

**REGULAR BOARD MEETING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES**

**February 14<sup>th</sup>, 2024**

**COMMISSIONERS PRESENT**

Michael Martinez, Vice Chair

James H. Davis, Secretary/Treasurer

Thomas Howard

Gail Whipple

**COMMISSIONERS ABSENT**

George Gentile, Chair

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director

William R. H. Broome, Attorney

Ken Craig, PE, Taylor Engineering

Cami Cunningham, Administrative Assistant

**MEMBERS OF THE PUBLIC**

Richard Pinsky, Akerman (via CMT)

Ashey Kauppila, Taylor Engineering (via CMT)

**1. Call to Order**

Vice Chair Martinez called the meeting to order at 7:00 PM.

*\*Pledge of Allegiance*

**2. Comments from the Public**

None.

**3. Approval of Minutes**

**January 10<sup>th</sup>, 2024 Regular Board Meeting Minutes:**

Vice Chair Martinez entertained a **MOTION to approve the January 10<sup>th</sup>, 2024 Regular Board Meeting Minutes as amended**; Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**.

There being no further discussion, the **MOTION CARRIED unanimously**.

\*\* Vice Chair Martinez asked for Board consensus to postpone Ms. Kauppila's presentation until the March Board Meeting when Chair Gentile will be present and to move up Agenda Item 9 (Unfinished Business), Mr. Pinsky's update on HB 7013. Board gave consensus.

**9. Unfinished Business**

➤ **HB 7013**

Mr. Pinsky updated the Board on the Florida Legislative session progress, including House Bill 7013.

**4. Approval of Bills**

**Submission of January Bills:**

Vice Chair Martinez entertained a **MOTION to approve the January Bills and the additional Bills as presented**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

**Submission of Payroll, Utility Bills and Health Insurance Invoice for February:**

Vice Chair Martinez entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for February**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

**5. Treasurer's Report**

**Approval of January 2024 Treasurer's Report:**

Vice Chair Martinez entertained a **MOTION to approve the January 2024 Treasurer Report**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

**6. Executive Director’s Report**

**2024 Inlet Sand Trap Dredging:**

Mr. Chaison stated that he has coordinated with Taylor Engineering, U.S. Coast Guard, Ahtna Marine, and our channel marker marine contracting firm to determine the timing, location, and feasibility of installing one or multiple fast-water marker buoys prior to a dredge arriving on site. It was determined that buoys would not be able to be delivered and installed before the dredging would begin. Mr. Chaison proposed purchasing buoys for future use in a timely manner. He will give the Board an official recommendation at a later date. The pre-construction meeting will take place on February 16<sup>th</sup>, and will get a timeline for dredging.

**Mile 6 Gap Closure and Oxbow Restoration Maintenance Project:**

Mr. Chaison and Taylor Engineering met with the contractor- Arbor Tree and Land, Inc, (ATL) and Jonathan Dickinson State Park staff on site on February 2<sup>nd</sup> to coordinate staging and access. ATL expects to begin work in April.

**Living Shoreline – Archaeology Field School:**

Florida Atlantic University is conducting an Archaeology Field School at the Jupiter Lighthouse. Mr. Chaison was asked to speak about the Living Shoreline.

Mr. Craig also gave the Commissioners a brief update on the Bureau of Land Management’s Living Shoreline Project.

**Florida Department of Environmental Protection (FDEP) Funding Program:**

Mr. Chaison reported that the FDEP has decided to amend our Grant Agreement (23PB6) to include our two most recent awards, from the Local Government Funding Request (LGFR) ranking and subsequent funding of the State’s Beaches and Inlets Funding Program. This increases the amount of 23PB6 to \$1.6M.

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:						
State Program A	State Awarding Agency	State Fiscal Year <sup>1</sup>	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Original	Florida Department of Environmental Protection	2022-2023	37.003	Beach Management Funding Assistance Program, GAA Line Item #1778	\$476,468.00	140126
Amendment 1	Florida Department of Environmental Protection	2023-2024	37.003	Beach Management Funding Assistance Program, GAA Line Item #1822	\$1,151,624.70	140126
State Program B	State Awarding Agency	State Fiscal Year <sup>2</sup>	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Total Award					\$1,628,092.70	

**Town of Jupiter – Sawfish Bay Project:**

Mr. Chaison and Taylor Engineering met with Town of Jupiter staff on January 29<sup>th</sup> to share information and discuss opportunities for JID to assist the Town’s Sawfish Bay project. One possibility includes including the Sawfish Bay area on the District’s potential future Loxahatchee River sedimentation study.

**AustinBlu Foundation Statue:**

The statue donated to the JID by the AustinBlu Foundation had its first cleaning and patina management treatment. The statue is doing well and the treatment was very well received by the public and AustinBlu Foundation.

**Jupiter Inlet Colony- Beach Erosion:**

Mr. Chaison described the significant beach erosion problem adjacent to the coastal armoring in Jupiter Inlet Colony. They have reached out to the District about its’ DMMA sand. After some coordination, the current plan is to coordinate use of 10,000 cubic yards of sand.

**7. Engineer’s Report**

**General Engineering:**

*Jetty Observation*

Mr. Craig performed the Jetty Observations on February 14<sup>th</sup>. He noted a large amount of sand along the beach north and south of the inlet. The shoreline recession isn’t present until about 1500 feet on either side.

**Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:**

Mr. Craig stated that representatives from Arbor Tree & Land, Inc. (ATL), JID, Jonathan Dickinson State Park (JDSP), and Taylor Engineering met at the proposed staging area to review conditions and determine appropriate boundaries. While on site, participants identified an alternative staging area adjacent to the boat ramp that would allow contractor operations to occur without impacting boat ramp activities. ATL indicated they expect to begin operations in early April.

**Jupiter Inlet Jetties Restoration**

Taylor Engineering advertised the JID Jetties Concrete Repair project on February 1<sup>st</sup>. The Notice of Advertisement email was transmitted to 105 separate email addresses. A mandatory on-site pre-bid meeting took place February 14<sup>th</sup>. There were five contractor representatives who attended. The bid opening is scheduled for March 6. Mr. Craig plans to present an award recommendation at the March board meeting.

**Jupiter Inlet Sand Trap Dredging – 2024**

Mr. Craig said that the pre-construction meeting with the regulatory agencies has been scheduled for Friday, February 16<sup>th</sup> at 10:00AM. The contractors will give the District a schedule for dredging at that time. We anticipate receiving the FDEP Notice to Proceed shortly after.

**Jupiter Inlet Sediment Budget Update**

The Board elected to postpone Sediment Budget presentation until the March Board meeting. Mr. Craig gave a brief summary of the status of the sediment budget. Discussion followed.

**8. Legal Report**

Mr. Broome had nothing further to report

**9. Unfinished Business**

➤ **Administrative Policy Manual Final Draft**

A final draft of the updated administrative policy manual was provided to the Commissioners for review. Discussion ensued about edits and content. The Board elected to wait until all Commissioners were present for approval.

**10. New Business**

None.

**11. Commissioner Reports**

**Commissioner Whipple**

None.

**Commissioner Howard**

Commissioner Howard stated that West Palm Beach (WPB) has applied to South Florida Water Management District (SFWMD) for use of the Floridan Aquifer. This would be beneficial to the health of NW Fork of the Loxahatchee River. Commissioner Howard brought this to the Loxahatchee River Management Coordinating Council, with the goal of supporting the use of the Floridan Aquifer. Commissioner Howard asked for the support of the Board and they agreed.

**Secretary/Treasurer Davis**

None.

**Vice-Chairman Martinez**

None.

**Chairman Gentile**

Absent.

**12. Next Meeting Date(s)**

Regular Board Meeting, March 13<sup>th</sup>, 2024 - 7:00 PM

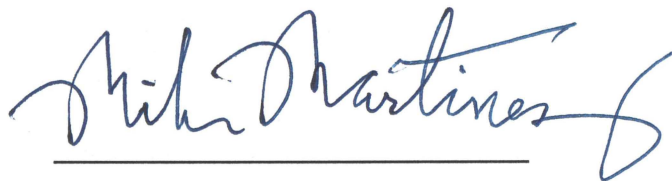
**13. Adjournment**

There being no further business before the Commission, Vice Chair Martinez for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 8:36 PM.



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George G. Gentile, Chairman



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Michael Martinez, Vice Chairman