

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
July 12, 2023**

COMMISSIONERS PRESENT

Michael Martinez, Vice Chairman
James H. Davis, Secretary/Treasurer
Thomas Howard
Gail Whipple (via CMT)

COMMISSIONERS ABSENT

George Gentile, Chairman

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, PE, Taylor Engineering
Cami Cunningham, Administrative Assistant

MEMBERS OF THE PUBLIC

JB Blumfield, Taylor Engineering – (via CMT)

1. Call to Order

Vice Chairman Martinez called the meeting to order at 7:00 PM.

**Pledge of Allegiance*

2. Comments from the Public

None.

3. Approval of Minutes

June 14th, 2023 Regular Board Meeting Minutes

Commissioner Howard made note of spelling and grammatical edits. Vice-Chairman Martinez entertained a **MOTION to approve the June 14th, 2023 Regular Board Meeting Minutes as**

amended; Commissioner Howard so **MOVED**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

4. Approval of Bills

Submission of June Bills:

Vice Chairman Martinez entertained a **MOTION to approve the June Bills and the additional Bills as presented**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

Submission of Payroll, Utility Bills and Health Insurance Invoice for July:

Vice Chairman Martinez entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for July**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

5. Treasurer's Report

Approval of June 2023 Treasurer's Report:

Vice Chairman Martinez entertained a **MOTION to approve the June 2023 Treasurer Report**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

6. Executive Director's Report

500 N. Delaware Property:

Mr. Chaison reported that the Town of Jupiter completed the demolition project on the 500 N. Delaware property. The contractor performed well and was conscientious throughout the project. The next steps for the site will involve the continued removal of invasive exotic vegetation. That work will be performed in two phases.

Loxahatchee River Preservation Initiative (LRPI):

Mr. Chaison and Treasurer Davis stated the funding for the District's grant request through the LRPI for the Mile 6 Gap Closure and Oxbow Restoration Maintenance Project was included in the 2023 State Budget. Mr. Chaison does not anticipate submitting a project for the upcoming grant request cycle. Commissioner Whipple asked if the project continues to be delayed, will the District need to resubmit for the funding; Mr. Chaison said in the past, delays have not affected the funds availability.

Loxahatchee River Railroad Bridge Enhanced Clearance Span:

Mr. Chaison stated he has boated under the enhanced clearance span multiple times and that it is very easy to access, with no obstructions. Furthermore, he has also received comment from the local non-motorized (paddleboard, kayak) boating community that the span has been an extremely welcome addition. There was a discussion about channel markers and permits. Taylor Engineering will make a recommendation at the next Board meeting.

Commissioner Howard asked to have the span clearance height confirmed.

Office Landscaping Update Project:

The design has been finalized and the limestone rock has been delivered. The project will be moving forward later this month.

Jones Creek/Sims Creek Mangrove Trimming:

Mr. Chaison has reached out to Sherlock Tree Company, the contractors who were selected by the Town of Jupiter for the Jones Creek Mangrove Project. They are open to using the unit costs established in the competitively bid contract with the Town for the District's mangroves along Sims Creek. There is a scheduled site visit to create a project cost and description for Board review.

Budget Hearing and TRIM Reporting Schedules:

The following dates are the District's expected meeting dates for the FY 2023/2024 Budget;

- August 23rd Budget Workshop
- September 13th Tentative Budget Hearing, followed by Regular Board Meeting
- September 27th Final Budget Hearing

Upcoming Outreach Events:

The Jupiter Inlet District has been invited to participate at the following public events;

- Jupiter Lighthouse 163rd Birthday Celebration, Saturday July 8th
- National Public Lands Day at Jupiter Lighthouse ONA, September 23rd
- Jupiter Inlet Day at Jupiter Lighthouse and DuBois House, December 9th

Mr. Chaison noted the exceptional work that Ms. Cunningham has been performing for the District at these public outreach events.

7. Engineer's Report

General Engineering

Jetty Observation

Mr. Craig performed the Jetty Observations on July 12th. He stated that there continues to be a lot of sand along the beach shorelines adjacent to the inlet. The feature along the inside of the North Jetty has receded.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Craig stated that there has been no change in the status of the application and that Mr. Chaison will contact the local permitting office.

Jupiter Inlet Jetties Restoration:

Vice Chairman Martinez proposed postponing the Jetties Restoration Presentation until August so all Commissioners could be present. The Board agreed.

Jupiter Inlet Sand Trap Dredging 2023:

Mr. Craig stated that the 2023 Sand Trap Dredging Project is successfully closed.

Sediment/Inlet Study 2023:

Mr. Craig reported that they are currently working internally on model runs. Commissioner Whipple asked when to expect the study to be complete; Mr. Craig said he anticipates completion by the end of this year.

8. Legal Report

Mr. Broome had nothing additional to report.

9. Unfinished Business

Legislative Update:

Mr. Chaison reported that the District's Local Bill was signed by the Governor on June 22nd and officially became law July 1st.

10. New Business

None.

11. Commissioner Reports

Commissioner Whipple

Commissioner Whipple stated that she, Chairman Gentile, and Mr. Chaison attended the grand opening of the Local Legislation office for Representative John Snyder and Senator Gayle Harrell. She reported it was a nice and well-attended event.

Commissioner Howard

None.

Secretary/Treasurer Davis

None.

Vice-Chairman Martinez

None.

Chairman Gentile

Absent.

12. Next Meeting Date(s)

Regular Board Meeting- August 9, 2023, 7:00 PM

13. Adjournment

There being no further business before the Commission, Vice Chairman Martinez called for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 7:42 PM.



George G. Gentile, Chairman



Michael Martinez, Vice Chairman