

**REGULAR BOARD MEETING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES  
October 12, 2022**

**COMMISSIONERS PRESENT**

George Gentile, Chairman  
Thomas Howard, Vice Chairman  
James H. Davis, Secretary/Treasurer  
Michael Martinez  
Gail Whipple

**COMMISSIONERS ABSENT**

None

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William R. H. Broome, Attorney  
Ken Craig, PE, Taylor Engineering  
Cami Cunningham, Administrative Assistant

**MEMBERS OF THE PUBLIC**

André Rajoo – Via CMT

**1. Call to Order**

Chairman Gentile called the meeting to order at 7:00 PM.

Pledge of Allegiance

**2. Comments from Public**

No comments from the public.

**3. Approval of Minutes**

- **September 14, 2022 Tentative Budget Hearing & Regular Meeting Minutes and  
September 28, 2022 Final Budget Hearing & Workshop Meeting Minutes**

Commissioner Whipple suggested the following edits;

- September 14<sup>th</sup> Regular Meeting Minutes
  - Page 2, replace the word Secretary (Davis) with 'Treasurer'
  - Page 3, ¶ 2, Navigational should be replaced with 'Navigation'
  - Page 4, ¶ 4, recommend should be replaced with 'recommended'
  - Page 5, ¶ 2, remove 'the', Corp corrected to read 'Corps', and change expect to 'expects'
  - Page 5, ¶ 4, adjust the sentence to read 'JB stated that the plans and specifications are 60% complete.'
- September 14<sup>th</sup> Tentative Budget Hearing
  - Correct all 'roll-back' to read 'rolled-back'

Chairman Gentile entertained a **MOTION to approve the September 14, 2022 Tentative Budget Hearing & Regular Meeting Minutes and September 28, 2022 Final Budget Hearing & Workshop Meeting Minutes as amended**; Treasurer Davis so **MOVED to approve the Minutes as amended**; Commissioner Whipple **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.

#### 4. Approval of Bills

- **Submission of September Bills:**  
Treasurer Davis made a **MOTION to approve the September Bills and the additional Bills as presented**. Commissioner Whipple **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.
- **Submission of Payroll, Utility Bills and Health Insurance Invoice for October:**  
Chairman Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for August**. Treasurer Davis so **MOVED**; Vice-Chair Howard **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.

#### 5. Treasurer's Report

- **Approval of September 2022 Treasurer's Report**  
Chairman Gentile entertained a **MOTION to approve the August 2022 Treasurer Report**. Treasurer Davis so **MOVED**; Commissioner Martinez **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.

## **6. Executive Director's Report**

### **Sand Trap Survey**

Mr. Chaison noted that the fall hydrographic survey of the sand trap was performed on October 11<sup>th</sup>. The surveyor, Terraquatic, forwarded images that appear to show a vessel on the sea bottom, just west of the sand trap. It is unclear from reviewing previous surveys, if this is a new feature or not. U.S. Coast Guard and Jupiter Police Department Marine Unit have been notified. Jupiter PD stated that they will try to investigate the area with divers. The District will follow closely and research the process for removal if necessary.

### **Loxahatchee River Railroad Bridge:**

The Brightline invoice and subsequent check for \$2,500,000 was reviewed and approved by the Board at the September 28, 2022 Workshop Meeting. Mr. Chaison stated that he hand delivered the check to the Brightline office in Miami on October 3<sup>rd</sup>. The grant reimbursement has been submitted to FIND and the District expects to receive repayment in the coming weeks. Mr. Chaison also had the opportunity to be on site earlier this month and viewed the enhanced span in person. The span is mostly assembled and November 6<sup>th</sup> is the anticipated installation date.

### **Post-Storm Assessment:**

Mr. Chaison reported that the District property and Inlet sustained no damage from Hurricane Ian.

### **Florida Department of Environmental Protection (FDEP) Rankings:**

Mr. Chaison stated that based on the draft rankings published by the FDEP, our FY 2023/24 funding request is fourth of the eleven inlets submitted. If the program receives funding at its historical level, the District can expect funding. Mr. Chaison also thanked Mr. Craig and Taylor Engineering for its' work in helping the District steadily improve its' score over the last few years.

### **District Relevant Permit Activity:**

Mr. Chaison stated that a permit was submitted by Jupiter Wreck, Inc to the FDEP to "*to move sand on the sea bed by use of small dredges, propeller deflectors, blowers, and air lifts in order to retrieve artifacts for a salvage recovery project and then allowing the sand to return to the site*" They have an active Corps of Engineers Permit and have received similar permits from the FDEP in 2001, 2006, and 2012.

**2023 Legislative Session Update – Commissioner Fees:**

Mr. Chaison stated that he reviewed the Local Bill Preparation Manual for the 2023 Legislative Session for the Palm Beach County Legislative Delegation. This document outlines the formatting, advertising, and scheduling for local bills. Mr. Chaison has also spoken with Representative Snyder's aide and expects to have a follow-up call soon. The Local Bill deadline is December 20<sup>th</sup>.

**500 North Delaware (Jones Creek Park) Property:**

The Town has begun preparing for exotic vegetation removal. The removal will be done in three phases; shoreline area, the central area, and lastly, the residential perimeter. Commissioner Whipple asked about the accessibility of the waterfront section. Mr. Chaison said that the Interlocal Agreement states that all planning is to be done congruently. Chairman Gentile agreed with Commissioner Whipple and stated that the District should indicate its desire to be a part of all planning involving water access.

**7. Engineer's Report**

**General Engineering**

*Jetty Observation*

Mr. Craig performed the Jetty Observations on October 12<sup>th</sup>. Commissioner Davis joined him for this observation. He noted that there is a lot of sand on the walkways of the south jetty, windblown from Hurricane Ian. The north jetty has no issues. The Board recommended that the District follow up with the County about clean up of the sand to ensure it is ADA accessible.

**Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:**

Mr. Craig stated that there is a partial submittal of the permit response.

**Jupiter Inlet Jetties Restoration:**

Mr. Craig said that they are continuing the work proposal and plan to have a major update at the November Board meeting.

**Jupiter Inlet Sand Trap Dredging 2023:**

The fall sand trap survey is scheduled. Mr. Craig stated that Taylor Engineering will review the results and make a recommendation at the November Board meeting.

**Sediment Study:**

Mr. Craig said that they will have a scope of work prepared for the Board at the November Board meeting.

**Other:**

Mr. Craig informed the Board that there has been a life jacket and life preserver hung with a metal hook on the north jetty railing. This is, in no way, affecting the integrity of the jetty railing; the bigger concern is the precedent. There are also three other posts along the jetty that have the same set up, but these are not affixed to the District property. Mr. Broome stated it would be ideal if the District figured out who is responsible for the life preservers and why they were placed there. Chairman Gentile suggested asking the Jupiter Inlet Colony Management about their involvement. Mr. Broome stated that there is legal liability exposure associated with the present situation. Vice-Chair Howard said that if the District allows the life saving devices to stay, that we need to ensure the items are the proper equipment.

**8. Legal Report**

Mr. Broome had nothing to address.

**9. Unfinished Business**

None.

**10. New Business**

None.

**11. Commissioner Reports**

**Commissioner Whipple**

Commissioner Whipple stated that she and Mr. Chaison are scheduled to work on the details of the Local Bill.

**Commissioner Martinez**

None.

**Vice Chairman Howard**

None.

**Treasurer Davis**

None.

**Chair Gentile**

None.

**13. Next Meeting Date(s)**

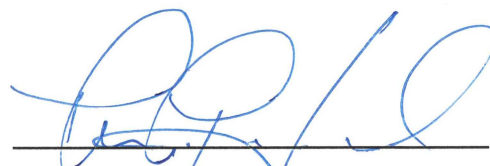
Regular Board Meeting- November 9<sup>th</sup>, 2022

**14. Adjournment**

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED UNANIMOUSLY**. The meeting was adjourned at 7:46 PM.

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George G. Gentile, Chairman



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Thomas L. Howard, Vice Chairman