTRUCTURE OPERATIONS | | | | | | |
| | General Engineering | 70,000.00 | 44,269.58 | 63% | 55,000.00 | 79% | |
| | Inlet Projects | 1,220,000.00 | 1,036,797.01 | 85% | 1,245,000.00 | 102% | |
| | Jetty Maintenance | 701,000.00 | 14,393.22 | 2% | 701,000.00 | 100% | |
| | Marker Maintenance & Replacement | 30,000.00 | 25,000.00 | 83% | 30,000.00 | 100% | |
| | River Projects | 2,428,000.00 | 4,500.00 | 0% | 140,000.00 | 6% | |
| | Special Legal Fees | 30,000.00 | 10,407.50 | 35% | 30,000.00 | 100% | |
| 59 | Surveying | 75,000.00 4,554,000.00 | 0.00 1,135,367.31 | 0% 25% | 30,000.00 2,231,000.00 | 40% | |
| | | 4,554,000.00 | 1,155,307.31 | 2370 | 2,231,000.00 | 43% | |
| 60 | | | | | | | |
| 60 61 | CAPITAL PROJECTS | 5 000 00 | 2 201 75 | 68% | 10 000 00 | 200% | |
| 60 61 62 | CAPITAL PROJECTS Facilities | 5,000.00 | 3,381.25 | 68% | 10,000.00 | 200% | |
| 60 61 62 63 | CAPITAL PROJECTS Facilities Site | 5,000.00 | 17,050.00 | 341% | 10,000.00 | 200% | |
| 60 61 62 63 64 | CAPITAL PROJECTS Facilities Site Inlet Management | 5,000.00 240,000.00 | 17,050.00 176,504.82 | 341% 74% | 10,000.00 120,000.00 | 200% 50% | |
| 60 61 62 63 64 65 | CAPITAL PROJECTS Facilities Site Inlet Management River Management | 5,000.00 | 17,050.00 | 341% | 10,000.00 | 200% | |
| 60 61 62 63 64 65 | CAPITAL PROJECTS Facilities Site Inlet Management | 5,000.00 240,000.00 873,000.00 | 17,050.00 176,504.82 136,467.03 | 341% 74% 16% | 10,000.00 120,000.00 971,000.00 | 200% 50% | |

| BUDGET SUMMARY JUPITER INLET DISTRICT – FISCAL YEAR 2023/2024 | | | | | | | |
|--|------------------------|--|--|--|--|--|--|
| <u>GENERAL FUND</u> CASH BALANCES BROUGHT FORWARD | <u>\$ 9,910,245.00</u> | | | | | | |
| ESTIMATED REVENUES TAXES: Millage per $$1,000 = 0.0818$ | | | | | | | |
| Ad Valorem Taxes | 2,824,563.00 | | | | | | |
| Interest | 260,000.00 | | | | | | |
| Grants and Other Funds | 882,500.00 | | | | | | |
| Total Revenues and Other | | | | | | | |
| Financing Sources | <u>\$3,967,063.00</u> | | | | | | |
| Total Estimated Revenues | ¢ 12 077 200 00 | | | | | | |
| And Balances | <u>\$13,877,308.00</u> | | | | | | |
| EXPENDITURES/EXPENSES | | | | | | | |
| Administrative | 186,811.00 | | | | | | |
| Personnel | 344,932.00 | | | | | | |
| Educational Outreach | 30,000.00 | | | | | | |
| Infrastructure Operations | 2,231,000.00 | | | | | | |
| Capital Projects | 1,111,000.00 | | | | | | |
| | | | | | | | |
| Total Expenditures/Expenses | \$3,903,743.00 | | | | | | |
| Reserves | <u>\$9,973,565.00</u> | | | | | | |
| Total Appropriated Expenditures | X | | | | | | |
| And Reserves | <u>\$13,877,308.00</u> | | | | | | |
| | | | | | | | |

The tentative, adopted, and/or final budgets are on file in the office of the above mentioned taxing authority as a public record.

٠

A RESOLUTION OF THE JUPITER INLET DISTRICT ADOPTING A TENTATIVE MILLAGE RATE FOR FUNDING ITS BUDGET FOR FISCAL 2023/2024

WHEREAS, the JUPITER INLET DISTRICT, an independent special taxing district in Palm Beach County, Florida, is required by law to levy taxes for its work and business; and

WHEREAS, the JUPITER INLET DISTRICT, has considered and amended a tentative budget as of September 13, 2023 following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the JUPITER INLET DISTRICT has calculated a tentative millage rate necessary to fund its final budget, aside from that part of the budget funded from sources other than ad valorem taxes; and

WHEREAS, the JUPITER INLET DISTRICT of Palm Beach County, Florida, held a public hearing as required by Florida Statute 200.065, and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Palm Beach County has been certified by the County Property Appraiser to the JUPITER INLET DISTRICT as <u>\$34,634,689,040</u>

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS OF JUPITER INLET DISTRICT as follows:

A tentative millage rate of 0.0818, or 8.18 cents per thousand dollars of taxable property value, is hereby adopted as the tentative millage rate to be levied for the funding of the JUPITER INLET DISTRICT fiscal year 2023/2024 budget, which is a 12.2% increase over the rollback rate.

RESOLVED AND ADOPTED at a public hearing this 13th day of September, 2023 at _____P.M.

BOARD OF COMMISSIONERS OF JUPITER INLET DISTRICT

George G. Gentile, Chairman

James Davis, Secretary/Treasurer

A RESOLUTION OF THE JUPITER INLET DISTRICT ADOPTING A TENTATIVE BUDGET FOR FISCAL 2023/2024; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the JUPITER INLET DISTRICT, an independent special taxing district in Palm Beach County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the JUPITER INLET DISTRICT, of Palm Beach County, Florida, has considered and amended a tentative budget as of September 13, 2023; and

WHEREAS, the JUPITER INLET DISTRICT, of Palm Beach County, Florida, has adopted a millage rate necessary to fund its tentative budget, aside from that part of the budget funded from sources other than ad valorem taxes; and

WHEREAS, the JUPITER INLET DISTRICT, of Palm Beach County, Florida, set forth the revenue and appropriations estimate for the budget for Fiscal Year 2023/2024 in the amount of <u>\$2,824,563</u> in ad valorem taxes and total revenue and appropriations, inclusive of additional financing sources, of <u>\$882,500</u>

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS OF JUPITER INLET DISTRICT as follows:

The Fiscal Year 2023/2024 tentative budget for the JUPITER INLET DISTRICT is hereby adopted and a copy attached hereto.

This resolution will take effect immediately upon its adoption.

RESOLVED AND ADOPTED at a public hearing this 13th day of September, 2023 at _____P.M.

BOARD OF COMMISSIONERS OF JUPITER INLET DISTRICT

George G. Gentile, Chairman

James Davis, Secretary/Treasurer

FY 23/24 Budget Narrative

for both Millage Rates

| | <u>Budget Item</u> | 2022/2023 Budget | 2023 Est. Actual Expense | Est. Actual to 2023 Budget | 2023/2024 Descriptions | | o 23 Est. arison | <u>24 Budget to 23</u> Budget Comparison | FY 2023/2024 BUDGET |
|----|------------------------------------|---------------------|--------------------------------|----------------------------------|---|-------------|---------------------|---|--|
| | ADMINISTRATIVE | | 1999 | | | | | | Constanting of the Constant of |
| 13 | Accounting/Auditing | 16,500.00 | 20,750.00 | 126% | Bookkeeper \$300/mo., 2022 Audit \$12,750, single audit for grant | (250.00) | 99% | 4,000.00 124% | 20,500.00 |
| 4 | Advertising (Legal) | 2,000.00 | 1,300.00 | 65% | Legal Advertising, maintain historical | 700.00 | 154% | same | 2,000.00 |
| 5 | Computer Software/Hardware/Repair | 5,050.00 | 6,031.30 | 119% | IT \$373 per month, Zoom \$149.90, Domain \$280.80, Adobe \$179.88, Microsoft \$42 | 468.70 | 108% | 1,450.00 129% | 6,500.00 |
| 6 | Furniture & Equipment | 1,000.00 | 555.31 | 56% | Office Furniture - Storage and organization for back area | 4,444.69 | 900% | same | 5,000.00 |
| .7 | Insurance - Liability | 8,000.00 | 8,000.00 | 100% | General Liability \$8,129 Cyber Liability \$1,050 | 1,179.00 | 115% | 1,179.00 115% | 9,179.00 |
| 18 | Insurance - Property | 2,781.00 | 2,781.00 | 100% | Property Insurance \$5,575 | 2,794.00 | 200% | 2,794.00 200% | 5,575.00 |
| 9 | Janitorial/Pest Control | 3,796.00 | 3,823.00 | 101% | Cleaning Service \$250/mo., Windows \$400/yr., Pest Control \$36/mo. | 177.00 | 105% | 204.00 105% | 4,000.00 |
| 20 | Landscape Maintenance | 8,000.00 | 7,065.37 | 88% | Landscaping \$300/mo; Irrigation \$480/yr.; BushHog 4 visits/year at \$385/visit; Longleaf \$500/vis | 2,934.63 | 142% | 2,000.00 125% | 10,000.0 |
| 1 | Legal Fees | 28,750.00 | 18,325.00 | 64% | Legal fees, maintain historical | 10,425.00 | 157% | same | 28,750.0 |
| 22 | Lobbying/Government Liaison | 2,500.00 | 17,545.00 | 702% | Maintain historical | (15,045.00) | - | same | 2,500.00 |
| 23 | Maintenance & Repairs | 5,000.00 | 1,970.13 | 39% | Maintain historical | 3,029.87 | 254% | same | 5,000.0 |
| 24 | Membership Dues & Subscriptions | 4,525.00 | 4,634.00 | 102% | FASD \$2,600; Chamber \$385; FSBPA \$500, DEO \$175, League of Cities \$640, Post \$240 | (109.00) | 98% | same | 4,525.0 |
| 25 | Office Maintenance Contracts | 3,500.00 | 3,490.00 | 100% | Great American \$189.38 mo, DEX \$33.60 and \$46.53 per month | 10.00 | 100% | same | 3,500.0 |
| 26 | Office Supplies/Bank Charges | 1,500.00 | 1,800.00 | 120% | Increased costs | - | 100% | same | 1,800.0 |
| 27 | Postage and Courier Service | 300.00 | 293.60 | 98% | Maintain historical | 6.40 | 102% | same | 300.0 |
| 8 | Property Appraiser | 16,120.00 | 16,120.00 | 100% | \$15,282.00 per Property Appraisers Office, May 30, 2023 letter | (838.00) | 95% | (838.00) 95% | 15,282.0 |
| 29 | Protection Service | 500.00 | 772.09 | 154% | ADT \$102.75 Qtr | (272.09) | 65% | same | 500.0 |
| 30 | Site Improvements | 5,000.00 | 3,848.56 | 77% | Exterior, parking area, and exotic vegetation control | 1,151.44 | 130% | same | 5,000.0 |
| 31 | Tax Collector Commission | 48,900.00 | 48,900.00 | 100% | 1.97% Commission on ad valorem tax revenue to Tax Collector | - | 100% | - 100% | 48,900.0 |
| 32 | Telephone and Internet | 3,500.00 | 3,371.44 | 96% | AT&T \$200.24 and Mobility \$76.70 | 128.56 | 104% | same | 3,500.0 |
| 33 | Utilities | 3,180.00 | 3,428.32 | 108% | Water \$58.09/mo., Sewer \$76.19 Qtrly, SWA \$144.90/yr, FPL \$1,560/yr | 71.68 | 102% | 320.00 110% | 3,500.0 |
| 34 | Miscellaneous Expense | 1,000.00 | 436.67 | 44% | Maintain historical | 563.33 | 229% | same | 1,000.0 |
| 35 | TOTAL | 171,402.00 | 175,240.79 | 102% | | 11,570.21 | 107% | 11,109.00 109% | 186,811.0 |
| | PERSONNEL | | | | | | | | |
| 37 | Commissioner Fees | 21,000.00 | 16,500.00 | 79% | Updated Commissioner salaries -\$500/mo | 13,500.00 | 182% | 9,000.00 143% | 30,000.0 |
| 38 | Health Savings Account | 6,825.00 | 6,825.00 | 100% | HSA account | same | | same | 6,825.0 |
| 39 | Insurance-Medical/Dental | 71,000.00 | 72,476.64 | 102% | FMIT 2% decrease | (2,856.50) | 96% | (1,379.86) 98% | 69,620.1 |
| 40 | Insurance-Workers Comp | 800.00 | 785.00 | 98% | Insurance premium increase | 139.00 | 118% | 124.00 116% | 924.0 |
| 41 | Meetings & Seminars, Education | 2,000.00 | 789.58 | 39% | Maintain historical | 1,210.42 | 253% | same - 100% | 2,000.0 |
| 42 | Payroll Expense | 2,100.00 | 1,967.98 | 94% | ADP \$162.04/month and End of Year Tax Reporting | 132.02 | 107% | 100/0 | 2,100.0 |
| 43 | Retirement – Employer Contribution | 14,241.00 | 13,452.00 | 94% | 8% of salary. \$1,295.5 per month | 2,268.00 | 117% | 1,479.00 110% | 15,720.0 |
| 44 | Salaries | 178,006.00 | 177,450.04 | 100% | Salary adjustments and Reclassification | 19,049.96 | 111% | 18,494.00 110% | 196,500.0 |
| 45 | Taxes - Employer | 16,979.00 | 18,277.35 | 108% | Maintain salary based percentage | 465.65 | 103% | 1,764.00 110% | 18,743.0 |
| 46 | Travel | 2,500.00 | 924.23 | 37% | Maintain historical | 1,575.77 | | same | 2,500.0 |
| 17 | TOTAL | 315,451.00 | 309,447.82 | 98% | Outreach Events, JID Logo Items, Tara's Oceanographic Foundation, Friends of Jupiter Beach, | 35,484.32 | 111% | 29,481.14 109% | 344,932.1 |
| 49 | Outreach Programs | 15,000.00 | 9,358.22 | 62% | Loxahatchee River Historical Society - Jupiter Inlet Lighthouse Museum, Marine Industries, Andrew "Red" Harris. Website, Webcam, Boating Safety, Information and Publications, Loxahatcheer River | 5,641.78 | 160% | same | 15,000.0 |
| 50 | Public Information | 15,000.00 | 13 353 70 | 80% | Symposium. | 1,646.21 | 112% | same | 15,000.0 |

7,287.99

112%

132%

100%

30,000.00

50 51 TOTAL 13,353.79

22,712.01

30,000.00

89%

76%

Symposium.

| <u>Budget Item</u> | 2022/2023 Budget | 2023 Est. Actual Expense | Est. Actual to 2023 Budget | 2023/2024 Descriptions | 24 Budget to 23 Est. Act. Comparison | | <u>24 Budget to 23</u> Budget Comparison | | FY 2023/2024 BUDGET | |
|----------------------------------|---------------------|--------------------------------|----------------------------------|--|---|-------|---|------|---------------------------|--|
| INFRASTRUCTURE OPERATIONS | | | • | | | | | | - | |
| General Engineering | 70,000.00 | 44,269.58 | 63% | General Engineering - Taylor Engineering | 10,730.42 | 124% | (15,000.00) | 79% | 55,000.00 | |
| Inlet Projects | 1,220,000.00 | 1,036,797.01 | 85% | Sand Trap Dredging - maintain previous two year budget value, LGFR Efforts | same | | 25,000.00 | 102% | 1,245,000.00 | |
| Jetty Maintenance | 580,000.00 | 14,393.22 | 2% | Jetty Maintenance Project and Construction Administration | 686,606.78 | 4870% | 121,000.00 | 121% | 701,000.00 | |
| Marker Maintenance & Replacement | 30,000.00 | 25,000.00 | 83% | Maintain | 5,000.00 | 120% | - | 100% | 30,000.00 | |
| River Projects | 2,428,000.00 | 4,500.00 | 0% | Sims Creek Mangrove Trimming, River and Seagrass Surveys, Sims Creek FDOT Pond | 135,500.00 | 3111% | (2,288,000.00) | 6% | 140,000.00 | |
| Special Legal Fees | 30,000.00 | 10,407.50 | 35% | Maintain | 19,592.50 | 288% | - | 100% | 30,000.00 | |
| Surveying | 75,000.00 | | | River, Inlet, and shoreline. Additional informational inlet survey | 30,000.00 | - | (45,000.00) | 40% | 30,000.00 | |
| TOTAL | 4,433,000.00 | 1,135,367.31 | 26% | | 1,095,632.69 | 197% | (2,202,000.00) | 50% | 2,231,000.00 | |
| SUB TOTAL | 4,949,853.00 | 1,642,767.93 | 33% | | 1,149,975.21 | 170% | (2,161,409.86) | | 2,792,743.14 | |
| CAPITAL PROJECTS | | | | | | | | | | |
| Facilities | 5,000.00 | 3,381.25 | - | Office Restrooms and water cooler replacement | 6,618.75 | - | same | | 10,000.00 | |
| Site | 5,000.00 | 17,050.00 | 341% | Resurface Parking and Water Line | (7,050.00) | 59% | same | | 10,000.00 | |
| Inlet Management Plan | 240,000.00 | 176,504.82 | 74% | Inlet Study, Sediment Budget, Inlet Management Plan Update, TAC | (56,504.82) | 68% | (120,000.00) | 50% | 120,000.00 | |
| River Management Plan | 873,000.00 | 136,467.03 | 16% | Mile 6 Gap Closure, 500 N Delaware Property Installments and Improvements | 834,532.97 | 712% | 98,000.00 | 111% | 971,000.00 | |
| Emergency Response | - | - | - | | - | - | - | - | - | |
| TOTAL | 1,123,000.00 | 333,403.10 | 30% | | 777,596.90 | 333% | (22,000.00) | 99% | 1,111,000.00 | |
| | | | | | | | | | | |