

GEORGE G. GENTILE – Chairman

MICHAEL MARTINEZ – Vice Chairman

JAMES H. DAVIS – Secretary/Treasurer

THOMAS HOWARD

GAIL WHIPPLE

JOSEPH B. CHAISON
Executive Director
jchaison@jupiterinletdistrict.org

CAMILLE CUNNINGHAM
Administrative Assistant
ccunningham@jupiterinletdistrict.org

AGENDA

DATE: June 14, 2023
TO: JID Commissioners and Staff
FROM: Joseph Chaison, Executive Director 
SUBJECT: Meeting Agenda

The Regular Monthly Meeting has been scheduled for **Wednesday, June 14th, 2023 at 7:00 P.M.** at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

1. Call to Order
2. Comments from the Public
3. Approval of Minutes
 - May 10th, 2023 Regular Board Meeting
4. Approval of Bills
 - Submission of May 2023 Bills
 - Submission of Payroll, Utility Bills and Health Insurance Invoice for June 2023
5. Treasurer's Report
 - Approval of May 2023 Treasurer's Report
6. Executive Director's Report
7. Engineer's Report
8. Legal Report
9. Unfinished Business
 - Legislative Update
10. New Business
11. Commissioner Reports
12. Next Meeting Date(s): Regular Board Meeting, July 12th, 2023
13. Adjournment

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
May 10, 2023**

COMMISSIONERS PRESENT

George Gentile, Chairman
Michael Martinez, Vice Chairman
James H. Davis, Secretary/Treasurer
Thomas Howard
Gail Whipple

COMMISSIONERS ABSENT

None.

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, PE, Taylor Engineering
Cami Cunningham, Administrative Assistant

MEMBERS OF THE PUBLIC

Richard Pinsky- Akerman LLP
Terry Morton, CPA- Nowlen, Holt & Miner, P.A.
James Towner – AGD (via CMT)

1. Call to Order

Chair Gentile called the meeting to order at 7:00 PM.

Pledge of Allegiance

2. Comments from the Public

None.

3. Legislative Update (agenda item moved up from item 11)

Mr. Pinsky reviewed the District's Local Bill staff analysis. He stated that the bill is currently in an 'enrolled status', and it is pending delivery to Governor DeSantis. Out of the 48 Local Bills submitted, 24 passed. Mr. Pinsky suggested requesting five to six letters of support from partners and municipalities. Representative John Snyder and Senator Gayle Harrel will also be gathering letters of support. Bills that are passed will become effective July 1st, 2023.

Commissioner Howard thanked Mr. Pinsky and his fellow Commissioners for their work to make this Bill successful, specifically in regards to accurately codifying the District's mission.

4. 2022 Fiscal Year Audit (agenda item moved up from item 9)

Mr. Morton presented the District's Draft Audit for the Fiscal Year 2022. He noted that because of the \$1,500,000 grant the District received from Florida Department of Environmental Protection (FDEP), a Single Audit was required for compliance and internal control. He stated there were no other major changes in this years Audit.

Chair Gentile entertained a **MOTION to accept the 2022 Fiscal Year Annual Audit Review**. Treasurer Davis **MOVED to accept the Audit**, Vice-Chairman Martinez **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.

5. Approval of Minutes

- **April 12th, 2023 Regular Board Meeting Minutes**

Commissioner Whipple made note of several edits. Chairman Gentile entertained a **MOTION to approve the April 12th, 2023 Regular Board Meeting Minutes as amended**; Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.

6. Approval of Bills

- **Submission of April Bills**

Chairman Gentile entertained a **MOTION to approve the April Bills and the additional Bills as presented**. Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.

- **Submission of Payroll, Utility Bills and Health Insurance Invoice for May**

Chairman Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for May**. Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.

7. Treasurer's Report

• **Approval of April 2023 Treasurer's Report**

Chairman Gentile entertained a **MOTION to approve the April 2023 Treasurer Report.** Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously.**

8. Executive Director's Report

2023 Sand Trap Dredging:

An interlocal agreement was executed with the Florida Inland Navigation District (FIND) and contract Change Orders were issued to allow for the dredging of the hazardous shoal in the Intracoastal Waterway (ICW) near the Jupiter Lighthouse. Mr. Chaison asked for the Board's opinion on establishing a mechanism to evaluate these areas with FIND on a year-by-year basis for combining projects. Chairman Gentile agreed that it would be a good idea to have an agreement. Commissioner Howard inquired about the logistics and possible process to this partnership. Mr. Chaison noted his thought would be to complete the usual pre-bid canvas sand trap survey, then share the survey with FIND to see if they want to partner that year. Commissioner Whipple raised a question about the timeline of the pre-dredge survey and whether a survey in early fall would reflect accurate conditions in spring.

Inlet Management Plan Study / Sediment Budget Update:

The regional survey was completed and it has been plotted. This will be covered in more detail in the Engineer's Report. Of note, Mr. Chaison recently met with John Irving of FDEP, who is the District's Grant manager. He confirmed that a underground casing for the dredge pipeline would qualify for 50% cost sharing.

Office Landscaping Update Project:

The District has contracted with Longleaf Design for the native landscaping projects. The designs have been emailed to Mr. Chaison and he will forward to the Commissioners. The Board will discuss at the next meeting.

500 N. Delaware Property:

The Town of Jupiter has awarded a contract for demolition of derelict structures on site. They are in the pre-work submittal phase. Commissioner Whipple stated that she had recently come across the non-profit organization, The Institute for Regional Conservation, whose goal is to partner with governmental agencies and businesses to protect and restore biodiverse habitats. She stated they may be a good partner in the future.

Loxahatchee River / Jupiter Inlet - Biennial Boat Tour:

Chairman Gentile stated that the boat tour was very well done.

Jones Creek Mangrove Trimming:

The Town of Jupiter has awarded a ten-year contract, for an initial mangrove trimming and biennial trimming along the residential sections of Jones Creek south of Indiantown Road. The Town established a Municipal Service Taxing Unit (MSTU) to fund the subsequent trimming following the initial effort.

7. Engineer's Report

General Engineering

Jetty Observation

Mr. Craig performed the Jetty Observations on May 9th. He stated that there continues to be a lot of sand along the beach shorelines adjacent to the inlet.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Craig stated that there has been no change in the status of the application.

Jupiter Inlet Jetties Restoration:

Mr. Craig said that final Jetty restoration plans and specifications are at 90% completion. He stated that the best time for this project will be early fall, with the goal to minimize foot traffic seen in the summer months along the inlet.

Sediment/Inlet Study 2023:

Mr. Craig stated that all 80 sand samples have been collected. They are currently being processed in the lab. The littoral process model has been calibrated and will be ready to start modeling soon.

Jupiter Inlet Sand Trap Dredging 2023:

Mr. Craig said that Atlantic & Gulf Dredging & Marine (AGD) dredged 108,000 CY from the sand trap, and 49,550 CY from the ICWW. The agreement with FIND was to authorize 36,000 CY to be removed from the ICWW; AGD removed additional volume understanding that it would be non-pay material. Loggerhead Marinelife Center (LMC) relocated a total of eleven nests (9 Loggerhead & 2 Leatherback).

AGD has submitted a pay application for the amount of \$1,194,981.25, which covers 100% of the dredge volume and 80% of the mobilization and demobilization, and 100% of the environmental and survey line item. The third payment will include the final 20% of mob/demob, plus \$76,000 in retainage. FIND's portion is approximately \$514,440.00. Mr. Craig recommends approval of the pay application.

Chairman Gentile entertained a **MOTION to approve the invoice from AGD for the work complete;** Treasurer Davis so MOVED; Commissioner Whipple **SECONDED**. There being no further discussion the **MOTION CARRIED unanimously**.

Chairman Gentile expressed appreciations to AGD for their hard work and the additional volume dredged.

Mr. Craig also shared FIND's appreciation and gratitude for working together successfully with such a short time frame.

James Towner of AGD expressed his thanks for working for the District and acknowledged staff for all of their hard work.

8. Legal Report

Mr. Broome had nothing additional to report.

9. Unfinished Business

None.

10. New Business

- **Ebb Shoal Discussion**

Mr. Craig gave a brief overview of the recent Bathymetric/Topographic survey that was complete for the Sediment Budget Study, highlighting the Inlet's historically elongated ebb shoal. Chairman Gentile asked whether there was any historical data to compare how the ebb shoal has grown or changed; Mr. Craig said that there are surveys for comparison, but they are not as detailed as this current survey. Mr. Craig also noted that although he does not think there have been largescale changes to the ebb shoal nothing that it doesn't take much for those changes to have a significant impact on navigation.

The Board discussed the Ebb Shoal and its effect on both navigational and shoreline stabilization. The Commissioners emphasized the importance of this area in the ongoing Sediment Budget Study.

The Board agreed to post the survey on the District website, with the proper verbiage noting the District is not advising the public how to navigate the inlet.

The goal is for the Sediment/Inlet update to offer significant data that will help guide the next steps for the inlet and possible ebb shoal projects.

11. Commissioner Reports

Commissioner Whipple

Commissioner Whipple stated that Richard Pinsky had emailed her during the meeting. He stated that HB 199, referring to ethics training for elected officials, will include Special Districts.

Commissioner Howard

None.

Secretary/Treasurer Davis

Commissioner Davis thanked the Board for their kind words and flowers.

Vice-Chairman Martinez

None.

Chairman Gentile

Chairman Gentile noted that the League of Cities posted an ethical training that should satisfy the requirements of HB 199. He also said that the Annual Installment Gala for the League of Cities is May 24th. He plans to attend and asked if any other Commissioners would like to go. Commissioner Whipple also expressed interest in attending.

12. Next Meeting Date(s)

Regular Board Meeting- June 14th, 2023

13. Adjournment

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 8:20 PM.

George G. Gentile, Chairman

Michael Martinez, Vice Chairman

3:38 PM
05/09/23

Jupiter Inlet District
Check Detail
May 9, 2023



ok
[Handwritten initials]

Type	Date	Num	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	05/09/2023	1500	Town of Jupiter W...	BB&T		-68.62
Bill	05/08/2023	April '23		Utilities	-68.62	68.62
TOTAL					-68.62	68.62
Bill Pmt -Check	05/09/2023	1501	William R.H. Broome	BB&T		-2,925.00
Bill	05/08/2023	April '23		Legal Fees	-2,000.00	2,000.00
				Legal Fees	-875.00	875.00
				Special Legal Fees	-50.00	50.00
TOTAL					-2,925.00	2,925.00
Bill Pmt -Check	05/09/2023	2994	DEX Imaging	BB&T		-98.26
Bill	05/08/2023	April '23		Office Maintenance ...	-42.13	42.13
				Maintenance & Rep...	-56.13	56.13
TOTAL					-98.26	98.26
Bill Pmt -Check	05/09/2023	2995	Florida Department...	BB&T		-247.07
Bill	05/08/2023	1st Q 2023		Florida Re-employ...	-247.07	247.07
TOTAL					-247.07	247.07
Bill Pmt -Check	05/09/2023	2996	Judy McKee	BB&T		-350.00
Bill	05/08/2023	May '23		Janitorial/Pest Control	-250.00	250.00
				Janitorial/Pest Control	-100.00	100.00
TOTAL					-350.00	350.00
Bill Pmt -Check	05/09/2023	2997	Kay S. Anderson	BB&T		-400.00
Bill	05/08/2023	April '23		Accounting/Auditing	-300.00	300.00
				Accounting/Auditing	-100.00	100.00
TOTAL					-400.00	400.00
Bill Pmt -Check	05/09/2023	2998	KDT Solutions, Inc.	BB&T		-373.50
Bill	05/08/2023	May '23		Computer Software/...	-373.50	373.50
TOTAL					-373.50	373.50
Bill Pmt -Check	05/09/2023	2999	Orange Tree Lands...	BB&T		-1,070.00

6:10 PM
05/10/23

Jupiter Inlet District
Check Detail
May 10, 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1502	05/10/2023	Atlantic & Gulf Dredgin...	BB&T		-1,194,981.25
Bill		05/10/2023		Sand Trap Dredging	-1,194,981.25	1,194,981.25
TOTAL					-1,194,981.25	1,194,981.25

Total
82,714.48
KW

**r Inlet District
eck Detail
me 1, 2023**

Disbursement totals

Online Checks	18,766.50
	<u>82,714.48</u>
Payroll cleared 5/31/23	101,480.98
online cleared 5/31/23	(16,776.36)
	<u>(1,016.50)</u>
<i>New Per Bank Rec</i>	83,688.12

	Account	Paid Amount	Original Amount
	BB&T		-98.51
	Office Maintenance ...	-42.20	42.20
	Office Maintenance ...	-56.31	56.31
		-98.51	98.51
Systems...	BB&T		-2,550.00
	Public Information	-1,200.00	1,200.00
	Public Information	-1,350.00	1,350.00
		-2,550.00	2,550.00
Bill Pmt -Check	06/01/2023 1505 Florida Municipal Insur...		-6,036.97
Bill	06/01/2023 June '23	Insurance-Medical/...	-6,036.97
TOTAL		-6,036.97	6,036.97
Bill Pmt -Check	06/01/2023 1506 Florida Municipal Pens...		-1,187.00
Bill	06/01/2023 June '23	Retirement-Employer	-1,187.00
TOTAL		-1,187.00	1,187.00
Bill Pmt -Check	06/01/2023 1507 LOCALIQ Florida		-58.71
Bill	06/01/2023	Advertising	-58.71
TOTAL		-58.71	58.71
Bill Pmt -Check	06/01/2023 1508 Nowlen, Holt & Miner, ...		-16,750.00
Bill	06/01/2023 FY 2022	Accounting/Auditing	-16,750.00
TOTAL		-16,750.00	16,750.00
Bill Pmt -Check	06/01/2023 1509 Only Trees		-200.00
Bill	06/01/2023	Site	-200.00
TOTAL		-200.00	200.00
Bill Pmt -Check	06/01/2023 1510 Richard Pinsky- Akerm...		-2,500.00
Bill	06/01/2023 May '23	Special Legal Fees	-2,500.00
TOTAL		-2,500.00	2,500.00
Bill Pmt -Check	06/01/2023 1511 Rudling's Pest Control		-36.00
Bill	06/01/2023 May '23	Janitorial/Pest Cont...	-36.00
TOTAL		-36.00	36.00

1:02 PM

05/31/23

Jupiter Inlet District Check Detail June 1, 2023

Type	Date	Num	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	06/01/2023	1512	Taylor Engineering, Inc.	BB&T		-48,922.54
Bill	06/01/2023	May '23		General Engineering	-5,278.50	5,278.50
				Sand Trap Dredging	-11,340.33	11,340.33
				Sediment Budget U...	-30,981.92	30,981.92
				Jetty Maintenance	-1,321.79	1,321.79
TOTAL					-48,922.54	48,922.54
Bill Pmt -Check	06/01/2023	1513	Williams Leininger & C...	BB&T		-30.00
Bill	06/01/2023			Special Legal Fees	-30.00	30.00
TOTAL					-30.00	30.00
Bill Pmt -Check	06/01/2023	1514	Orange Tree Landscapi...	BB&T		-300.00
Bill	06/01/2023	May '23		Landscape Mainten...	-300.00	300.00
TOTAL					-300.00	300.00

1515 (void)

Palm Beach County Property
Dowdy Jacks

1516

4044.75

Jupiter Inlet District
Reconciliation Summary
BB&T, Period Ending 05/31/2023

	<u>May 31, 23</u>
Beginning Balance	4,937,027.39
Cleared Transactions	
Checks and Payments - 42 items	-4,058,786.89
Deposits and Credits - 2 items	25,341.73
Total Cleared Transactions	<u>-4,033,445.16</u>
Cleared Balance	<u>903,582.23</u>
Register Balance as of 05/31/2023	903,582.23
New Transactions	
Checks and Payments - 19 items	<u>-83,688.12</u>
Total New Transactions	<u>-83,688.12</u>
Ending Balance	<u>819,894.11</u>

Jupiter Inlet District
Reconciliation Detail
BB&T, Period Ending 05/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,937,027.39
Cleared Transactions						
Checks and Payments - 42 items						
Bill Pmt -Check	03/07/2023	2958	Gail P. Whipple	X	-15.00	-15.00
Bill Pmt -Check	04/06/2023	2966	Orange Tree Landsc...	X	-600.00	-615.00
Bill Pmt -Check	05/01/2023	BILLP...	Truist	X	-1,239.13	-1,854.13
Bill Pmt -Check	05/01/2023	BILLP...	AT&T	X	-194.05	-2,048.18
Bill Pmt -Check	05/01/2023	BILLP...	Great America Fina...	X	-189.39	-2,237.57
Bill Pmt -Check	05/01/2023	BILLP...	Florida Power & Light	X	-187.28	-2,424.85
Bill Pmt -Check	05/01/2023	BILLP...	Comcast	X	-93.30	-2,518.15
Bill Pmt -Check	05/01/2023	BILLP...	AT&T Mobility	X	-77.36	-2,595.51
Transfer	05/03/2023			X	-2,700,000.00	-2,702,595.51
Bill Pmt -Check	05/03/2023	2993	Terraquatic, Inc.	X	-73,500.00	-2,776,095.51
Bill Pmt -Check	05/03/2023	2992	Taylor Engineering, I...	X	-43,208.65	-2,819,304.16
Bill Pmt -Check	05/03/2023	2983	Florida Municipal Ins...	X	-6,036.97	-2,825,341.13
Bill Pmt -Check	05/03/2023	2987	Murray Logan Const...	X	-5,950.00	-2,831,291.13
Bill Pmt -Check	05/03/2023	2982	American Underwat...	X	-4,655.00	-2,835,946.13
Bill Pmt -Check	05/03/2023	2989	Pioneer Technology ...	X	-1,587.80	-2,837,533.93
Bill Pmt -Check	05/03/2023	2984	Florida Municipal Pe...	X	-1,187.00	-2,838,720.93
Bill Pmt -Check	05/03/2023	2985	Longleaf Design	X	-750.00	-2,839,470.93
Bill Pmt -Check	05/03/2023	2981	A Quality Bushog S...	X	-385.00	-2,839,855.93
Bill Pmt -Check	05/03/2023	2991	Streamline	X	-200.00	-2,840,055.93
Check	05/03/2023	DRAFT	ADP	X	-154.34	-2,840,210.27
Bill Pmt -Check	05/03/2023	2988	Palm Beach County ...	X	-154.00	-2,840,364.27
Bill Pmt -Check	05/03/2023	2986	Loxahatchee River ...	X	-80.06	-2,840,444.33
Bill Pmt -Check	05/03/2023	2990	Rudling's Pest Control	X	-36.00	-2,840,480.33
Bill Pmt -Check	05/09/2023	1501	William R.H. Broome	X	-2,925.00	-2,843,405.33
Bill Pmt -Check	05/09/2023	2999	Orange Tree Landsc...	X	-1,070.00	-2,844,475.33
Bill Pmt -Check	05/09/2023	2997	Kay S. Anderson	X	-400.00	-2,844,875.33
Bill Pmt -Check	05/09/2023	2998	KDT Solutions, Inc.	X	-373.50	-2,845,248.83
Bill Pmt -Check	05/09/2023	2996	Judy McKee	X	-350.00	-2,845,598.83
Bill Pmt -Check	05/09/2023	2995	Florida Department ...	X	-247.07	-2,845,845.90
Bill Pmt -Check	05/09/2023	2994	DEX Imaging	X	-98.26	-2,845,944.16
Bill Pmt -Check	05/09/2023	1500	Town of Jupiter Wat...	X	-68.62	-2,846,012.78
Bill Pmt -Check	05/10/2023	1502	Atlantic & Gulf Dred...	X	-1,194,981.25	-4,040,994.03
Bill Pmt -Check	06/01/2023	DIRE...	Joseph Chaison	X	-8,272.40	-4,049,266.43
Bill Pmt -Check	06/01/2023	DIRE...	Camille Cunningham	X	-4,124.94	-4,053,391.37
Check	06/01/2023	DRAFT	ADP-IRS	X	-3,455.52	-4,056,846.89
Bill Pmt -Check	06/01/2023	BILLP...	Truist	X	-827.11	-4,057,674.00
Bill Pmt -Check	06/01/2023	BILLP...	Great America Fina...	X	-189.39	-4,057,863.39
Bill Pmt -Check	06/01/2023	DIRE...	George G. Gentile	X	-184.70	-4,058,048.09
Bill Pmt -Check	06/01/2023	DIRE...	Gail P. Whipple	X	-184.70	-4,058,232.79
Bill Pmt -Check	06/01/2023	DIRE...	Michael A. Martinez	X	-184.70	-4,058,417.49
Bill Pmt -Check	06/01/2023	DIRE...	Thomas L. Howard	X	-184.70	-4,058,602.19
Bill Pmt -Check	06/01/2023	DIRE...	James Davis	X	-184.70	-4,058,786.89
Total Checks and Payments					-4,058,786.89	-4,058,786.89
Deposits and Credits - 2 items						
Deposit	05/10/2023			X	25,340.73	25,340.73
Deposit	05/30/2023			X	1.00	25,341.73
Total Deposits and Credits					25,341.73	25,341.73
Total Cleared Transactions					-4,033,445.16	-4,033,445.16
Cleared Balance					-4,033,445.16	903,582.23
Register Balance as of 05/31/2023					-4,033,445.16	903,582.23

Jupiter Inlet District
Reconciliation Detail
BB&T, Period Ending 05/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 19 items						
Bill Pmt -Check	06/01/2023	1512	Taylor Engineering, I...		-48,922.54	-48,922.54
Bill Pmt -Check	06/01/2023	1508	Nowlen, Holt & Mine...		-16,750.00	-65,672.54
Bill Pmt -Check	06/01/2023	1505	Florida Municipal Ins...		-6,036.97	-71,709.51
Bill Pmt -Check	06/01/2023	1516	Dorothy Jacks, CFA,...		-4,044.75	-75,754.26
Bill Pmt -Check	06/01/2023	1504	Erdman Video Syste...		-2,550.00	-78,304.26
Bill Pmt -Check	06/01/2023	1510	Richard Pinsky- Ake...		-2,500.00	-80,804.26
Bill Pmt -Check	06/01/2023	1506	Florida Municipal Pe...		-1,187.00	-81,991.26
Bill Pmt -Check	06/01/2023	1514	Orange Tree Landsc...		-300.00	-82,291.26
Bill Pmt -Check	06/01/2023	BILLP...	Optum Bank		-250.00	-82,541.26
Bill Pmt -Check	06/01/2023	BILLP...	AT&T		-210.10	-82,751.36
Bill Pmt -Check	06/01/2023	1509	Only Trees		-200.00	-82,951.36
Bill Pmt -Check	06/01/2023	BILLP...	Florida Power & Light		-188.54	-83,139.90
Check	06/01/2023	DRAFT	ADP		-154.34	-83,294.24
Bill Pmt -Check	06/01/2023	1503	DEX Imaging		-98.51	-83,392.75
Bill Pmt -Check	06/01/2023	BILLP...	Comcast		-93.30	-83,486.05
Bill Pmt -Check	06/01/2023	BILLP...	AT&T Mobility		-77.36	-83,563.41
Bill Pmt -Check	06/01/2023	1507	LOCALIQ Florida		-58.71	-83,622.12
Bill Pmt -Check	06/01/2023	1511	Rudling's Pest Control		-36.00	-83,658.12
Bill Pmt -Check	06/01/2023	1513	Williams Leininger &...		-30.00	-83,688.12
Total Checks and Payments					-83,688.12	-83,688.12
Total New Transactions					-83,688.12	-83,688.12
Ending Balance					-4,117,133.28	819,894.11



858-85-07-00 40467 24 C 001 30 S 66 002
 JUPITER INLET DISTRICT
 400 N DELAWARE BLVD
 JUPITER FL 33458-3960

Your account statement

For 05/31/2023

Contact us



Truist.com



(844) 4TRUIST or
 (844) 487-8478

■ BASIC PUBLIC FUND CHECKING 0000243880114

Account summary

Your previous balance as of 04/28/2023	\$4,937,027.39
Checks	- 1,338,859.18
Other withdrawals, debits and service charges	- 2,719,927.71
Deposits, credits and interest	+ 25,341.73
Your new balance as of 05/31/2023	= \$903,582.23

Checks

DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)
05/15	1500	68.62	05/16	2984	1,187.00	05/18	2992	43,208.65
05/15	1501	2,925.00	05/15	2985	750.00	05/15	2993	73,500.00
05/17	1502	1,194,981.25	05/15	2986	80.06	05/16	2994	98.26
05/16	* 2958	15.00	05/15	2987	5,950.00	05/16	2995	247.07
05/02	* 2966	600.00	05/17	2988	154.00	05/12	2996	350.00
05/16	* 2981	385.00	05/16	2989	1,587.80	05/17	2997	400.00
05/31	2982	4,655.00	05/16	2990	36.00	05/17	2998	373.50
05/16	2983	6,036.97	05/15	2991	200.00	05/23	2999	1,070.00

* indicates a skip in sequential check numbers above this item

Total checks = \$1,338,859.18

Other withdrawals, debits and service charges

DATE	DESCRIPTION	AMOUNT(\$)
05/01	BUS ONLINE CREDIT CARD PMT PAYMENT TO CREDIT CARD 4046011203325415 05-01-23	149.90
05/01	BUS ONLINE CREDIT CARD PMT PAYMENT TO CREDIT CARD 4046011201213878 05-01-23	1,089.23
05/02	INTERNET PAYMENT WEB PYMNT ACCOUNT SERVICES 564689157	189.39
05/03	INTERNET PAYMENT ELEC PYMT FPL DIRECT DEBIT 6524715387 WEBI	16.85
05/03	INTERNET PAYMENT Payment ATT 859764003MYW9L	77.36
05/03	INTERNET PAYMENT CABLE SVC COMCAST 7138069	93.30
05/03	INTERNET PAYMENT ELEC PYMT FPL DIRECT DEBIT 4610921142 WEBI	170.43
05/03	INTERNET PAYMENT Payment ATT 870532003MYW9L	194.05
05/03	OUTGOING WIRE TRANSFER WIRE REF# 20230503-00019899	2,700,000.00
05/05	ACH CORP DEBIT ADP FEES ADP PAYROLL FEES 632028881JUPITER INLET CUSTOMER ID 382567475850	154.34
05/30	BUS ONLINE CREDIT CARD PMT PAYMENT TO CREDIT CARD 4046011203325415 05-30-23	349.47
05/30	BUS ONLINE CREDIT CARD PMT PAYMENT TO CREDIT CARD 4046011201213878 05-30-23	477.64
05/31	INTERNET PAYMENT WEB PYMNT ACCOUNT SERVICES 576379187	189.39
05/31	ACH CORP DEBIT ADP Tax ADP Tax JUPITER INLET DISTRICT CUSTOMER ID K19J5 060106A01	3,455.52

continued



Questions, comments or errors?

For general questions/comments or to report errors about your statement or account, please call us at 1-844-4TRUIST (1-844-487-8478) 24 hours a day, 7 days a week. Truist Contact Center teammates are available to assist you from 8am 8pm EST Monday-Friday and 8am 5pm EST on Saturday. You may also contact your local Truist branch. To locate a Truist branch in your area, please visit Truist.com.

Electronic fund transfers (For Consumer Accounts Only. Commercial Accounts refer to the Commercial Bank Services Agreement.)

Services such as Bill Payments and Zelle® are subject to the terms and conditions governing those services, which may not provide an error resolution process in all cases. Please refer to the terms and conditions for those services.

In case of errors or questions about your electronic fund transfers, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt, IMMEDIATELY call 1-844-487-8478 or write to:

Fraud Management
 P.O. Box 1014
 Charlotte, NC 28201

Tell us as soon as you can, if you think your statement or receipt is wrong, or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent the FIRST statement on which the problem or error appeared.

- Tell us your name and deposit account number (if any)
- Describe the error or transfer you are unsure of, and explain as clearly as you can why you believe it is an error or why you need more information
- Tell us the dollar amount of the suspected error

If you tell us orally, we may require that you also send us your complaint or question in writing within ten (10) business days. We will tell you the results of our investigation within ten (10) business days after we hear from you, and we will correct any error promptly. If we need more time, however, we may take up to forty-five (45) days to investigate your complaint or questions for ATM transactions made within the United States and up to ninety (90) days for new accounts, foreign initiated transactions and point-of-sale transactions. If we decide to do this, we will re-credit your account within ten (10) business days for the amount you think is in error, minus a maximum of \$50. If we ask you to put your complaint in writing, and we do not receive it within ten (10) business days, we may not re-credit your account and you will not have use of the money during the time it takes us to complete our investigation.

Tell us AT ONCE if you believe your access device has been lost or stolen, or someone may have electronically transferred money from your account without your permission, or someone has used information from a check to conduct an unauthorized electronic fund transfer. If you tell us within two (2) business days after you learn of the loss or theft of your access device or the unauthorized transaction, you can lose no more than \$50 if someone makes electronic transfers without your permission.

If you do NOT tell us within two (2) business days after you learn of the loss or theft of your access device or the unauthorized transaction, and we can prove we could

have stopped someone from making electronic transfers without your permission if you had told us, you could lose as much as \$500. Also, if your periodic statement shows transfers you did not make, tell us at once. If you do not tell us within sixty (60) days after the statement was mailed to you, you may not get back any money you lost after sixty (60) days if we can prove we could have stopped someone from taking the money if you had told us in time.

Important information about your Truist Ready Now Credit Line Account

Once advances are made from your Truist Ready Now Credit Line Account, an INTEREST CHARGE will automatically be imposed on the account's outstanding "Average daily balance." The INTEREST CHARGE is calculated by applying the "Daily periodic rate" to the "Average daily balance" of your account (including current transactions) and multiplying this figure by the number of days in the billing cycle. To get the "Average daily balance," we take the beginning account balance each day, add any new advances or debits, and subtract any payments or credits and the last unpaid INTEREST CHARGE. This gives us the daily balance. Then we add all of the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "Average daily balance."

Billing Rights Summary

In case of errors or questions about your Truist Ready Now Credit Line statement
 If you think your statement is incorrect, or if you need more information about a Truist Ready Now Credit Line transaction on your statement, please call 1-844-4TRUIST or visit your local Truist branch. To dispute a payment, please write to us on a separate sheet of paper at the following address:

Card and Direct to Consumer Lending
 PO Box 200
 Wilson NC 27894-0200

We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the error or problem appeared. You may telephone us, but doing so will not preserve your rights. In your letter, please provide the following information:

- Your name and account number
- Describe the error or transfer you are unsure about, and explain in detail why you believe this is an error or why you need more information
- The dollar amount of the suspected error

During our investigation process, you are not responsible for paying any amount in question; you are, however, obligated to pay the items on your statement that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount in question.

Mail-in deposits

If you wish to mail a deposit, please send a deposit ticket and check to your local Truist branch. Visit Truist.com to locate the Truist branch closest to you. Please do not send cash.

Change of address

If you need to change your address, please visit your local Truist branch or call Truist Contact Center at 1-844-4TRUIST (1-844-487-8478).

How to Reconcile Your Account		Outstanding Checks and Other Debits (Section A)			
		Date/Check #	Amount	Date/Check #	Amount
1.	List the new balance of your account from your latest statement here:				
2.	Record any outstanding debits (checks, check card purchases, ATM withdrawals, electronic transactions, etc.) in section A. Record the transaction date, the check number or type of debit and the debit amount. Add up all of the debits, and enter the sum here:				
3.	Subtract the amount in Line 2 above from the amount in Line 1 above and enter the total here:				
4.	Record any outstanding credits in section B. Record the transaction date, credit type and the credit amount. Add up all of the credits and enter the sum here:				
		Outstanding Deposits and Other Credits (Section B)			
5.	Add the amount in Line 4 to the amount in Line 3 to find your balance. Enter the sum here. This amount should match the balance in your register.	Date/Type	Amount	Date/Type	Amount

For more information, please contact your local Truist branch, visit Truist.com or contact us at 1-844-4TRUIST (1-844-487-8478). MEMBER FDIC

2:13 PM

06/01/23

Jupiter Inlet District
Reconciliation Summary
State Board of Admin.-Fund A, Period Ending 05/31/2023

	<u>May 31, 23</u>
Beginning Balance	5,876,782.15
Cleared Transactions	
Deposits and Credits - 2 items	<u>2,737,317.62</u>
Total Cleared Transactions	<u>2,737,317.62</u>
Cleared Balance	<u>8,614,099.77</u>
Register Balance as of 05/31/2023	8,614,099.77
Ending Balance	8,614,099.77

**Jupiter Inlet District
Reconciliation Detail
State Board of Admin.-Fund A, Period Ending 05/31/2023**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,876,782.15
Cleared Transactions						
Deposits and Credits - 2 items						
Transfer	05/03/2023			X	2,700,000.00	2,700,000.00
Deposit	05/31/2023			X	37,317.62	2,737,317.62
Total Deposits and Credits					<u>2,737,317.62</u>	<u>2,737,317.62</u>
Total Cleared Transactions					<u>2,737,317.62</u>	<u>2,737,317.62</u>
Cleared Balance					<u>2,737,317.62</u>	<u>8,614,099.77</u>
Register Balance as of 05/31/2023					<u>2,737,317.62</u>	<u>8,614,099.77</u>
Ending Balance					<u><u>2,737,317.62</u></u>	<u><u>8,614,099.77</u></u>



State Board of Administration
Local Government Surplus Funds Trust Fund
Participant Statement

AGENCY ACCOUNT 191111
 05/01/2023 - 05/31/2023

Page 1 of 1

JUPITER INLET DISTRICT

Participant Return 05/31/2023 : 5.23 %

400 N. DELAWARE BLVD
 JUPITER, FL 33458

<u>Date</u>	<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
05/01/2023	BEGINNING BALANCE			5,876,782.15
05/03/2023	DEPOSIT	JOSEPH B CHAISON	2,700,000.00	8,576,782.15
05/31/2023	EARNED INCOME	INTEREST	37,317.62	8,614,099.77
	Totals:		<u>2,737,317.62</u>	<u>8,614,099.77</u>



**State Board of Administration
Local Government Surplus Funds Trust Fund
Participant Statement**

**AGENCY ACCOUNT 191111
06/01/2023 - 06/30/2023**

Page 1 of 1

JUPITER INLET DISTRICT

Participant Return 05/31/2023 : 5.23 %

400 N. DELAWARE BLVD
JUPITER, FL 33458

<u>Date</u>	<u>Transaction Type</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
06/01/2023	BEGINNING BALANCE			8,614,099.77

Totals:

TREASURER'S REPORT AS OF MAY 31, 2023

Truist - Checking Account

Bank balance forward from previous statement - April 30, 2023		\$ 4,937,027.39	
Plus Deposits:			
5/10/2023	PBC Tax Collector-Share of Taxes	25,340.73	
5/30/2023	Board of County Commissioners	1.00	
Less Checks & Other Withdrawals Cleared:		<u>\$ (4,058,786.89)</u>	Includes \$2.7M transfer to Fund A
Bank balance at May 31, 2023		\$ 903,582.23	\$ 903,582.23
Less Outstanding Checks		-	
Register balance at May 31, 2023	(see note)	<u><u>\$ 903,582.23</u></u>	

NOTE: Does not include checks dated in June 2023 of \$83,688.12 some of which are for May expenses, signed/approved in June or to be signed at the June 2023 meeting.


State Board of Administration

FUND A

Balance Forward from April 30, 2023		\$ 5,876,782.15	
Plus Deposits:			
Transfer from Truist Checking		2,700,000.00	
Interest earned May 2023		37,317.62	
Total Deposits		<u>\$ 2,737,317.62</u>	
Balance at May 31, 2023		<u><u>\$ 8,614,099.77</u></u>	\$ 8,614,099.77
TOTAL BALANCE		<u><u>\$ 9,517,682.00</u></u>	<u><u>\$ 9,517,682.00</u></u>
		<i>REGISTER BALANCE</i>	<i>BANK BALANCE</i>

JUPITER INLET DISTRICT

EXECUTIVE DIRECTOR'S REPORT

FROM: JOSEPH B. CHAISON, EXECUTIVE DIRECTOR 
SUBJECT: EXECUTIVE DIRECTOR'S REPORT
DATE: JUNE 14, 2023

500 N. Delaware Property:

The Town of Jupiter has begun work on the demolition project. We have been closely coordinating with Jupiter and the contractor.

2023 Sand Trap Dredging:

The dredging, placement, tilling, and demobilization are complete. Restoration of the staging area was the only outstanding item at the time of writing. Final Payment submittal is expected by the date of this meeting.

Inlet Management Plan Study / Sediment Budget Update:

This will be covered in greater detail in the Engineer's report. Of interest, an abstract has been submitted to the American Shore and Beach Protection Association (ASBPA) for their National Coastal Conference.

Office Landscaping Update Project:

We received the preliminary design, plant list, and costs for the native planting project. Longleaf Design will incorporate JID suggestions into the final design.

Jones Creek Mangrove Trimming:

The Town of Jupiter has awarded a contract for Jones Creek mangrove trimming. This could represent an opportunity to be proactive with the JID mangroves along Sims Creek.

US-1 Bridge Replacement:

I attended a construction outreach event by the Florida Department of Transportation (FDOT) regarding bridge construction progress. The FDOT contractor is also investigating the sand in our Dredged Material Management Area (DMMA) to see if it is compatible with their needs for the Mechanically Stabilized Earth (MSE) retaining walls for the project.

Village of Tequesta Workshop - Living Shorelines:

Following our 2023 Boat Tour, the Village of Tequesta scheduled a Living Shorelines discussion at a workshop meeting. The JID was invited to discuss our project and participate.

**Jupiter Inlet District
Monthly Engineering Report
June 2023**

General Engineering

Jetty Observation

Taylor Engineering staff (Ken Craig) plan to perform the monthly jetty condition assessment on June 14. We will report on any significant changes from the prior assessment.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance

The USACE issued public notice on July 20, 2022 and provided copies to JID and Taylor Engineering. The public notice 30-day comment period closed on August 19, 2022. The USACE received comments from the U.S. Coast Guard and National Marine Fisheries Service (NMFS). As a result of comments received, the USACE issued a second request for additional information (RAI) on August 22, 2022. Taylor Engineering has provided all requested information listed in the RAI including the alternatives analysis to the USACE for review. **There has been no change since the last report.**

Jupiter Inlet Jetties Restoration

90% specifications and 90% drawings are in development. The team has finalized material selection for restoration following coordination with suppliers. The team anticipates providing updated deliverables for review by July.

Jupiter Inlet Sand Trap Dredging 2023

The sand trap and ICWW dredging are complete. During demobilization, the contractor (AGD) apparently damaged one of the palm trees in the staging area. AGD has coordinated with Palm Beach County Parks staff to replace the damaged tree. Installation is scheduled for Friday, June 9, 2023. Following that, we anticipate submittal of AGD's final pay application. We will update the board on the current project status at the next board meeting.

Jupiter Inlet Sediment Budget Update

Taylor Engineering continues to review past reports, compile relevant information for the study, and organize spatial data in a structured geodatabase for future use. Field work to collect 80 sediment samples is complete. The sediment samples report has been completed and forwarded to our modelers for application to the numerical models.

William R. H. Broome, P.A.

Attorney at Law
Suite 207
Airport Professional Centre
2465 Mercer Avenue
West Palm Beach, Florida 33401

William R. H. Broome
bill@williambroome.net

Telephone (561) 689-5011
Facsimile (561) 689-6820

TO: BOARD OF COMMISSIONERS, JUPITER INLET DISTRICT

FROM: WILLIAM R. H. BROOME

DATE: June 1, 2023

JUNE LEGAL REPORT

Kezber Claim

A second round of discovery has been served by Ms. Kezber's attorney, a request for production of additional items and a request for admissions. I have been working with the District's attorney, Ms. Wydler, as well as Mr. Chaison, to develop responses. No word has been received regarding the setting of any depositions. Ms. Wydler plans to move for a continuance of the trial, currently set for a docket in September. She says more time is needed to litigate some discovery failures she has received from Kezber's attorney.

Our insurance carrier on the Kezber claim has sent a "reservation of rights" letter, saying essentially, that their policy would not cover reinstatement or attorney's fees Kezber might be awarded. I shared the letter with Jim Williams. He thinks it is routine, he expected it earlier, and there is nothing to be concerned about.

General

I furnished the usual annual audit response letter.