



GEORGE G. GENTILE – Chairman

MICHAEL MARTINEZ – Vice Chairman

JAMES H. DAVIS – Secretary/Treasurer

THOMAS HOWARD

GAIL WHIPPLE

JOSEPH B. CHAISON
Executive Director
jchaison@jupiterinletdistrict.org

CAMILLE CUNNINGHAM
Administrative Assistant
ccunningham@jupiterinletdistrict.org

AGENDA

DATE: May 10, 2023
TO: JID Commissioners and Staff
FROM: Joseph Chaison, Executive Director 
SUBJECT: Meeting Agenda

The Regular Monthly Meeting has been scheduled for **Wednesday, May 10th, 2023 at 7:00 P.M.** at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

1. Call to Order
2. Comments from the Public
3. Approval of Minutes
 - April 12th, 2023 Regular Board Meeting
4. Approval of Bills
 - Submission of April 2023 Bills
 - Submission of Payroll, Utility Bills and Health Insurance Invoice for May 2023
5. Treasurer's Report
 - Approval of April 2023 Treasurer's Report
6. Executive Director's Report
7. Engineer's Report
8. Legal Report
9. Nowlen, Holt, & Miner, P.A.
 - Terry Morton, 2022 Fiscal Year Audit
10. Jupiter Inlet Ebb Shoal Discussion
11. Unfinished Business
 - Legislative Update
12. New Business
13. Commissioner Reports
14. Next Meeting Date(s): Regular Board Meeting, June 14th, 2023
15. Adjournment

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
April 12, 2023**

COMMISSIONERS PRESENT

George Gentile, Chairman
Thomas Howard
Gail Whipple

COMMISSIONERS ABSENT

Michael Martinez, Vice Chairman
James H. Davis, Secretary/Treasurer

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, PE, Taylor Engineering
Cami Cunningham, Administrative Assistant

MEMBERS OF THE PUBLIC

Chris Ellis, Taylor Engineering

1. Call to Order

Chair Gentile called the meeting to order at 7:00 PM.

Pledge of Allegiance

2. Comments from the Public

None.

3. Approval of Minutes

- **Marth 8th, 2023 Regular Board Meeting Minutes**

Commissioner Howard suggested adding 'under the walkway' to give a better explanation of where a potential sleeve would go at the inlet. Chairman Gentile entertained a **MOTION to approve the March 8th, 2023 Regular Board Meeting Minutes as amended**; Commissioner

Whipple so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

4. Approval of Bills

- **Submission of March Bills:**

Chairman Gentile entertained a **MOTION to approve the March Bills and the additional Bills as presented.** Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

- **Submission of Payroll, Utility Bills and Health Insurance Invoice for April:**

Chairman Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for April.** Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

5. Treasurer's Report

- **Approval March 2023 Treasurer's Report**

Chairman Gentile entertained a **MOTION to approve the March 2023 Treasurer Report.** Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously.**

6. Executive Director's Report

2023 Sand Trap Dredging:

Mr. Chaison stated that technical and contractual details will be covered in the Engineer's Report. Dredging is underway and 105,000cy were measured in the sand trap in the before-dredge survey. Mr. Chaison noted that the dredgers, Atlantic & Gulf Dredging have been doing very good work, especially with the inclement weather over the past week.

Inlet Management Plan Study / Sediment Budget Update:

This will also will be covered in the Engineer's Report. Of note, the survey data collection for our extensive hydrographic survey was completed the week of April 3rd.

Office Landscaping Update Project:

Mr. Chaison explained that he gathered four proposals for updating the office landscaping with native plantings. This project would accomplish the two goals of installing attractive low-maintenance landscaping and serving as a native planting showcase. Longleaf design submitted graphics with ideas that were shown to the Board. The Board discussed the merits

of the firms, as well as their objections for the projects. Longleaf Design was selected to advance the design, incorporate Board comments, and once approved; perform the installation.

500 N. Delaware Property:

Mr. Chaison stated the Town of Jupiter received four bids for the demolition of the derelict buildings and radio tower utility structures on site. They will be recommending award to the low bidder (\$117,000.00) and moving forward with bonding and pre-work submittals.

Chairman Gentile asked whether there would be any exotic removal in this work. Mr. Chaison stated there would not be, beyond possible removal for access.

Loxahatchee River / Jupiter Inlet - Biennial Boat Tour:

The guest list has been finalized and invitation to the boat tour has begun. The District will notice the tour and follow direction from counsel to ensure compliance with sunshine requirements.

Records Management Seminar:

Mr. Chaison attended a day-long records management seminar conducted by the Florida Department of State, Division of Library & Information Services, Bureau of Archives and Records Management. It was very informative, with many useful suggestions for improving the efficiency of our records management program.

Audit- Fiscal Year 2022:

Mr. Chaison explained to the Board that this year's Audit will also require a 'Single Audit', which was triggered by the District's grant reimbursement from the Florida Department of Environmental Protection (FDEP). Because the income was greater than \$700,000, Nolan, Holt & Miner, P.A services' will be an additional cost of \$4,000. Chairman Gentile entertained a **MOTION to approve the Audit, including additional expenses;** Commissioner Howard so **MOVED;** Commissioner Whipple **SECONDED.** There being no further discussion, **the MOTION CARRIED unanimously.**

7. Engineer's Report

General Engineering

Jetty Observation

Mr. Craig performed the Jetty Observations on April 11th. He stated the conditions have been very energetic because of the storms. .

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Ellis stated that there has been no change in the status of the application.

Jupiter Inlet Jetties Restoration:

Mr. Craig said that final Jetty restoration plans and specifications are almost complete. There will need to be a future discussion about the best time to complete the work, with hurricane season approaching.

Sediment/Inlet Study 2023:

The next step in the study is to complete sand samples This is currently scheduled for April 14th-16th. The Terraquatic multibeam survey is complete, and Taylor does not have all of the data yet.

Chairman Gentile asked what happened to the suspected vessel buried in the inlet; Mr. Chaison stated that on the most recent survey, the boat was not detected and Jupiter Police Department (JPD) dived the site last week with no success.

Jupiter Inlet Sand Trap Dredging 2023:

Mr. Craig said that Atlantic & Gulf Dredging & Marine (AGD) is doing a great job and moving quickly, despite the weather. They have completed the north cut and have moved to the south cut. They should be complete by April 22nd. There was one Leatherback Turtle nest that was relocated outside of the project area. Mr. Craig recommends approval for the pay application from AGD that is for 25% of the work. Chairman Gentile entertained a **MOTION to approve the invoice from AGD for 25% of the work complete**; Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion the **MOTION CARRIED unanimously**.

Florida Inland Navigational District (FIND):

FIND reached out to the District about also surveying the Intracoastal Waterway (ICWW) by the Lighthouse because they had been getting complaints of water depth. The subsequent survey did reveal a significant shoal.

Since then, the District and Taylor Engineering has been in discussion with FIND and AGD about the possibility of working together to emergency dredge this location. This work will require cooperation and permit extensions from both FDEP and USACE. FIND's General Permit from the USACE is not currently active; therefore, there are ongoing efforts to have FIND become a one-time permittee on JID's permit in order to move forward with this emergency project.

The goal is to create a Change Order to the AGD contract to include the additional cost of \$400,00 for the FIND work. FIND would reimburse the District the total additional cost of the

work, plus cost share a percentage of the mobilization. There will be an Interlocal Agreement in place between FIND and JID stating all of these terms.

Commissioner Howard said that because this agreement would save the taxpayers money, the Board should authorize Mr. Chaison to execute the agreement.

Chairman Gentile entertained a **MOTION to authorize Mr. Chaison to execute an Interlocal Agreement with FIND to emergency dredge the ICWW**; Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

Chairman Gentile asked that an Ebb Shoal discussion be added to the May agenda, so that there can be a discussion about what the District could do to improve that feature.

Seagrass Survey Presentation:

Mr. Ellis gave a presentation on the Central Embayment and Mangrove Island Seagrass Surveys, noting significant increases in the growth over the last three years.

8. Legal Report

Mr. Broome had nothing additional to report.

9. Unfinished Business

Legislative Update – The Local Bill passed the Local Administration, Federal Affairs & Special Districts Subcommittee and has been added to the Ways & Means Committee Agenda which will hear the Bill on April 17th.

10. New Business

None.

11. Commissioner Reports

Commissioner Whipple

None

Commissioner Howard

None.

Chair Gentile

None.

12. Next Meeting Date(s)

Regular Board Meeting- May 10th, 2023

13. Adjournment

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 8:15 PM.

George G. Gentile, Chairman

Michael Martinez, Vice Chairman

**Jupiter Inlet District
Check Detail
May 1, 2023**

05/01/2023

 Total \$ 19,026.00

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	BILLP...	05/01/2023	AT&T	BB&T		-194.05
Bill	April 1...	05/01/2023		Telephone/Internet	-194.05	194.05
TOTAL					-194.05	194.05
Bill Pmt -Check	BILLP...	05/01/2023	AT&T Mobility	BB&T		-77.36
Bill	April 9...	05/01/2023		Telephone/Internet	-77.36	77.36
TOTAL					-77.36	77.36
Bill Pmt -Check	BILLP...	05/01/2023	Florida Power & Li...	BB&T		-187.28
Bill	April 2...	05/01/2023		Utilities	-170.43	170.43
				Public Information	-16.85	16.85
TOTAL					-187.28	187.28
Bill Pmt -Check	BILLP...	05/01/2023	Great America Fina...	BB&T		-189.39
Bill	April 2...	05/01/2023		Office Maintenance ...	-189.39	189.39
TOTAL					-189.39	189.39
Bill Pmt -Check	BILLP...	05/01/2023	Truist	BB&T		-1,239.13
Bill	May 3...	05/01/2023		Membership Dues &...	-20.40	20.40
				Outreach Program	-144.45	144.45
				Office Supplies	-205.02	205.02
				Outreach Program	-500.00	500.00
				Outreach Program	-99.00	99.00
				Computer Software/...	-14.00	14.00
				Computer Software/...	-28.00	28.00
				Outreach Program	-64.20	64.20
				Office Supplies	-14.16	14.16
Bill	May 5...	05/01/2023		Membership Dues &...	-149.90	149.90
TOTAL					-1,239.13	1,239.13
Bill Pmt -Check	BILLP...	05/01/2023	Comcast	BB&T		-93.30
Bill	April 1...	05/01/2023		Public Information	-93.30	93.30
TOTAL					-93.30	93.30
Bill Pmt -Check	DIRE...	05/01/2023	Camille Cunningham	BB&T		-4,124.94
Bill	May '23	05/01/2023		Salaries	-4,124.94	4,946.67
TOTAL					-4,124.94	4,946.67
Bill Pmt -Check	DIRE...	05/01/2023	Gail P. Whipple	BB&T		-184.70
Bill	May '23	05/01/2023		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00

12:59 PM
05/01/23

Jupiter Inlet District
Check Detail
May 1, 2023

(Handwritten signature and date)
05/01/2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	DIRE...	05/01/2023	George G. Gentile	BB&T		-184.70
Bill	May '23	05/01/2023		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00
Bill Pmt -Check	DIRE...	05/01/2023	James Davis	BB&T		-184.70
Bill	May '23	05/01/2023		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00
Bill Pmt -Check	DIRE...	05/01/2023	Joseph Chaison	BB&T		-8,473.28
Bill	May '23	05/01/2023		Salaries	-8,473.28	9,887.50
TOTAL					-8,473.28	9,887.50
Bill Pmt -Check	DIRE...	05/01/2023	Michael A. Martinez	BB&T		-184.70
Bill	May '23	05/01/2023		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00
Bill Pmt -Check	DIRE...	05/01/2023	Thomas L. Howard	BB&T		-184.70
Bill	May '23	05/01/2023		Commissioner Fees	-184.70	200.00
TOTAL					-184.70	200.00
Check	DRAFT	05/01/2023	ADP-IRS	BB&T		-3,523.77
				Payroll Liabilities	-1,101.14	1,101.14
				Social Security	-1,963.43	1,963.43
				Medicare Taxes	-459.20	459.20
TOTAL					-3,523.77	3,523.77

9:24 AM
05/03/23

Jupiter Inlet District
Check Detail
May 3, 2023

total
137,884.80

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	DRAFT	05/03/2023	ADP	BB&T		-154.34 ✓
				Payroll Expenses	-154.34	154.34
TOTAL					-154.34	154.34
Bill Pmt -Check	2981	05/03/2023	A Quality Bushog Serv...	BB&T		-385.00 ✓
Bill		05/03/2023		Landscape Mainten...	-385.00	385.00
TOTAL					-385.00	385.00
Bill Pmt -Check	2982	05/03/2023	American Underwater ...	BB&T		-4,655.00 ✓
Bill		05/03/2023		Marker Maintenance	-3,255.00	3,255.00 ✓
				Marker Maintenance	-1,400.00	1,400.00 ✓
TOTAL					-4,655.00	4,655.00
Bill Pmt -Check	2983	05/03/2023	Florida Municipal Insu...	BB&T		-6,036.97 ✓
Bill	May '23	05/03/2023		Insurance-Medical/D...	-6,036.97	6,036.97
TOTAL					-6,036.97	6,036.97
Bill Pmt -Check	2984	05/03/2023	Florida Municipal Pen...	BB&T		-1,187.00 ✓
Bill	May '23	05/03/2023		Retirement-Employer	-1,187.00	1,187.00
TOTAL					-1,187.00	1,187.00
Bill Pmt -Check	2985	05/03/2023	Longleaf Design	BB&T		-750.00 ✓
Bill		05/03/2023		Site	-750.00	750.00
TOTAL					-750.00	750.00
Bill Pmt -Check	2986	05/03/2023	Loxahatchee River Dis...	BB&T		-80.06 ✓
Bill	3rd Q	05/03/2023		Utilities	-80.06	80.06
TOTAL					-80.06	80.06
Bill Pmt -Check	2987	05/03/2023	Murray Logan Constru...	BB&T		-5,950.00 ✓
Bill		05/03/2023		Jetty Maintenance	-5,950.00	5,950.00
TOTAL					-5,950.00	5,950.00
Bill Pmt -Check	2988	05/03/2023	Palm Beach County Ta...	BB&T		-154.00 ✓
Bill	FY 23	05/03/2023		Postage & Courier S...	-154.00	154.00
TOTAL					-154.00	154.00
Bill Pmt -Check	2989	05/03/2023	Pioneer Technology G...	BB&T		-1,587.80 ✓
Bill		05/03/2023		Facilities	-1,587.80	1,587.80
TOTAL					-1,587.80	1,587.80

**Jupiter Inlet District
Check Detail
May 3, 2023**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	2990	05/03/2023	Rudling's Pest Control	BB&T		✓ -36.00
Bill	April '23	05/03/2023		Janitorial/Pest Control	-36.00	36.00
TOTAL					-36.00	36.00
Bill Pmt -Check	2991	05/03/2023	Streamline	BB&T		-200.00
Bill	May '23	05/03/2023		Public Information	-200.00	200.00
TOTAL					-200.00	200.00
Bill Pmt -Check	2992	05/03/2023	Taylor Engineering, Inc.	BB&T		-43,208.65
Bill	April '23	05/03/2023		General Engineering	-2,916.00	✓ 2,916.00
				Sediment Budget U...	-31,790.69	31,790.69
				Sand Trap Dredging	-8,501.96	✓ 8,501.96
TOTAL					-43,208.65	43,208.65
Bill Pmt -Check	2993	05/03/2023	Terraquatic, Inc.	BB&T		✓ -73,500.00
Bill		05/03/2023		Sediment Budget U...	-69,000.00	69,000.00
				Sedimentation Study	-4,500.00	4,500.00
TOTAL					-73,500.00	73,500.00

12:52 PM

05/03/23

Jupiter Inlet District
Reconciliation Summary
BB&T, Period Ending 04/30/2023

	<u>Apr 30, 23</u>
Beginning Balance	5,167,575.06
Cleared Transactions	
Checks and Payments - 34 items	-336,146.12
Deposits and Credits - 4 items	105,598.45
Total Cleared Transactions	<u>-230,547.67</u>
Cleared Balance	<u><u>4,937,027.39</u></u>
Uncleared Transactions	
Checks and Payments - 2 items	-615.00
Total Uncleared Transactions	<u>-615.00</u>
Register Balance as of 04/30/2023	<u><u>4,936,412.39</u></u>
New Transactions	
Checks and Payments - 20 items	-139,865.33
Total New Transactions	<u>-139,865.33</u>
Ending Balance	<u><u>4,796,547.06</u></u>

Jupiter Inlet District
Reconciliation Detail
BB&T, Period Ending 04/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,167,575.06
Cleared Transactions						
Checks and Payments - 34 items						
Bill Pmt -Check	03/07/2023	2956	Kay S. Anderson	X	-300.00	-300.00
Bill Pmt -Check	04/03/2023	BILLP...	AT&T	X	-196.46	-496.46
Bill Pmt -Check	04/03/2023	BILLP...	Great America Fina...	X	-189.39	-685.85
Bill Pmt -Check	04/03/2023	BILLP...	Florida Power & Light	X	-151.69	-837.54
Bill Pmt -Check	04/03/2023	BILLP...	ADT Security	X	-102.75	-940.29
Bill Pmt -Check	04/03/2023	BILLP...	Comcast	X	-93.30	-1,033.59
Bill Pmt -Check	04/03/2023	BILLP...	AT&T Mobility	X	-77.52	-1,111.11
Bill Pmt -Check	04/06/2023	2970	Taylor Engineering, I...	X	-36,377.20	-37,488.31
Bill Pmt -Check	04/06/2023	2962	Florida Municipal Ins...	X	-6,036.97	-43,525.28
Bill Pmt -Check	04/06/2023	2976	Richard Pinsky- Ake...	X	-2,500.00	-46,025.28
Bill Pmt -Check	04/06/2023	2972	William R.H. Broome	X	-1,300.00	-47,325.28
Bill Pmt -Check	04/06/2023	2963	Florida Municipal Pe...	X	-1,187.00	-48,512.28
Bill Pmt -Check	04/06/2023	2965	KDT Solutions, Inc.	X	-431.00	-48,943.28
Bill Pmt -Check	04/06/2023	2969	Sign-A-Rama Jupiter	X	-270.30	-49,213.58
Bill Pmt -Check	04/06/2023	2967	Pioneer Technology ...	X	-163.30	-49,376.88
Check	04/06/2023	DRAFT	ADP	X	-154.34	-49,531.22
Bill Pmt -Check	04/06/2023	2971	Treasure Coast Irrig...	X	-106.12	-49,637.34
Bill Pmt -Check	04/06/2023	2961	DEX Imaging	X	-98.41	-49,735.75
Bill Pmt -Check	04/06/2023	2975	Town of Jupiter Wat...	X	-68.17	-49,803.92
Bill Pmt -Check	04/06/2023	2964	Joseph Chaison	X	-67.50	-49,871.42
Bill Pmt -Check	04/06/2023	2968	Rudling's Pest Control	X	-36.00	-49,907.42
Bill Pmt -Check	04/06/2023	2974	AT&T	X	-26.83	-49,934.25
Bill Pmt -Check	04/11/2023	2977	American Underwat...	X	-4,077.00	-54,011.25
Bill Pmt -Check	04/11/2023	2979	Kay S. Anderson	X	-300.00	-54,311.25
Bill Pmt -Check	04/11/2023	2978	Judy McKee	X	-250.00	-54,561.25
Bill Pmt -Check	04/12/2023	2980	Atlantic & Gulf Dred...	X	-264,539.38	-319,100.63
Bill Pmt -Check	05/01/2023	DIRE...	Joseph Chaison	X	-8,473.28	-327,573.91
Bill Pmt -Check	05/01/2023	DIRE...	Camille Cunningham	X	-4,124.94	-331,698.85
Check	05/01/2023	DRAFT	ADP-IRS	X	-3,523.77	-335,222.62
Bill Pmt -Check	05/01/2023	DIRE...	Gail P. Whipple	X	-184.70	-335,407.32
Bill Pmt -Check	05/01/2023	DIRE...	George G. Gentile	X	-184.70	-335,592.02
Bill Pmt -Check	05/01/2023	DIRE...	James Davis	X	-184.70	-335,776.72
Bill Pmt -Check	05/01/2023	DIRE...	Michael A. Martinez	X	-184.70	-335,961.42
Bill Pmt -Check	05/01/2023	DIRE...	Thomas L. Howard	X	-184.70	-336,146.12
Total Checks and Payments					-336,146.12	-336,146.12
Deposits and Credits - 4 items						
Bill Pmt -Check	04/13/2022		Truist	X	0.00	0.00
Deposit	04/05/2023			X	103,942.20	103,942.20
Deposit	04/19/2023			X	1,240.97	105,183.17
Deposit	07/31/2023			X	415.28	105,598.45
Total Deposits and Credits					105,598.45	105,598.45
Total Cleared Transactions					-230,547.67	-230,547.67
Cleared Balance					-230,547.67	4,937,027.39
Uncleared Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	03/07/2023	2958	Gail P. Whipple		-15.00	-15.00
Bill Pmt -Check	04/06/2023	2966	Orange Tree Landsc...		-600.00	-615.00
Total Checks and Payments					-615.00	-615.00
Total Uncleared Transactions					-615.00	-615.00
Register Balance as of 04/30/2023					-231,162.67	4,936,412.39

Jupiter Inlet District
Reconciliation Detail
BB&T, Period Ending 04/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 20 items						
Bill Pmt -Check	05/01/2023	BILLP...	Truist		-1,239.13	-1,239.13
Bill Pmt -Check	05/01/2023	BILLP...	AT&T		-194.05	-1,433.18
Bill Pmt -Check	05/01/2023	BILLP...	Great America Fina...		-189.39	-1,622.57
Bill Pmt -Check	05/01/2023	BILLP...	Florida Power & Light		-187.28	-1,809.85
Bill Pmt -Check	05/01/2023	BILLP...	Comcast		-93.30	-1,903.15
Bill Pmt -Check	05/01/2023	BILLP...	AT&T Mobility		-77.36	-1,980.51
Bill Pmt -Check	05/03/2023	2993	Terraquatic, Inc.		-73,500.00	-75,480.51
Bill Pmt -Check	05/03/2023	2992	Taylor Engineering, I...		-43,208.65	-118,689.16
Bill Pmt -Check	05/03/2023	2983	Florida Municipal Ins...		-6,036.97	-124,726.13
Bill Pmt -Check	05/03/2023	2987	Murray Logan Const...		-5,950.00	-130,676.13
Bill Pmt -Check	05/03/2023	2982	American Underwat...		-4,655.00	-135,331.13
Bill Pmt -Check	05/03/2023	2989	Pioneer Technology ...		-1,587.80	-136,918.93
Bill Pmt -Check	05/03/2023	2984	Florida Municipal Pe...		-1,187.00	-138,105.93
Bill Pmt -Check	05/03/2023	2985	Longleaf Design		-750.00	-138,855.93
Bill Pmt -Check	05/03/2023	2981	A Quality Bushog S...		-385.00	-139,240.93
Bill Pmt -Check	05/03/2023	2991	Streamline		-200.00	-139,440.93
Check	05/03/2023	DRAFT	ADP		-154.34	-139,595.27
Bill Pmt -Check	05/03/2023	2988	Palm Beach County ...		-154.00	-139,749.27
Bill Pmt -Check	05/03/2023	2986	Loxahatchee River ...		-80.06	-139,829.33
Bill Pmt -Check	05/03/2023	2990	Rudling's Pest Control		-36.00	-139,865.33
Total Checks and Payments					-139,865.33	-139,865.33
Total New Transactions					-139,865.33	-139,865.33
Ending Balance					-371,028.00	4,796,547.06

12:53 PM

05/03/23

Jupiter Inlet District
Reconciliation Summary
State Board of Admin.-Fund A, Period Ending 04/30/2023

	<u>Apr 30, 23</u>
Beginning Balance	5,852,437.49
Cleared Transactions	
Deposits and Credits - 1 item	24,344.66
Total Cleared Transactions	<u>24,344.66</u>
Cleared Balance	<u>5,876,782.15</u>
Register Balance as of 04/30/2023	5,876,782.15
Ending Balance	5,876,782.15

Jupiter Inlet District
Reconciliation Detail
 State Board of Admin.-Fund A, Period Ending 04/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,852,437.49
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	04/30/2023			X	24,344.66	24,344.66
Total Deposits and Credits					24,344.66	24,344.66
Total Cleared Transactions					24,344.66	24,344.66
Cleared Balance					24,344.66	5,876,782.15
Register Balance as of 04/30/2023					24,344.66	5,876,782.15
Ending Balance					<u>24,344.66</u>	<u>5,876,782.15</u>



State Board of Administration
Local Government Surplus Funds Trust Fund
Participant Statement

AGENCY ACCOUNT 191111
 04/01/2023 - 04/30/2023

JUPITER INLET DISTRICT

Participant Return 04/30/2023 : 5.06 %

400 N. DELAWARE BLVD
 JUPITER, FL 33458

Date	Transaction Type	Description	Amount	Balance
04/01/2023	BEGINNING BALANCE			5,852,437.49
04/30/2023	EARNED INCOME	INTEREST	24,344.66	5,876,782.15
	Totals:		24,344.66	5,876,782.15

TREASURER'S REPORT AS OF APRIL 30, 2023

BB&T - Checking Account

Bank balance forward from previous statement - March 31, 2023		\$ 5,167,575.06	
Plus Deposits:			
4/5/2023	PBC Tax Collector-Share of Taxes	103,942.20	
4/19/2023	PBC Tax Collector-Investment Earnings	1,240.97	
4/30/2023	Credit for check charges	415.28	
Less Checks & Other Withdrawals Cleared:		<u>\$ (336,146.12)</u>	
Bank balance at April 30, 2023		\$ 4,937,027.39	\$ 4,937,027.39
Less Outstanding Checks		<u>(615.00)</u>	
Register balance at April 30, 2023	(see note)	<u><u>\$ 4,936,412.39</u></u>	

NOTE: Does not include checks dated in May 2023 of \$139,865.33 some of which are for April expenses, signed/approved in May or to be signed at the May 2023 meeting.

State Board of Administration

FUND A

Balance Forward from March 31, 2023		\$ 5,852,437.49	
Plus Deposits:			
Interest earned April 2023		24,344.66	
Total Deposits		<u>\$ 24,344.66</u>	
Balance at April 30, 2023		<u><u>\$ 5,876,782.15</u></u>	\$ 5,876,782.15
TOTAL BALANCE		<u><u>\$ 10,813,194.54</u></u>	\$ <u><u>10,813,809.54</u></u>
		<i>REGISTER BALANCE</i>	<i>BANK BALANCE</i>

JUPITER INLET DISTRICT

EXECUTIVE DIRECTOR'S REPORT

FROM: JOSEPH B. CHAISON, EXECUTIVE DIRECTOR
SUBJECT: EXECUTIVE DIRECTOR'S REPORT
DATE: MAY 10, 2023



2023 Sand Trap Dredging:

An interlocal agreement was executed with the Florida Inland Navigation District (FIND) and contract change orders were issued to allow for the dredging of the hazardous shoal in the Intracoastal Waterway (ICW) near the Jupiter Lighthouse. This effort has highlighted the interrelationship of these project areas. I would like to solicit the Board's opinion on establishing a mechanism to evaluate these areas with FIND on a year-by-year basis for combining projects.

Inlet Management Plan Study / Sediment Budget Update:

The regional survey was completed and it has been plotted. The data has been colorized by depth to allow easy understanding of the bathymetry.

Office Landscaping Update Project:

We have contracted with Longleaf Design for our native landscaping projects. We expect to have the initial design for Commissioner review at this meeting.

500 N. Delaware Property:

The Town of Jupiter has awarded a contract for demolition of derelict structures on site.

Loxahatchee River / Jupiter Inlet - Biennial Boat Tour:

We had very positive responses from our invitees for the 2023 Boat Tour, scheduled to occur the day prior to this meeting.

Jones Creek Mangrove Trimming:

The Town of Jupiter has awarded a ten-year contract for Jones Creek, for an initial mangrove trimming and biennial trimming along the residential sections south of Indiantown Road. The Town established a Municipal Service Taxing Unit (MSTU) to fund the subsequent trimming following the initial effort.



**Jupiter Inlet District
Monthly Engineering Report
April 2023**

General Engineering

Jetty Observation

Taylor Engineering staff (Ken Craig) will perform the monthly jetty condition assessment on May 10. We will report on any significant changes from the prior assessment.

Taylor Engineering prepared posters of various JID projects for use on the upcoming boat trip. Several posters from the last boat trip were reprinted to address water damage.s

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance

The USACE issued public notice on July 20, 2022 and provided copies to JID and Taylor Engineering. The public notice 30-day comment period closed on August 19, 2022. The USACE received comments from the U.S. Coast Guard and National Marine Fisheries Service (NMFS). As a result of comments received, the USACE issued a second request for additional information (RAI) on August 22, 2022. Taylor Engineering has provided all requested information listed in the RAI including the alternatives analysis to the USACE for review. There has been no change since the last report.

Jupiter Inlet Jetties Restoration

We are continuing to develop 90% drawings and refine project specifications.

Jupiter Inlet Sand Trap Dredging 2023

Dredging has progressed well. The sand trap dredging is complete. Taylor Engineering coordinated with JID, FIND, FDEP, and USACE to modify the JID permits to allow a 15-day time extension and one-time dredging of a dangerous shoal in the Intracoastal Waterway near the lighthouse. FIND was also included as a co-permittee in the modification. Atlantic & Gulf Dredging & Marine, LLC (AGD) continues to make good progress on the emergency dredging. We will update the board on the current project status at the May board meeting.

Jupiter Inlet Sediment Budget Update

Taylor Engineering continues to review past reports, compile relevant information for the study, and organize spatial data in a structured geodatabase for future use. Field work to collect 80 sediment samples is complete. The samples are in our laboratory in Jacksonville for analysis. Initial longshore transport model setup is nearly complete.

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TO: BOARD OF COMMISSIONERS, JUPITER INLET DISTRICT

FROM: WILLIAM R. H. BROOME

DATE: May 3, 2023

MAY LEGAL REPORT

Kezber Claim

The District's attorney, Ms. Wydler, has advised she expects depositions to be scheduled in June. A calendar call is scheduled for September 8, 2023. All discovery is to be complete 10 days prior to that, or August 29. These dates are subject to change, but that is how they look at present.

FIND Interlocal Agreement

I worked together with Mr. Chaison and Mr. Craig to develop an interlocal agreement to be used for the District adding the FIND dredging work to be added to the JID inlet dredging contract. The agreement was approved and used.